

APPLICATION FOR SABBATICAL LEAVE

Applicants for Sabbatical Leaves should consult the current Collective Bargaining Agreement on Sabbatical Leave Policy, and the Sabbatical Leave Guidelines monograph developed by the committee.

Name of Applicant: _____

Academic Rank: _____

Department: _____

Office telephone: _____ Home telephone: _____

Campus Address: _____

Date of Appointment in position: _____

Dates of Proposed Sabbatical Leave: (check only one)

- _____ 1. Fall Semester 2024, Full pay
- _____ 2. Spring Semester 2025, Full pay
- _____ 3. Academic Year, 2024-2025, Half pay
- _____ 4. Summers 2024 and 2025, Full pay
- _____ 5. To be determined

YEARS OF SERVICE IN THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION AS OF September 1, 2024 _____ or January 2025* _____

*(see page 1, B.6)

SERVICE AT IUP: DATES, YEARS; SERVICE IN OTHER PASSHE: DATES, YEARS

PERMANENT FULL TIME _____

TEMPORARY FULL TIME _____

PART TIME _____

Semester(s) of prior Sabbatical Leave(s) taken Date(s): _____

Has a sabbatical report been filed? _____ YES _____ NO

If a sabbatical leave report has been filed, please attach a summary of the most recent sabbatical leave report to your application.

Other types of leave taken: Dates & Length of Leave

(1) _____

(2) _____

(3) _____

If I am granted a Sabbatical Leave, I will return to IUP for at least one year upon completion of my sabbatical

Signature of Applicant*

Date

I have been notified, by the applicant of his/ her intention to submit this application for Sabbatical Leave.

Signature of Department Chairperson*

Date

Signature of College Dean*

Date

(The department chair should send a list of the number of applicants for sabbatical leave to the dean for information purposes only.)

All application materials must be submitted **by 4:00 pm on Wednesday, March 1, 2023** according to sections D.5 and D.6 of the Sabbatical Guidelines document (page 4).

Questions should be directed to

Dr. Jenna Hennessey
Chair, UWSLC
Department of Educational and School Psychology
242 Stouffer Hall
jenna.hennessey@iup.edu

***Applicants must have ALL required signatures.** If you are the chair of the department, you may sign for yourself (Guidelines for Sabbatical Leave II.C.2.)