

**SIDE LETTER AGREEMENT**

**INDIVIDUALIZED INSTRUCTION APPROVALS FOR FALL  
AND SPRING SEMESTER  
(Article 26, Section B)**

In accordance with the Collective Bargaining Agreement, Article 26, Section B., any individualized instruction course request that is submitted for the semester when the same course is scheduled to be taught on campus, must be approved at local Meet and Discuss. Given the number of changes in the schedule prior to registration, both parties agree that for the purpose of such individualized instruction approvals, the schedule is officially set the day before all courses are made available to students for registration. In order to verify this officially set schedule, IUP Management will supply to IUP-APSCUF and to all academic departments a copy of this schedule.

**IUP APSCUF/MANAGEMENT**

Agreement at Local Meet and Discuss:  
Expires: June 30, 2032

Erika Frenzel  
Erika Frenzel  
President IUP-APSCUF

Date

Lara Luetkehans 4/6/22  
Lara Luetkehans  
Vice President for Academic Affairs

Date