

**MINUTES OF THE MEETING OF THE
COUNCIL OF TRUSTEES OF INDIANA
UNIVERSITY OF PENNSYLVANIA HELD IN
GORELL HALL, JOHN SUTTON HALL,
SEPTEMBER 15, 2011, AT 4:30 P.M.
PURSUANT TO NOTICE GIVEN**

Mr. David Osikowicz, chair of the Council of Trustees, called the meeting to order.

The following council members were present:

Mr. David Osikowicz, Chair
Mrs. Susan S. Delaney, Vice Chair
Mr. Jonathan B. Mack, Secretary
Mr. James C. Miller, Treasurer
Mr. Andrew S. Longacre

Mr. Mark A. Holman
The Honorable Samuel H. Smith
Dr. Mary Esther Van Shura
Mr. Gealy W. Wallwork

The following council members were absent:

Ms. Colleen M. Kopp
Mrs. Carolyn P. Snyder

Ex officio, Dr. John Cavanaugh, Chancellor of Pennsylvania State System of Higher Education

The following university administrators were also present:

Dr. David Werner, Interim President
Dr. Gerald Intemann, Provost and Vice President for Academic Affairs
Dr. Cornelius Wooten, Vice President for Administration and Finance
Dr. Rhonda H. Luckey, Vice President for Student Affairs
Mrs. Robin A. Gorman, Executive Assistant to the President
Ms. Barbara J. Moore, Director of Institutional Research, Planning, and Assessment
Dr. Tim Mack, Dean of Graduate Studies and Research

IUP COUNCIL OF TRUSTEES EXECUTIVE SESSION

The IUP Council of Trustees met in executive session at a special meeting held on Thursday, August 11, 2011, at 8:30 a.m. at the College Lodge and this morning to discuss personnel issues, collective bargaining/labor relations matters, acquisition of real estate, litigation, and other privileged and confidential matters.

READING AND CONSIDERATION OF THE MINUTES

The following motion was approved:

***THAT THE MINUTES OF THE MEETINGS OF THE COUNCIL OF TRUSTEES HELD ON
MAY 5, 2011, BE APPROVED.***

REPORT OF THE PRESIDENT

Dr. Werner reported that we are two months into the new fiscal year, and most of last year was spent planning for the budget situation for this year. We knew there were going to be some significant difficulties because of the predicted \$10-million shortfall. As it turned out, instead of \$10 million, we ended up with an approximate deficit of \$7.5 million. We expect that the performance funding this year will continue at the same level as last year. The projection is slightly over \$5 million, but the allocation could be more or less. We will have to make adjustments in the budget when we have the final allocation.

Dr. Werner indicated that it looks like enrollment will be slightly higher than last year. He is confident that we will be able to adjust appropriately and it will not be necessary to make any significant departure from what our plans have been for this year.

This academic year is off to a good start, with many activities planned. The first event was the Opening Ceremony on August 26 in Fisher Auditorium, followed by a reception in the Oak Grove. The Freshman Convocation followed on Sunday, August 28. Dr. Jack Stamp gave the primary address. Student trustee Andrew Longacre spoke at both the Opening Ceremony and the Freshman Convocation and did a great job of representing the IUP Council of Trustees. On Sunday, September 11, a silent memorial service in the Oak Grove was held commemorating those who were killed in 2001.

The president stated that there will be numerous additional events coming this semester. The 2011 Fall PACT Conference will be held here on October 19-20. This will be a great opportunity to showcase the many facets of IUP to attendees from other State System universities. The football season is off to a great start under the direction of the new head coach, Curt Cignetti. The Athletic Hall of Fame Luncheon held on September 10 at the Kovalchick Complex was very well attended. This evening, IUP will be hosting Bloomsburg on national television. This will also be a great way to showcase IUP. The first university basketball game will be played in the Kovalchick Complex on November 11. This year is off to a good start, and we are beginning the process of preparing for the following year.

The following motion was approved:

THAT THE REPORT OF THE PRESIDENT BE ACCEPTED.

PUBLIC COMMENT

No public comments were made.

NEW BUSINESS

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

The Administration and Finance Committee reviewed and discussed the items appearing on pages 1-8 in the Docket Report and in Exhibits 1 through 7, which depict the highlights of the Administration and Finance Division.

Election of Committee Chair

The Administration and Finance Committee conducted the annual election for committee chairperson. Mr. Gealy Wallwork was nominated and elected unanimously to serve as committee chairperson.

May 5, 2011 Committee Minutes

The committee reviewed the May 5, 2011, minutes of the Administration and Finance Committee meeting. The minutes were approved as distributed.

Procurements and Services, Purchasing Card Expenditures

As required by Act 13 and Act 188, the committee reviewed the procurements and services since the last meeting as depicted in Exhibit 5 of the Docket Report.

The following motion is recommended for approval:

THAT, AS REQUIRED BY ACT 13 AND ACT 188, PROCUREMENTS AND SERVICES NEGOTIATED OR AWARDED BY THE PRESIDENT FROM APRIL 1, 2011, THROUGH JUNE 30, 2011, FOR \$11,334,896.46 INCLUDING CARD PURCHASES AS SHOWN IN EXHIBIT 5 OF THE DOCKET REPORT, BE APPROVED.

Resolution to Purchase Real Estate for Hotel Development

The committee reviewed the resolution to purchase real estate for hotel development.

The following motion was recommended for approval:

WHEREAS, the IUP Council of Trustees approved the development of a hotel during its regular meeting on September 14, 2007;

WHEREAS, the location for the development of the hotel is planned on a 3.3-acre parcel immediately south of the Kovalchick Convention and Athletic Complex that is part of thirty-three acres owned by the Commonwealth of Pennsylvania, Department of General Services;

WHEREAS, the Department of General Services desires to convey title to the hotel parcel to Indiana University of Pennsylvania for \$600,000;

WHEREAS, the legislature of the Commonwealth of Pennsylvania has approved the transfer of the 3.3-acre site to Indiana University of Pennsylvania;

WHEREAS, the Indiana University of Pennsylvania desires to purchase the 3.3-acre parcel; and

THEREFORE, BE IT RESOLVED, that the IUP Council of Trustees hereby authorizes the president of the university or his designee, to take the necessary steps as appropriate, including payment, to acquire the hotel parcel from the Department of General Services.

Approved this fifteenth day of September, 2011.

Fiscal Year 2011-2012 Educational and General Budget

The committee reviewed the Fiscal Year 2011-2012 Educational and General Budget. The July 1, 2011, assumptions from PASSHE were incorporated in the budget projection. IUP will receive a decrease of \$10,832,089 in state appropriations and a 7.5 percent increase in tuition. The performance funding allocation will not be determined until the Board of Governors (BOG) meeting in October. Based on conservative enrollment projections; increases in salary, wage, and benefit expenses for all bargaining units; and IUP's projected expenditures, the budget is presently balanced. This was accomplished by all divisions reducing expenditures by more than \$10 million through permanent reductions in Fiscal Year 2011-2012.

Emergency Operations Plan

The IUP Public Safety and University Police Department completed a review and update of the University Emergency Operations Plan. Recent revisions that redefine communications protocol during emergency situations were included in the revisions. The addition of the process used to initiate imminent danger messages, as well as the outside emergency speaker system, was added to the plan. In addition, plans have been made to develop an emergency action plan for the Kovalchick Convention and Athletic Complex.

Dining Service and IUP Long-Range Campus Facilities Master Plan

Dr. Cornelius Wooten reported that the IUP Long-Range Campus Facilities Master Plan, as adopted by the Council of Trustees on December 6, 2010, calls for a food service master plan to be prepared in the years 2011 and 2012. Dr. Wooten stated that the Administration and Finance Division will assist in preparing the Campus Dining Services Master Plan to ensure that the proposed locations meet the concepts of the IUP Long-Range Campus Facilities Master Plan.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Mrs. Susan Delaney, chair of the Academic Affairs Committee, presented the following report:

Election of Committee Chair

Mrs. Susan Delaney was elected as chair of the Academic Affairs Committee for the 2011-2012 academic year.

Provost Report

Dr. Gerald Intemann recognized the new and interim deans in the Academic Affairs division. Deanne Snively, new Dean of Natural Sciences and Mathematics; Keith Dils, Interim Dean of Education and Educational Technology; and Terry Appolonia, Dean of Punxsutawney Campus. Additionally, 22 new tenure-track faculty started this fall in a variety of programs with a diverse background from institutions such as Duke, Clemson, Penn State, and Michigan State. Provost Intemann reviewed a number of achievements within the Academic Affairs division. He recognized that even in these difficult times, there is still a great deal that can be accomplished to continue to support and build our university. Some of the accomplishments highlighted include:

- The approval of the revised Liberal Studies program with ongoing work on the transition and implementation of the revised program.
- Over 12 million dollars in external grants and contracts by IUP faculty and staff
- A successful merger of the departments of Spanish, French and German into the department of Foreign Languages.
- Continued growth noted in both headcount and credit hours via our Winter Session pilot. This year we are beginning the process to make the winter term part of the permanent fabric of the academic year.
- Elimination of the structural deficit within Academic Affairs to regularize the funding of temporary faculty needs via a combination of new resources via tuition and the tech fee, along with performance funding.

Dr. Intemann highlighted his proposed academic priorities, however indicated that the Academic Affairs Council will be participating in a retreat tomorrow to revise and finalized these priorities. These priorities include the ongoing transition of the Liberal Studies program, growing graduate enrollment, examination of online programmatic options, and the rebuilding of our faculty base following the loss of a number of senior faculty to retirement. Finally, Provost Intemann reviewed the ongoing workforce plan efforts and the timeline being utilized to ensure ample consultation with the faculty regarding the proposal.

University-Wide Assessment

Dr. Inno Onwueme, Dr. Karen Rose Cercone, and Dr. Keith Dils presented on the university's assessment initiatives to create a culture of assessment in response to Middle State's recommendation. Dr. Onwueme outlined the structural process created regarding assessment via both internal and external sources; Dr. Cercone highlighted Geosciences program assessment and changes in the program and its curriculum in response to the assessment; and Dr. Dils reviewed the ongoing efforts by programs within Teacher Education to assess both student learning and outcomes related to NCATE accreditation.

REPORT OF THE UNIVERSITY RELATIONS COMMITTEE

Mr. James C. Miller, chair of the University Relations Committee, presented the following report:

Election of Committee Chair:

The University Relations Committee elected Jim Miller as its chairperson for the 2011-2012 academic year.

Resolutions:

With us today are Gary and Michelina Olmstead to receive the resolution for the naming of the Percussion Rehearsal Hall. Will you please come forward?

RESOLUTION FOR THE NAMING OF THE DR. GARY JAMES OLMSTEAD PERCUSSION REHEARSAL HALL

WHEREAS, the Foundation for IUP has received a commitment from family, friends, and colleagues of Dr. Gary James Olmstead, faculty member and professor emeritus for the past forty-five years in the IUP Department of Music;

WHEREAS, Dr. Olmstead is being recognized for his contributions as one of the most highly regarded leaders in percussion education. He has demonstrated the highest ideals and professional integrity in percussion education and pedagogy with a significant history of exceptional and innovative teaching practices. Dr. Olmstead has an impeccable reputation in the areas of private teaching, ensemble directing, presentations of workshops, and pedagogical publications. He has created a record of sustained continuous contributions to the field and is supportive of the philosophy and objectives of the Percussive Arts. This is evident by the following:

- 2004 Lifetime Achievement in Education Award from the Percussive Arts Society
- 1994 Distinguished Faculty Award for Teaching from IUP
- 2001 Percussive Arts Society Hall of Fame Award
- 1992 Pennsylvania State Chapter of the Percussive Arts Society Founder's Award
- 1991 "Ludwig Drummer Award," personally presented by William F. Ludwig, Jr.
- 1987 "Achievement in Music Award" from Ohio University
- 1985 Pennsylvania Music Teachers Association "Teacher of the Year"

WHEREAS, in his role as teacher, Dr. Olmstead touched the lives of countless students who have been frequent winners in a variety of performing competitions;

WHEREAS, as colleague, Dr. Olmstead served as an example of a dedicated educator and helped to build the foundation of high standards and excellence the Department of Music continues to hold steadfast today;

NOW, THEREFORE, BE IT RESOLVED, that the IUP Council of Trustees of Indiana University of Pennsylvania, in recognition of this commitment, does hereby name the Dr. Gary James Olmstead Percussion Rehearsal Hall; and

BE IT FURTHER RESOLVED, that the IUP Council of Trustees extends its deepest appreciation to Dr. Gary James Olmstead for his dedication to his craft and to his family, friends, and colleagues for their generous support.

Approved this fifteenth day of September, 2011.

MOTION: The University Relations Committee recommends that this resolution be accepted and approved as read.

Discussion

President Werner described the divisional reorganization necessary with the resignation of John Veilleux. Mr. Veilleux resigned in mid-August to accept the position as vice president for Communications and Enrollment at Texas Wesleyan University. Dr. Michael Powers has been appointed interim director of Communications and will report directly to Dr. Werner, and his department will remain within the University Relations Division. Mr. William Speidel will assume supervision of the alumni programs.

Dr. Powers gave an overview of the fall advertising strategies for student recruitment. The commercial used to recruit graduate students was shown.

Mr. Speidel reviewed the 2010-2011 fiscal years, highlighting fund-raising numbers. The most significant gift last year was the \$1-million gift from alumnus Terry Serafini. Philanthropic gifts totaled \$4.3 million. Planning is under way for a comprehensive internal evaluation of the fund-raising program and the finalization of a five-year case for support. This case, along with the comprehensive plan, will be reviewed and tested externally after the arrival of the president.

REPORT OF THE STUDENT AFFAIRS COMMITTEE

Andrew S. Longacre presented the following report in the absence of Carolyn Snyder Student Affairs Committee chair:

The Student Affairs Committee reviewed and discussed the items appearing on pages 63 to 82 of the Docket Report regarding Student Affairs' programs, and student, staff, and faculty accomplishments.

The Committee conducted the annual election for committee chairperson and Andrew Longacre was nominated and elected unanimously.

Dr. Frank Condino, athletic director, shared with the Committee the achievements of the Golf Team from spring and summer 2011 resulting in the Student Affairs Committee recommending the following resolution of commendation be approved.

I now invite Fred Joseph, Head Coach for IUP Men's Golf Team, and student-athletes from the Golf Team, to join me at the podium. A motion is recommended for approval of this resolution for the Men's Golf Team and Coach Joseph for their 2010-2011 season.

WHEREAS, the IUP golf team finished another successful season by winning the Pennsylvania State Athletic Conference Tournament last fall, the twenty-third time in the program's history and the most of any PSAC school;

WHEREAS, the Crimson Hawks finished second at the NCAA East/Atlantic Super Regional in the spring to advance to the NCAA Division II Golf Championships in Florence, Alabama—the twenty-eighth time in school history that IUP has earned a trip to the national championships and the third best among Division II schools;

WHEREAS, during the 2010-2011 season, the Crimson Hawks won seven collegiate golf tournaments and finished second at the NCAA super regional and thirteenth at the NCAA national championships;

WHEREAS, five golfers—Brad Boyle, Sean Sweithelm, Derek Baker, and Zack Kempa—earned spots on the All-PSAC team, while Leo Acklin, Boyle, Sweithelm, Baker, and Kempa were named to the PING Division II All-Atlantic Region team;

WHEREAS, Acklin was named a Division II All-America Scholar by Cleveland Golf/Srixon by maintaining a minimum GPA of 3.2 and by holding a stroke average of 78.0 or lower;
NOW, THEREFORE, BE IT RESOLVED, that the IUP Council of Trustees commends the IUP men's golf team for its accomplishments to date in the 2010-2011 season.

The Student Affairs Committee recommends that the resolution of commendation for Men's Golf Team and Coach Joseph be approved, and I so move.

Dr. Rhonda Luckey, Vice President for Student Affairs, updated the committee on recent developments in the Student Affairs division with regard to personnel and organization changes and reviewed the 2011-2012 Division Goals and Objectives.

Mr. James Begany, Senior Associate Vice President for Enrollment Management, discussed enrollment outcomes for Fall 2011.

Mr. Mike Lemasters, Executive Director of Housing, Residential Living, and Dining introduced consultants from Envision Strategies and Desmone & Associates Architects who presented findings from the study of dining services and preliminary recommendations for a Dining Master Plan.

OTHER BUSINESS

APPOINTMENTS: AUDIT COMMITTEE

The following action was approved:

THAT THE APPOINTMENTS TO THE AUDIT COMMITTEE BE MADE, WITH JAMES MILLER, CHAIR, AND MEMBERS JONATHAN MACK AND GEALY WALLWORK.

APPOINTMENTS: LIAISON TO THE FOUNDATION FOR IUP BOARD

The following action was approved:

THAT THE LIAISON REAPPOINTMENTS TO THE FOUNDATION FOR IUP BOARD BE MADE, WITH ANDREW LONGACRE, GEALY WALLWORK, AND JAMES MILLER.

APPOINTMENTS: TO THE INFORMAL REVIEW OF THE PRESIDENT

Mr. Osikowicz stated that this will take place at a subsequent time.

RESOLUTION SETTING THE NEXT MEETING DATE

The following motion was approved:

***THAT THE NEXT MEETING OF THE COUNCIL OF TRUSTEES WILL BE HELD ON
DECEMBER 15, 2011.***

The meeting was adjourned at 5:20 p.m.

Mr. Jonathan B. Mack
Secretary, IUP Council of Trustees