

Date: August 29, 2020

Subject: DEAN Emeritus Nominations

To: Department Chairpersons

From: Catherine Dugan, Jan Wachter, Co-Chairs
Senate Academic Committee

CC: College Deans
University Vice Presidents

This memo is sent to solicit nominations for emeritus status for DEANS who retired in 2018-2019 or 2019-2020 (August 2018-August 2020).

Nominations for Dean emeritus status may be made by a current or recent IUP chair (within the last three years prior to the nomination) from the Dean's college or unit who is familiar with the nominee's professional contributions. **All nomination forms, documents and supporting materials must be submitted in one pdf file** to the Chair of the College Chair's Council for their review and recommendation by **noon on Monday, September 21, 2020**. The College Chair's Council should forward their nomination to the Convener of the Council of Deans for their review and recommendation by **noon on Friday, October 2, 2020**. The Council of Deans must then forward nominations to the Provost for review and recommendation by **noon on Friday, October 9, 2020**. The Provost will review the nominations and make recommendations to the Senate Academic Committee by **noon on Friday, October 23, 2020**. The Senate Academic Committee will take action on the final nominees by **Thursday, November 19, 2020** for inclusion on the December Senate Agenda.

The Dean Emeritus documents attached are also available on the Senate website, <http://www.iup.edu/senate/committees/academic>.

Please e-mail cmdugan@iup.edu, or jan.wachter@iup.edu, if you have any questions.

Attachments/Materials:

Procedure and Criteria for Awarding Dean Emeritus Status
Nomination for Dean Emeritus Status Form