

## Draft Minutes

University Wide Undergraduate Curriculum Committee

Tuesday, September 19, 2017

### 103 Humanities and Social Sciences Building

#### I. Call to Order

In attendance: Ali, Cooper, Greenawalt, Irani, Killam, Kissel, Kleinman, Miller, Pararai, Pelosi, Racchini, Reilly and Sechrist Excused: Black, Fair, and Mocek

#### II. Approval of September 5, 2017 Minutes with corrections. On a Killam/ Cooper Motion passes

#### III. Co-Chairs Report

The co-chair introduced Bridget Pelosi, our new student member.

#### IV. Liberal Studies Committee Report          Nothing to report.

#### II. Items for Review/Possible Action:

- a. 17-23e PLSC 355/555 Intergovernmental Relations, distance education
  - i. Discussion on whether a 300/500 could go together. Argument adjudicated that it can be 300/500 or 400/600 now.
  - ii. Missing form for dual level course. (however it is existing course it may not need it).
  - iii. Question over whether each outcomes have to be explicitly discussed how they are dealt with.  
On a Killam/Cooper motion to approve
- b. 17-18z HOSP 343 Fund-Raising for Special Events, distance education  
On a Ali/Racchini motion to approve.
  1. Later noted that every objective is listed as “1” but it is determined to merely be a formatting issues with the website.
- c. 17-41 THTR 281 Basic Stage Audio, distance education  
On a Rchinni/Irani motion to approve.
- d. 17-18f HOSP 347 Meeting and Convention Management, catalog description change, modify prerequisites, course number change (was 272)
  - i. Change skill to skills in last line of rationale
  - ii. Note to check that rationale makes sense (on all courses).
  - iii. Last line in rationale has “341” or ask if she means “347”  
On a Killam/Irani provisional approval.
- e. 17-18y HOSP 408 Hospitality Strategic Management, course title change (was Hospitality Contract Operations)  
On a Greenawalt/Racchini motion to approve.
- f. 17-18w HOSP 494 Internship, new course
  - i. No need for “overlap” section B says there are no implications. But then there is a long explanation. Delete.
  - ii. Catalog description should say “Provides practical experience . . .” in the first line.  
On a Greenawalt/Ali provisional motion to approve.
- g. 17-18s Bachelor of Science in Hospitality Management, program revision
  - i. Spelling is wrong for “concentration” on side by side on both sides (Row 30).
  - ii. Question over number of credits (appears as though it could be 69-71)  
On A Killam/Irani motion to table.
  - iii. Being taken off the table  
On a Killam/Greenawalt provisional (based on conversation with Lynn).
- h. 17-19 FIN 426 Seminar in Financial Planning, new course

- i. A lot of prerequisites are listed (noted that even the prerequisites have prerequisites that are not listed). Some concern about the hidden prerequisites.
  - ii. FIN 400 has not been approved yet but it is listed as a prerequisite for this course. However it is not on the docket.
  - iii. FIN 300 also is listed as a prerequisite but is not currently in the catalog. Is it supposed to be IFMG 300? [FIN 300 is still at the department]  
On a Irani/Ali motion to postpone.
- i. 17-21 IFMG 300 Management Information Systems: Theory and Practice, Modification of Prerequisite
  - i. Needs to be “Management Information Systems”
  - ii. Title does not match what is in the catalog. But don’t believe that the proposal is trying to change the name, Ali thinks this is just a mistake.
  - iii. Only thing changing is the prerequisites.  
On a Pararai/Greenawalt motion to provisionally approve, Ali abstained.
- j. 17-22 Associates Degree in Business Administration, new program
  - i. Question is asked. Why we are doing an Associate degree at a four-year University. Individuals noted that the rationale says it is going to be at Punxy and meets a regional need. Doesn’t WCC doesn’t offer this? Why would we compete in our own backyard? Is it a slippery slope to have an associate program if other school already has it?
  - ii. Program listing needs to be listed as in catalog.
  - iii. No abbreviations or &
  - iv. For LS courses credits can’t be on the line nor the titles just ENGL 101 etc.  
On a Greenawalt/Irani motion to return.
    - 1. Discussion continues about the need for an Associates.
- k. 17-23a PLSC 270 Fundamentals of Homeland Security, new course
  - i. Presents for the first sentence, explores for the second
  - ii. The outcomes will be able to describe, identify, analyze.
  - iii. Paragraph of learning outcomes as opposed to bulleted list format. Change it to “By the end of the course student will be able to”  
On a Racchini/Ali motion to provisionally approve.
- l. 17-23b PLSC 372 Constitutional Issues in Homeland Security, new course
  - i. On the first outcome change it to begin with Analyze . . .  
On a Ali/Greenawalt provisional approval.
- m. 17-23c PLSC 375 Crisis Management and Decision Making, new course
  - i. Get rid of the “offer” get rid of things and just start with “focus in”
  - ii. On a Kleinman/Fair provisional
- n. 17-36a GEOG/RGPL 232 Urban Landscapes, course number, catalog description, and title change (was 332 Urban Geography)
  - i. Skipped to this because it is in the new Political Science Track.
  - ii. Also catalog description change—on proposal not on agenda. [Description modified later to match the catalog style]
  - iii. On a Irani/Greenawalt motion approved; Sechrist abstained.
- o. 17-38 GEOG/RGPL 343 Fresh Water Resources, course title change, and catalog description change (was Geography of Fresh Water Resources)
  - i. Need to add catalog description change to proposal.
  - ii. On a Greenawalt/Killam motion provisionally approved; Sechrist abstained.
- p. 17-23d Bachelor of Arts – Political Science/Homeland Security Track, new track
  - i. Catalog description is a bit lengthy (according to one member), others disagree.
  - ii. Courses are not in numerical order in controlled electives.
  - iii. Under required courses, missing footnote 3
  - iv. PLSC 270 title is Fundamentals not Foundations
  - v. PLSC 375 title has “and Decision Making” at the end
  - vi. In controlled electives header line “2 in” does not make sense.

- vii. Listed BTST 310 Telecommunications has been changed (Check if it is BCOM 321 Business and Interpersonal Communications that they want) [Want BCOM 342]
- viii. COSC 356 it is Network Security instead of Security in Computer Networks.
- ix. HIST/PLSC 348 for 3XX “and Reach” goes after the Rise
  - x. SAFE 100 is not in the catalog. SUGGEST this be taken off. (also in the other specialization).
  - xi. BIOL 221 get rid of “s” at the end.
  - xii. GEOG 101 title is missing the word Environment after Human
- xiii. PLSC/CRIM 344 should be changed to CRIM/PLSC 344 and then move it up into alphabetical order.
- xiv. Need to change two classes “Urban Geography” and “Geography of Fresh Water” to the newly approved titles and Urban Landscape’s new number
- xv. Should be a space between PLSC and number.
- xvi. Should have more letters of support from other departments besides CRIM.  
On a Irani/Greenawalt motion provisionally approved.

The meeting adjourned at 4:56

Respectfully submitted by Steven Kleinman

On a Mocek /Fair motion to Approve.