

MINUTES

University Wide Undergraduate Curriculum Committee
Tuesday, September 26, 2017

103 Humanities and Social Sciences Building

I. Call to Order

In attendance - Ali, Fair, Irani, Killam, Kissel, Kleinman, Miller, Mocek, Pelosi, Reilly and Sechrist
Excused: Black, Cooper, Greenawalt, Pararai, Racchini

II. Approval of September 19, 2017 Minutes with the following corrections: changed Azad to Ali in several places, added Pararai to those present, corrected the spelling of Racchini, changed capital P to lower case in provisional, removed) where not needed, for FIN 426 added [FIN 300 is still at the department], for GEOG/RGPL 232 added [Description modified later to match catalog style], corrected the spelling of Killam, in item vii. for PLSC program corrected to BTST, and added [Want BCOM 342]

On a Mocek/Fair motion

II. Co-Chairs Report

Zombie courses discussion:

- a. Courses that haven't been taught in many years and what we should do about it (On account of running out of numbers for some prefixes).
- b. Two different issues 1. Courses that haven't been taught in years need to be deleted {there are over 2000 that have not been taught in 20 years}, 2. Curriculum committees need to come up with a policy on how to handle this so it doesn't keep happening.
 - Members questioned what the policy should be. Dean's offices have asked departments to deal with the list before curriculum committees could develop a policy.
 - Some suggestions. Such as if a course hasn't been taught in 8-years registrar gets in touch with department warning them that you get 2 years to revise the course and offer it again or it is going to be deleted {general agreement that the deletion would need to go through the curriculum committees and maybe just inform Senate}.
 - We have not run out of prefixes, but some departments have run out of numbers and those departments will need to delete inactive courses.
- c. Deans' offices are looking for a systematic policy. Strong debate over what's best to do.
- d. Mocek makes the point that she doesn't want to see a course be in 'zombie mode' for 20 or 25 years and then all of a sudden come back when a department wants to teach it without making any changes.

III. Liberal Studies Committee Report No Report

IV. Items for Review/Possible Action:

- a. 17-45 ARED 281 Special Populations in Art Education, distance education
 - i. Why is this course coming as a 281 and not its own number? Unclear but there have been a number of others in the past who want to do it as 281/481 first.
 - ii. Outcome number 6 (should read 1-5 outcomes).
 - iii. Outcome 2 should change "becomes familiar" to "familiarize" needs to begin with verb.
On an Ali/Fair motion to approve.
- b. 17-25 Minor – Sustainability Studies, program revision
 - i. Irani votes up front to return. Says they need to go through this carefully because information contained in the proposal is not the same as what is in the attachment. Believes the one that is attached is accurate, but too difficult to tell.
 - ii. Many discrepancies in prefixes don't match titles. Titles are not complete. Two courses are listed but not in the catalog any more (BIOL 114, ENG 361). Some cross listed courses are not crosslisted. Full titles need to be written out.

- iii. Need to check titles, credits, etc. At the top the of minor add the title and 18 as in the catalog. No : is used in the catalog between numbers and titles. Remove 581.
On a Killam/Ali motion to return.
- c. 17-26a MATH 151 Elements of Mathematics I, modify prerequisite
 - i. Not all program names are correct as they are in the catalog.
 - ii. Two of the majors listed need to be removed on the new prerequisite since they have been deleted: Deaf Education and Speech & Language Pathology Education.
On a Fair/Irani motion for provisional approval.
- d. 17-26b MATH 152 Elements of Mathematics II, modify prerequisite
 - i. Course title “math” should be changed to “Mathematics”
 - ii. “Campus” needs to be removed.
On an Irani/Fair motion for provisional approval.
- e. 17-26c MATH 320 Mathematics for Early Childhood, modify prerequisite
 - i. Take out first part of prerequisites.
 - ii. Catalog description in proposal does not match catalog description (this appears to be more than just a prerequisite modification). These things need to be reconciled.
On Killam/Fair motion for provisional approval.
- f. 17-26d MATH 330 Teaching Mathematics in the Elementary School, modify prerequisite
 - i. Add “with” before Minimum Grade for both courses in the new prerequisite.
 - ii. In title both old and new to add “the” before Elementary
 - iii. Also prerequisites are different than what is listed in catalog.
On a Mocek/Fair motion for provisional approval.
- g. 17-27 AS Electro Optics, program deletion
 - i. Program has been in moratorium and is now being deleted.
[The word track was removed from the proposal title—it was not in the original program]
On a Killam/Kleinman motion to approve.
- h. 17-28.5 FIN 400 Estate Planning, new course
 - i. Change Senior Status to at least 90 credits
 - ii. Learning outcomes are college ones not course outcomes
 - iii. There are a lot of outcomes—suggest reducing #
 - iv. Course outline does not say how the course outcomes will be achieved
On a Killam/Ali motion to return.
- i. 17-29 SAFE 480 Senior Capstone Project, new course
 - i. Change senior status to at least 90 credits and then list all of the 300 level required courses. On a Fair/Miller motion for provisional approval.
- j. 17-30a LDSP 482 Experiential Applications in Leadership, new course
 - Minor typos were corrected during the meeting.
On a Mocek/Miller Motion to approve. Fair abstains.
- k. 17-30b LDSP 499 Leadership Capstone, new course
 - i. Instead of junior standing change credits to 60 or more.
 - ii. Some outcomes don’t say how they are being assessed.
On a Killam/Miller motion for provisional approval; Fair abstains.
- l. 17-30c Minor in Professional Leadership, new designation
 - i. Student learning outcomes are going to have how they will be assessed.
 - ii. Some issues in catalog description. Style and grammar issues (were fixed in meeting).
On a Mocek/Ali motion to approve. Fair abstains.
- m. 17-30d Minor in Community and Civic Leadership, new designation
 - i. All style and grammar issues/discrepancies were changed in real time by Fair.
On a Mocek/Miller motion to approve. Fair abstains.

Motion to accept from Pararai//Black to accept
Three abstentions from those not at meeting.