

Minutes

University Wide Undergraduate Curriculum Committee
Tuesday, August 29 2017

103 Humanities and Social Sciences Building

I. Call to Order

In attendance: Ali, Cooper, Fair, Greenawalt, Irani, Killam, Kissel, Kleinman, Miller, Pararai, Racchini, Reilly, and Sechrist Excused: Black and Mocek Guest: Buse

II. Co-Chairs Report

Welcome and Introductions

Election of Co-chair and Secretary: Two members indicated willingness to serve. They were unanimously voted in to the following positions. Secretary – Steven Kleinman Co-Chair – Greenawalt Greenawalt.

Other items will be discussed at future meetings.

III. Liberal Studies Committee Report—No report

IV. Items for Review/Possible Action:

- a. 17-11 BLAW 336 Law of Business Organizations, distance education
 - i. Return to department— Because they used college outcomes instead of the course outcomes.
 - ii. Identify how current student outcomes will be transferred to distance education.
 1. On a Racchini/Kleinman motion the proposal was provisionally approved.
- b. 17-34 FIN 410 Financial Institutions and Markets, distance education
 - i. All course objectives are “identify” whereas the version from 2013 sounds better than all being “i-identify”.
 1. On a Killam/Irani motion the proposal was provisionally approved.
 - ii. Return to change objectives to more than just identify, suggest using more verbs (such as those from the 2013 proposal). Also noted that “i-identify” is low-level for a 400 level course.
 - iii. Need to fill out dual-level form
 - iv. Beef up course outline as well
- c. 17-9 EDUC 452/552 Teaching of English and Communication in the Secondary School, course revision, course prefix number change, add dual level
 - i. Postponed in November of last year and wasn't approved, however, grad part was approved).
 1. On a Irani/Ali motion the proposal was approved.
 - ii. Spelling is wrong for communication in Box F
- d. 17-16a BS Communications Media-Media Marketing Track, program revision
- e. 17-16b BS Communications Media/Media Production, program revision
- f. 17-16c BS Communications Media/Media Studies, program revision
 - i. All three Comm Media revisions were returned in April, because the way it was worded it added up to more than 60 credits.
 - ii. Wording of “out of department electives” was modified
 1. On a Greenawalt/Racchini motion all 3 proposals were approved.
 2. Kleinman Abstain d-f
- g. 17-18a HOSP 220 Food Service Operations, course revision, course number and title change (was 313 Food Production and Service)
 - i. Nichole Buse from Hospitality came in to discuss all the changes. Overall curriculum change as well as accreditation needs are motivating the changes. Also putting “Alamo” restaurant back into the curriculum.

- ii. Suggested that “Prefix” needs to be updated on course information.
- iii. Suggestion to have a letter from department chair saying that the restaurant is coming back.
- iv. Prerequisites (Make prerequisites one word to match catalog) are being delted as well.
- v. Original course is being deleted from a 300 to a 200 also changing credits from 4 credit to 3 credit. Only change is going completely to lecture and taking out lab hours.
- vi. Discussion was had reviewing whether this is a new course or a revision. Committee agrees that this can be a revision.
- vii. More information is needed.
 - 1. On a Killiam/Ali motion the proposal was provisionally approved.
- viii. Only new courses proposed are elective courses.
 - ix. Free electives has increased (6-8 up from 3-4). Credits were shifted from hospitality to free electives. Also changing from 58 -60 credits.
- h. 17-18b HOSP 310 Professional Development in the Hospitality Industry, course revision, modify prerequisite, credit hour change
 - i. Moving from 2 to 3 credits. Notes made that more content will be needed to be added to justify the new credit hours.
 - 1. Make argument that more time is needed for all of the course objectives.
 - ii. Removing one of the course student learning outcomes.
 - iii. On a Fair/Killam motion the proposal was provisionally approved.
- i. 17-18c HOSP 325 Hotel Sales, course number change (was 420), modify prerequisite
 - i. Proposed to include student learning outcomes description, also course outline. If not changing it can go in the current box.
 - ii. Told to copy and paste what is in senate summary of rationale to also implications of the change.
 - iii. Explain why the need to modify student prerequisites.
 - 1. Voted to return based on the lack of SLO, description, and course outlines.
 - 2. On a Fair/Ali motion the proposal was returned.
- j. 17-18d HOSP 330 Applications of Food Production and Service, course revision, credit hour change, modify prerequisite
 - i. Plan to open student run restaurant in Ackerman Hall and use it in the Spring.
 - ii. Commas needed between prerequisites.
 - iii. Proposed student learning outcomes, F an I want to remove the “become” and the “be”
 - iv. On a Fair/Killam motion the proposal was provisionally approved.
- k. 17-18e HOSP 341 Professional Wedding Planning and Consulting, modify prerequisite, course number change (was 270)
 - i. Numbers changed and prerequisites were added.
 - ii. On a Fair/Ali motion it was returned
- l. 17-18f HOSP 347 Meeting and Convention Management, course revision, modify prerequisite, course number change (was 272)
 - i. Suggestion to minimize number of objectives.
 - ii. Need course outline and add a description.
 - 1. On a Fair/Irani motion to return.
- m. 17-18g HOSP 352 Destination Marketing, new course
 - i. Title is supposed to be “management” not “marketing”
 - ii. Confusion why 484 syllabus is attached. Told that is because name and number changed a few times and a mistake was made.
 - iii. Question why a non-major would take this course as an elective. Answer would be for potentially a minor. However, 235 is a prerequisite. But nothing is mentioned in “implications” suggestion to edit this to include these implications.
 - 1. On a Fair/Irani motion the proposal was provisionally approved.

- n. 17-18i HOSP 382 International Tourism, new course
 - i. Asked how the countries covered were selected. Answer was “someone in the department decided”
 - ii. Question asked whether this is to teach people to be a tourist or to help other people be a tourist.
 - iii. Some questions about SLO wording. “Interpreting” was called into question.
 - iv. On an Ali/Fair motion the proposal was provisionally approved.
- o. 17-18j HOSP 400 Hotel Revenue Management, catalog description change, course title change (was Restaurant Revenue Management)
 - i. Need stronger SLO for a 400 level course.
 - ii. Course outline needs to be added.
 - iii. On an Ali/Irani motion the proposal was provisionally approved.
- p. 17-18k HOSP 413 Restaurant Food Production and Service, course revision, modify prerequisite, class lab hour change
 - i. 4 credits and 10 lab hours. Section J said it used to be 4 lab hours and 3 credits
 - ii. SLO need to start with verbs. Changes need to be made for SLO
 - 1. On a Greenawalt /Ali motion the proposal was provisionally approved.
- q. 17-18m HOSP 470 Hospitality Business Model, course revision, course title change (was Hospitality Business Planning)
 - i. Name change.
 - 1. On a Fair/Killam motion the proposal was approved.
- r. 17-18n HOSP 493 Internship, modify prerequisite
 - i. Need to add hours “variable-3”
 - ii. On a Fair/Greenawalt motion the proposal was approved.
- s. 17-18o Minor - Special Event/Tourism Minor, new designation
 - i. Adding “management” to the minor title
 - ii. On a Racchini/ Killam motion the proposal was approved.
- t. 17-18p Minor - Restaurant and Food Service Management, new designation
 - i. On a Racchini/ Killam motion the proposal was approved.
- u. 17-18q Minor - Hotel and Lodging, new designation
 - i. Overlap between certificate and minor
 - ii. On a Fair /Killam motion the proposal was approved.
- v. 17-18r Associate of Arts Hospitality Management, new program
 - i. ASKED TO HOLD ON THIS FOR NOW
- w. 17-18t HOSP 256 Human Resources in the Hospitality Industry, course revision, catalog description change
 - i. Removed 10 service learning hours.
 - ii. Motion to approve Steve, Second Jim
 - 1. Unanimous vote to approve.
- x. 17-18u HOSP 365 Physical Plant Management, course deletion
 - i. On a Kleinman/Racchini Motion course deleted.
- y. 17-18v HOSP 372 Housekeeping and Facilities Management, course revision, catalog description change, modify prerequisites, course number and title change (was 255 Housekeeping Management)
 - i. Question asking why not delete 255 and 365. Claiming two courses are changing to 1 but only 1 course is being talked about. This course is taking the place of 365 and 255.
 - 1. On a Greenawalt/Racchini motion the proposal was provisionally approved.

The meeting adjourned at 5:20 P.M.

Respectfully submitted by Steven Kleinman