

LSC Use Only
Number: _____
Submission Date: _____
Action-Date: _____

UWUCC USE Only
Number: 99-28
Submission Date: App 3/28/00
Action-Date: Senate App 5/2/00

CURRICULUM PROPOSAL COVER SHEET
University-Wide Undergraduate Curriculum Committee

I. CONTACT

Contact Person Mr. Duane Ponko Phone 357-2686
Department Accounting

II. PROPOSAL TYPE (Check All Appropriate Lines)

COURSE _____
Suggested 20 character title

New Course* _____
Course Number and Full Title

Course Revision _____
Course Number and Full Title

Liberal Studies Approval+ _____
for new or existing course Course Number and Full Title

Course Deletion _____
Course Number and Full Title

Number and/or Title Change _____
Old Number and/or Full Old Title

_____ _____
New Number and/or Full New Title

Course or Catalog Description Change _____
Course Number and Full Title

PROGRAM: Major Minor Track

New Program* _____
Program Name

Program Revision* Associate of Arts Degree in Business Specializing in
Program Name Accounting

Program Deletion* _____
Program Name

Title Change _____
Old Program Name

_____ _____
New Program Name

III. Approvals (signatures and date)

[Signature] 4/21/99
Department Curriculum Committee

[Signature] 4/21/99
Department Chair

[Signature] 4/21/99
College Curriculum Committee

[Signature] 4/21/99
College Dean

+ Director of Liberal Studies (where applicable)

*Provost (where applicable)



Rev.

99-28

March 13, 2000

To: Members of the University-Wide Undergraduate Curriculum Committee

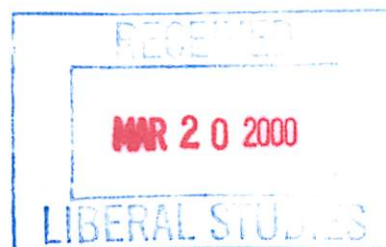
From: Thomas Pressly, Chair
Department of Accounting

TP

Subject: Fourth Submission of Revised Associate of Arts Degree in Business
Specializing in Accounting Program Proposal

The attached documents for have been prepared in accordance with ECOB Curriculum Committee and proposed university-wide liberal studies requirements. In addition, changes from the previous program proposal submission have been completed per instructions of Dr. Gail Sechrist of the UWCC that were received on February 9, 2000 (see page 10 of submission document).

We look forward to final approval of the revised associate program by the university senate as soon as possible during the 2000 spring semester. If the committee has any other questions regarding this revision, please contact me directly by phone at 72753 or email at tcompress prior to your next scheduled meeting.

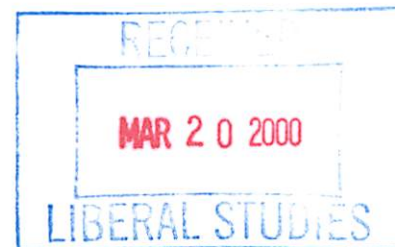


PART II – ITEM 2
ASSOCIATE OF ARTS DEGREE IN BUSINESS SPECIALIZING IN ACCOUNTING

<u>CURRENT PROGRAM</u>	
<u>LIBERAL STUDIES REQUIREMENTS</u>	<u>CREDITS</u>
EC 101 Basic Economics	
OR	
EC 121 Principles of Economics I.....	3
EN 101 English I.....	4
EN 102 English II.....	3
PC 101 General Psychology.....	3
Free Elective.....	3
Social Science Elective.....	3
Total Liberal Studies Credits	19
<u>BUSINESS COURSE REQUIREMENTS</u>	
AD 101 Business Organization and Management	3
AD 221 Business Technical Writing.....	3
AD 235 Introduction to Business Law	3
AD 336 Law of Business Organizations	3
AG 201 Accounting Principles I.....	3
AG 202 Accounting Principles II.....	3
AG 301 Intermediate Accounting I.....	3
AG 302 Intermediate Accounting II.....	3
AG 311 Cost Accounting.....	3
BE 111 Foundations of Business Math.....	3
BE 131 Principles of Typewriting.....	2
BE 250 Electronic Office Procedures.....	3
FI 220 Essentials of Finance.....	3
IM 241 Introduction to MIS.....	3
IM 245 Introduction to Microcomputers.....	3
Total Business and Accounting Credits	44
TOTAL ASSOCIATE DEGREE CREDITS	63

<u>PROPOSED PROGRAM</u>	
<u>LIBERAL STUDIES REQUIREMENTS</u>	<u>CREDITS</u>
English Composition Requirement	
EN 101 College Writing.....	4
EN 202 Research Writing.....	3
Mathematics Requirement*.....	3-4
Humanities Requirement.....	3
Fine Arts Requirement (select one)	
AH 101 Introduction to Art	
MH 101 Introduction to Music	
TH 101 Introduction to Theater.....	3
Natural Science Requirement.....	4
Social Science Requirement	
PC 101 General Psychology.....	3
Health and Wellness Requirement.....	3
Liberal Studies Electives	
EC 122 Principles of Economics II.....	3
BE/IM/CO 101 Microbased Computer Literacy	3
Total Liberal Studies Credits	32-33
<u>BUSINESS COURSE REQUIREMENTS</u>	
AG 201 Accounting Principles I.....	3
AG 202 Accounting Principles II.....	3
AG 301 Intermediate Accounting I.....	3
AG 302 Intermediate Accounting II.....	3
AG 311 Cost Accounting.....	3
BL 235 Introduction to Business Law.....	3
MG 310 Principles of Management.....	3
MK 320 Principles of Marketing.....	3
Select one of the following courses:	
AD 321 Business and Interpersonal Communications	
AG 321 Federal Taxes	
IM 300 Information Systems: Theory and Practice.....	3
Total Business and Accounting Credits	27
Free Elective.....	3
TOTAL ASSOCIATE DEGREE CREDITS	62-63

*MA121 is acceptable in fulfilling four-year accounting degree curriculum requirements.



Part II: Description of Curriculum Changes

- 1. The Associate of Arts Degree in Business Specializing in Accounting was formerly offered at the Punxsutawney and Kittanning campuses. In 1994, the Provost gave the department permission to bring this program (which had become inactive at the branches) to the main campus.

Due to the non-offering of a number of courses required by the current associate's program, and a need to remodel the program, it is necessary to revise the program before it is offered and substantially advertised.

After discussion with the IUP Department of Continuing Education and Vocational Personnel, and internal department discussions, we have crafted the changes indicated in Part II – Item 2 (see attached).

These changes allow for:

- 1) A generous increase in liberal studies courses – this will insure a well-rounded education at the associate degree level,
- 2) A large enough sampling of accounting and other appropriate business courses to allow the degree earner to become a viable contributor to his/her current or potential employer,
- 3) Encouragement to a potential market to further their education without committing to a four-year degree,
- 4) Students to be able to transfer each and every course into the four-year accounting program without losing any credits earned in the associate program.

Part III: Implementation

- 1. Presently there are no students officially enrolled in the associate program
- 2. As all proposed courses are presently taught, teaching loads should not be affected except to possibly increase the number of students in sections already offered. As such, no additional faculty will be needed.
- 3. Additional resources will not be necessary.
- 4. We expect an initial increase of twenty-five students in the new associate program. In the accounting and business courses required, we currently have adequate room available in these sections.
- 5. Expected target groups are nontraditional, part-time students interested in pursuing additional post-secondary training for entry-level accounting positions.
- 6. The Accounting Department has previously committed to an evening program for our four-year program. This will enable students choosing the associate degree program to complete their accounting requirements in the evening.

Part IV: Course Proposals

There are no new course proposals.

**ASSOCIATE OF ARTS DEGREE IN BUSINESS SPECIALIZING IN ACCOUNTING
(CHANGES APPEAR IN BOLD)**

OLD CATALOG DESCRIPTION

The Associate of Arts Degree in Business Specializing in Accounting is designed to be a two-year curriculum with these objectives:

- 1) To provide business occupational education with the opportunity for specialization in the accounting area.
- 2) To enable the student to enter accounting positions in business and government.
- 3) To enable the student to upgrade his skills and knowledge to qualify for higher positions in business and government.

After successfully completing the program, the student may apply for admission into a four-year baccalaureate program. Admission is not guaranteed. **If accepted, most of the credits earned in the associate program will qualify towards the four-year degree program in accounting.**

NEW CATALOG DESCRIPTION

The Associate of Arts Degree in Business Specializing in Accounting is designed with these objectives:

- 1) To provide business occupational education with the opportunity for specialization in the accounting area.
- 2) To enable the student to enter accounting positions in business and government.
- 3) To enable the student to upgrade his/her skills and knowledge to qualify for higher positions in business and government.

After successfully completing the program, the student may apply for admission into a four-year baccalaureate program. Admission is not guaranteed. **If accepted, all of the credits earned in the associate program will qualify towards the four-year degree program in accounting.**

LIBERAL STUDIES

LEARNING SKILLS: ENGLISH COMPOSITION - 7 crs.

	CR.	GRADE
EN 101 College Writing	4	_____
EN 202 Research Writing (Sophomore status)	3	_____

LEARNING SKILLS: MATHEMATICS - 4 crs.

MA 121 Calculus I for Business	4	_____
OR MA 281/481 Math Analysis	3/3	_____

HUMANITIES - 2 crs.

HI 195 History of the Modern Era	3	_____
ENGL 121 Humanities Literature	3	_____
_____ Philosophy or Religious Study	3	_____

FINE ARTS - 3 crs. (Choose one course)

ART 101 _____	3	_____
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NATURAL SCIENCE - 8-10 crs. (Choose one option)

Option one: (Two 4 cr. laboratory courses)

_____	4	_____
_____	4	_____

Option two: (One laboratory & two non-laboratory courses)

_____	4	_____
_____	3	_____
_____	3*	_____

* will credit toward Free Electives

SOCIAL SCIENCE - 2 crs.

EC 121 Principles of Economics I	3	_____
PC 101 General Psychology	3	_____
_____ (Non-Western Culture)	3	_____

(AN 110, AN 211, GE 104, PS 101)

HEALTH & WELLNESS OR MILITARY SCIENCE - 3/4 crs.

HP 143 Health & Wellness	3	_____
OR		
FN 143 Nutrition & Wellness	3	_____
OR		
MS 101 Military Science I	2	_____
MS 102 Military Science II	2	_____

LIBERAL STUDIES ELECTIVES - 9 crs.

MA 214 Probability & Statistics	3	_____
EC 122 Principles of Economics II	3	_____
BE/IM/CO 101 Microbased Computer Literacy	3	_____

SENIOR SYNTHESIS - 3 crs.

LS 499 Senior Synthesis	3	_____
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LIBERAL STUDIES REQUIREMENTS

Two 3 credit Writing-Intensive courses must be included in your curriculum. One course must be within your major area.

* CPA candidates, please consider accounting major area electives.

BUSINESS CURRICULUM - 60 crs.

BUSINESS CORE - 33 crs.

	CR.	GRADE
AG 201 Accounting Principles I	3	_____
AG 202 Accounting Principles II (C in AG 201)	3	_____
QU 215 Business Statistics (MA 121, 214)	3	_____
BL 235 Introduction to Business Law	3	_____
IM 300 Information Sys. (BE/IM/CO 101, AG 202)	3	_____
FI 310 Finance I (AG 202, MA 214)	3	_____
MG 310 Principles of Management (PC 101)	3	_____
MK 320 Principles of Marketing (EC 122, PC 101)	3	_____
AD 321 Business Communications (EN 101, 202)	3	_____
MG 330 Prod. & Operation Mgmt. (MA 121, 214)	3	_____
MG 495 Business Policy (Graduating Senior)	3	_____

MAJOR REQUIREMENTS - 21 crs.

AG 301 Intermediate Accounting I (C in AG 202)	3	_____
AG 302 Intermediate Accounting II (C in AG 301)	3	_____
AG 311 Cost Accounting (C in AG 202)	3	_____
AG 401 Advanced Accounting (AG 302)	3	_____
AG 412 Advanced Cost Accounting (C in AG 311)	3	_____
AG 421 Federal Taxes (C in AG 202)	3	_____
AG 431 Auditing (AG 302)	3	_____

A 6
3 21

MAJOR ELECTIVES - 6 crs. (Choose two courses from the list)

AG 422 Federal Taxation (AG 302, 421)	3	_____
AG 435 Internal Auditing (AG 431)	3	_____
AG 441 Accounting/Govt. & Non-Profit (AG 302)	3	_____
AG 451 Seminar in Accounting Standards (AG 302)	3	_____
AG 461 Accounting Systems (AG 302, 311, IM 300)	3	_____
AG 471 International Accounting (AG 300 or 311)	3	_____
AG 481 Special Topics (Permission)	3	_____
BL 336 Law of Business Organizations (BL 235)	3	_____

() Indicates Prerequisite

FREE ELECTIVES - 8-10 crs.**

** can include:

AG 299 Cooperative Education I (Permission)	2	_____
AG 399 Cooperative Education II (AG 299)	2	_____
AG 488 Industry Internship (Permission)	6	_____
AG 493 Public Accounting Internship (Permission)	6	_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____

GPA Minimum:
2.0 Overall for every course at IUP.
2.0 Overall for Business Core/Major/Major Area.

All course prerequisites/grade prerequisites are listed in the Undergraduate Catalog and students will be held to these requirements.

Center for Vocational Personnel Preparation
Indiana University of Pennsylvania
Reschum House
Indiana, Pennsylvania 15705-1007

(412) 357-4434



July 16, 1997

Mr. Duane Ponko, Chairperson
Accounting Department
421 Eberly

Dear Duane:

I am pleased to offer my support for the Associate of Arts Degree in the Accounting Program Revision. Over the past six years, the Center for Vocational Personnel Preparation has administered a Tech Prep grant for Northwestern Pennsylvania. One of the primary goals of this grant is the coordination of secondary and post secondary programs which lead students to Associate Degree programs of study.

During my work with secondary school business programs, I have identified a demand for associate degree programs in the accounting area. Tech Prep partnerships have already developed with seven secondary school districts. I anticipate a number of additional partnerships for the 1997-98 academic year. Secondary graduates of these programs would welcome the opportunity to pursue an Associate Degree in Accounting. Students with expressed interests in Accounting are currently enrolling in Accounting programs in proprietary schools and other post secondary institutions because such an opportunity does not presently exist at IUP. Revisions to the current program would enhance Tech Prep opportunities for students at IUP.

Please let me know if I can provide any additional support or information.

Sincerely,

male Karen S. Rivoecchi

Karen S. Rivoecchi
Tech Prep Coordinator

interoffice
MEMORANDUM

to: Duane Ponko
from: Nicholas E. Kolb *Nicholas E. Kolb*
subject: Associate of Arts in Accounting
date: July 24, 1997

This is to confirm the endorsement of the proposed revisions of the Associate of Arts Degree in Accounting by the School of Continuing Education. It is a strong program that promises to appeal to many nontraditional students. If it is possible to earn the degree during evening hours, the appeal will be even greater.

We are eager to begin advertising the program as soon as it is available.

Cc: CE Staff

13-AUG-1997 14:14:21.97
GROVE: RSTERLEY
DUANE PONKO
RSTERLEY, NEKOLD
REVISION, AA BUSINESS/ACCOUNTING

re -

Thank you so much for taking the time to talk with me about the proposed revisions for the AA Accounting...and thank you from future students for the work you have done on taking the proposal forward.

At a time when our college competitors are working hard to meet the needs of these areas nontraditional students, I believe this degree will help attract new students to IUP as well as meet the educational needs of quite a few.

As soon as it is approved, hopefully a brochure on the AA Accounting and AA MIS could be put together. Then, through a series of friends in the Indiana real estate banking business, I can help get the brochure into many employee hands.

#1369 13-AUG-1997 14:14:21.97

MAIL

I think a great hall mark of your proposal is the "transfer" or the transition of the courses directly into the bachelor's degree in Accounting. Will many of the courses for the associate's degree be given in the evening? If so, another strong calling card for the degree and IUP.

This is great...and again, I applaud your efforts to make this a reality.

If there is any way I can be of help to you, please let me know. I'm ready - I will be sending many - like the group today - to talk with you.

Always, thanks for your time and help to our students and to our goal of serving our community residents.

Becca Sterley
Part-time Studies Program
Continuing Education
292

LL>

Liberal Studies Office
352 Sutton Hall X 7-5715

Mary Sadler
email: msadler

Date: February 19, 1999
To: Dr. Tom Pressly
Chair, Dept. Curriculum Committee
From: Mary Sadler, Director Liberal Studies
Subject: Associate of Science in Accounting



At the February 18, 1999 meeting the Liberal Studies Committee approved the Liberal Studies component for the Associate of Science degree in Accounting. With this approval are suggestions to 1) organize the list of requirements according to category, and 2) anticipate the need for adequate advisement of majors as to which math course they should take if they expect to eventually complete a bachelors program in accounting.

We were pleased with the strong liberal studies component planned for this program and look forward to seeing the entire proposal advance to Senate for final approval. Our approval will be reported to the UWUCC on 2/23/99.

CC: Dr. Robert Camp, Dean
Dr. Duane Ponko, Chair

**Liberal Studies Office
352 Sutton Hall X 7-5715**

**Mary Sadler
email: msadler**

Date: October 27, 1999

To: Dr. Tom Pressly
Chair, Dept. Curriculum Committee

From: Mary Sadler, Director Liberal Studies



Subject: Associate of Arts in Business Specializing in Accounting

At the February 18, 1999 meeting the Liberal Studies Committee approved the Liberal Studies component for the Associate of Science degree in Accounting. When the proposal advanced to the university-wide undergraduate curriculum committee, it was submitted as an Associate of Arts Degree in Business Specializing in Accounting. In order to expedite the process, I have reviewed the Liberal Studies component of the proposed Associate of Arts program and find it to be in compliance with the Senate approved requirements for the Liberal Studies core for A.A. degree programs. This approval is contingent, however, on at least four credits assigned to the Natural Science category. The credit assignment appears to have been inadvertently omitted. If this is not the case, the proposal will need approval from the Liberal studies Committee before being advanced on the undergraduate curriculum agenda. Gail Sechrist from the undergraduate curriculum will be in touch with you concerning this issue.

We were pleased with the strong liberal studies component planned for this program and look forward to seeing the entire proposal advanced for final approval. Our approval of this change will be reported immediately to the Undergraduate curriculum committee.

CC: Dr. Robert Camp, Dean
Dr. Duane Ponko, Chair
Dr. Gail Sechrist, Undergraduate curriculum committee

mailBOX:/0970/Programs2...a.ge.iup.edu&number=472
mailBOX:/0970/Programs20...a.ge.iup.edu&number=472

Subject: AA in Accounting Revision
Date: Wed, 09 Feb 2000 10:10:24 -0500
From: Gail Sechrist <gailsech@iup.edu>
To: Duane Ponko <dponko@grove.iup.edu>
CC: Tom Pressly <tompress@grove.iup.edu>,
"Gail S. Sechrist" <gailsech@grove.iup.edu>

10

Duane,
We were considering approval of the program revision yesterday at the meeting when M
It was suggested that you add the Liberal Studies Elective subheading in either case
The old and new table that goes in the Senate agenda can't have bolded and underline
I'm sorry that we didn't catch this error about MA 214 earlier, but it is natural to
Gail Sechrist

Duane,
We were considering approval of the program revision yesterday at the meeting when Mary Sadler, Director of Liberal
Studies, noted that MA 214 is not on the list of LS Mathematics Learning Skill Courses (see p. 37). We see that the B.S. in
Accounting requires MA 121, so you could list it as an option instead of MA 214. If you still want the AA students to take
MA 214, you would need to reduce the free electives and place it in the Liberal Studies Elective category.

It was suggested that you add the Liberal Studies Elective subheading in either case because BE/IM/CO 101 and EC 122 fit
in that category as well. Addition of the English Composition and Social Science headings would also make it easier for the
students to read.

The old and new table that goes in the Senate agenda can't have bolded and underlined course titles because the Senate
minutes need to be catalog copy ready. So delete those in the revised copy. One other item that is missing is the 4 credits
for the Natural Sciences in the new column.

I'm sorry that we didn't catch this error about MA 214 earlier, but it is natural to assume that it is a mathematics option.
Let me know if you have any questions.
Gail Sechrist