

LSC Use Only Proposal No: _____ UWUCC Use Only Proposal No: 13-217
 LSC Action-Date: _____ UWUCC Action-Date: App-4/22/14 Senate Action Date: App-4/29/14

Curriculum Proposal Cover Sheet - University-Wide Undergraduate Curriculum Committee

Contact Person(s) Gary Dean	Email Address gjdean@iup.edu
Proposing Department/Unit Adult and Comm. Ed.	Phone 7-2470

Check all appropriate lines and complete all information. Use a separate cover sheet for each course proposal and/or program proposal.

1. Course Proposals (check all that apply)

New Course Course Prefix Change Course Deletion
 Course Revision Course Number and/or Title Change Catalog Description Change

Current course prefix, number and full title: **BTED 101 Computer Literacy**

Proposed course prefix, number and full title, if changing: _____

2. Liberal Studies Course Designations, as appropriate
 This course is also proposed as a Liberal Studies Course (please mark the appropriate categories below)

Learning Skills Knowledge Area Global and Multicultural Awareness Writing Across the Curriculum (W Course)
 Liberal Studies Elective (please mark the designation(s) that applies – must meet at least one)

Global Citizenship Information Literacy Oral Communication
 Quantitative Reasoning Scientific Literacy Technological Literacy

3. Other Designations, as appropriate

Honors College Course Other: (e.g. Women's Studies, Pan African)

4. Program Proposals

Catalog Description Change Program Revision Program Title Change New Track
 New Degree Program New Minor Program Liberal Studies Requirement Changes Other

Current program name: _____

Proposed program name, if changing: _____

5. Approvals	Signature	Date
Department Curriculum Committee Chair(s)		
Department Chairperson(s)		4-2-14
College Curriculum Committee Chair		4/15/14
College Dean		4/15/14
Director of Liberal Studies (as needed)		
Director of Honors College (as needed)		
Provost (as needed)		
Additional signature (with title) as appropriate		
UWUCC Co-Chairs		4/22/14

Received
 APR 17 2014
 Liberal Studies

**Proposal to the Undergraduate University Wide Curriculum Committee
for the Transfer of BTED 101, Computer Literacy,
from the Department of Technology Support and Training, Eberly College of Business
to the Department of Adult and Community Education,
College of Education and Educational Technology**

Part I. Cover Sheet (see attached)

Part II. Description of Curricular Change

1. Catalog Description

Current Undergraduate Catalog Description (2013-14 Undergraduate Catalog):

**BTED: Business and Technology Education
Department of Technology Support and Training
Eberly College of Business and Information Technology**

BTED 101 Computer Literacy

3c-01-3cr

An introductory course providing a fundamental understanding of computers. Familiarizes students with the interaction of computer hardware and software. Emphasizes the application of microcomputers, the use of productivity software (word processing, spreadsheet management, file and database management, presentation graphics, web browsers, search strategies, and e-mail), and the social and ethical aspects of the impact of computers on society. Note: cross-listed as COSC/IFMG 101. Any of these courses may be substituted for each other and may be used interchangeably for D/F repeats but may not be counted for duplicate credit.

2. Proposed Change

The change proposed is the transfer of the course from the Department of Technology Support and Training, Eberly College of Business to the Department of Adult and Community Education, College of Education and Educational Technology. There are no proposed changes to the course title, prefix, credit hours, content, or syllabus of record.

The new catalog description should read:

**BTED: Business and Technology Education
Department of Adult and Community Education
College of Education and Educational Technology**

BTED 101 Computer Literacy

3c-01-3cr

An introductory course providing a fundamental understanding of computers. Familiarizes students with the interaction of computer hardware

and software. Emphasizes the application of microcomputers, the use of productivity software (word processing, spreadsheet management, file and database management, presentation graphics, web browsers, search strategies, and e-mail), and the social and ethical aspects of the impact of computers on society. Note: cross-listed as COSC/IFMG 101. Any of these courses may be substituted for each other and may be used interchangeably for D/F repeats but may not be counted for duplicate credit.

3. Rationale for Change

The rationale for transferring the course to the College of Education and Educational Technology is that it is integral to the undergraduate Business Education degree. While not a required course for the major, it is an important course that is routinely recommended to students in the program because it fulfills a liberal studies requirement and provides a solid foundation for their preparation as business education teachers.

It is important to have sections of BTED 101 taught by faculty in Adult and Community Education during the academic year 2014-2015. This will enable the course to be focused on computer literacy issues related to K-12 education while still meeting the objectives in the syllabus of record. Faculty will be able to contextualize the liberal studies learning objectives in an educational context, thereby addressing state and national technology standards for teachers. The Information Management and Computer Science sections are not contextualized in education and therefore do not address the state and national standards. Ultimately, sections of BTED 101 taught by Adult and Community Education faculty will provide undergraduate Business Education students not only with a solid foundation in computer literacy, but, also with an educational experience that is more relevant to their career goals.

In addition, teaching the course during the academic year 2014-2015 will help Department of Adult and Community Education faculty to prepare a curriculum proposal to develop a liberal studies course to replace BTED 101 for subsequent years (see item #4 in the memo below, under the Part III. Letter of Support).

Part III. Letter of support

The following message is from the meeting held by the Provost on March 25, 2014. Attendees at the meeting included Dr. Moerland, Dr. Luetkehans, Dr. Camp, and Dr. Pistole.

From: "Laura L. Delbrugge" <lauradel@iup.edu>
Date: April 1, 2014 at 2:51:01 PM EDT
To: "Luetkehans, Lara " <Lara.Luetkehans@iup.edu>, "Camp, Robert C" <Robert.Camp@iup.edu>, "Moerland, Timothy S" <tim.moerland@iup.edu>
Subject: **BTED 101 for academic year 2014-2015: FOR YOUR REVIEW**

Dear Dean Luetkehans and Dean Camp,

Below is the Provost's understanding of the discussion held on March 28, 2014, regarding the offering of BTED 101 for academic year 2014-2015. Please let us know if this is also your understanding, or if there are any issues yet to be resolved.

Thanks-
Laura

The following was agreed to among Provost Moerland, Dean Lara Luetkehans, and Dean Bob Camp regarding the offering of BTED 101 in the during the 2014-2015 academic year (fall and spring semesters only).

1. Beginning in fall semester 2014, the College of Education and Educational Technology)will take over the course BTED 101, and offer two (2) sections ONLY in the fall semester, 2014, for Education majors. The College of Education and Educational Technology will also be allowed to offer two (2) sections ONLY of BTED 101 in the spring 2015 semester. No sections of BTED 101 will be taught in winter 2014 by either college. Under no circumstances will the College of Education and Educational Technology offer sections of BTED 101 after the spring 2015 semester.
2. The Eberly College of Business and Information Technology will cease offering BTED 101 beginning fall semester 2014. Dean Camp will request that the Management Department not pursue its current curricular proposal to eliminate BTED 101 from the curriculum until after the spring 2015 semester.
3. The College of Education and Educational Technology will immediately prepare a curriculum proposal requesting the transfer of BTED 101 according to the present agreement and will move this proposal through the appropriate curricular channels as soon as possible.
4. During the academic year 2014-2015 the College of Education and Educational Technology will create a new course for Education students that will take the place of BTED 101 in those curricula for which it serves as a liberal studies elective. It is anticipated that this new course will not continue to be cross-listed with COSC and IMFG 101.