COMM 271 Beginning Photography-CrsRvs-2018-11-06

- The workflow icon is no longer available. Please click on the Page Status after the orange circle icon near the page title. *

Form Information

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The page you originally access is the global template version. To access the template document that progresses through the workflow, please complete the following steps:

First Step: <u>ONLY</u> change the text in the [brackets] so it looks like this: **CRIM 101 Intro to Criminology-CrsRvs-2015-08-10**

- *<u>If DUAL LISTED list BOTH courses in the page title</u>*

Second Step: Click **"SAVE"** on bottom right

- *<u>DO NOT TYPE ANYTHING INTO THE FIRST PAGE OTHER THAN THE TEXT IN BRACKETS</u>*
- *<u>Please be sure to remove the Brackets while renaming the page</u>*

Third Step: Make sure the word *<u>DRAFT</u>* is in yellow at the top of the proposal

Fourth Step: Click on "**<u>EDIT CONTENTS</u>** "(*not EDIT*) and start completing the template. When exiting or when done, click **"SAVE"** (*not Save Draft*) on bottom right

When ready to submit click on the workflow icon and hit approve. It will then move to the chair as the next step in the workflow.
Indicates a required field

Proposer*	Rachel Fox	Proposer Email*	rporter@iup.edu
Contact Person*	Rachel Fox	Contact Email*	rporter@iup.edu
Proposing Department/Unit*	Communications Media	Contact Phone*	357-5691

Course Level*	undergraduate-level

Course Revisions
(Check all that apply;fill out categories below as specified; i.e. if only changing a course title, only complete Category A)

Category A:	Category B:

catalog_desc_change	course_revision
	
	* Teacher Education: Please complete the Teacher
	  Education section of this form (below)
	
	* Liberal Studies: Please complete the Liberal Studies
	  section of this form (below)
	
	* Distance Education: Please complete the Distance
	  Education section of this form (below) - Please check the
	  APPROVED DE Course List <u>before</u> completing this *section*
	  If already approved - you DO NOT need to do a DE proposal

Rationale for Proposed Changes (All Categories)

(A) Why is the course being revised/deleted:* *Please be specific - this should be have more detail than the Summary for the Senate.*	The course is being revised because the current description, objectives and outcomes no longer fit with the goals of the course. The language is outdated and refers to processes and techniques that were used when the course used film and a darkroom. The course is now fully digital and no longer covers topics such as photo finishing or printing. It is now a more technically focused course that serves as the foundation for the rest of our photography courses and it is being revised to address these changes.
(B) University Senate Summary of Rationale*	*Please enter a single paragraph summary/rationale of changes or proposal for University Senate.* This course is being revised to update the course and remove outdated language and topics that were written when the course was film and darkroom based. Our program is now fully digital. The revision will also more accurately reflect the current course direction and the software being used.
(C) Implications of the change on the program, other programs and the Students:*	The revision will make the course description more accurate for students.

Current Course Information*	
Category A	
(D) Current Prefix*	COMM
Proposed Prefix	COMM
(E) Current Number*	271
Proposed Number	271
(F) Current Course Title*	Beginning Photography
Proposed Course Title	Beginning Photography
(G) Prerequisite (s)	COMM 101 or JRNL 105, communications media major or minor, interior design major, photography and digital imaging certificate or digital history certificate enrollment or permission.
Proposed Prerequisite (s)	COMM 101 or JRNL 105, communications media major or minor, interior design major, photography and digital imaging certificate or digital history certificate enrollment or permission.
(H) Current Catalog Description	Introduces beginning photography students to photography as a tool for communications and as a lifelong leisure activity. Covers basic camera operation and other means of image acquisition, image processing and manipulation, printing, and photo finishing. Student is required to have a camera, preferable a single-lens reflex, with fully manual focusing and exposure capability.
Proposed Catalog Description	Develops students' abilities in the practice and application of photography as a tool for communications and as a creative pursuit. Emphasizes proper technical skills and creative application of the medium. Covers topics such as camera operation, image editing, and image analysis.
If changing Category A, no further action required.	
Category B (if no change, leave blank)	

(I) Repeatable Course This is for a course that can be repeated Multiple times e.g. Internship	NO If YES, please complete the following: Number of Credits that May be Repeated: Maximum Number of Credits Allowed to be Repeated:
Proposed Repeatable Course	NO If YES, please complete the following: Number of Credits that May be Repeated: Maximum Number of Credits Allowed to be Repeated:
(J) Number of Credits	Class Hours per week:3 Lab Hours: Credits:3
Proposed Number of Credits	Class Hours:3Lab Hours:Credits:3
(K) Current Course Student **Learning Outcomes (SLOs)**	Develop the necessary skills to use the medium of photography as a means of personal artistic endeavor. Develop an aesthetic stance and appreciation of photography. Develop the basic technical and aesthetic skills necessary to achieve the previous two goals. Specific objectives: Summarize the history and impact photography. Explain the basic concepts of image capturing, editing, and display for both traditional and digital photography. Compose, capture, edit and display aesthetically pleasing photographs. Summarize the legal and ethical implications of photographic manipulation. (This is from the Fall 2005 syllabus, the official syllabus of record may no longer exist)
(L) Proposed Course Student **Learning Outcomes (SLOs)** For each outcome, describe how the outcome will be achieved	Note that the text box in the table expands TABLE_BELOW
(M) Previous Brief Course Outline	*As outlined by the federal definition of a "credit hour", the following should be a consideration* *regarding student work - For every one hour of classroom or direct faculty instruction,* *there should be a minimum of two hours of out of class student work.*

Table for (L):

SLO #	Outcome	How outcome is assessed
1	Operate a digital single lens reflex (DSLR) camera using fully manual controls	Final Project
2	Capture technically sound photographs	Assignments
3	Analyze photographs based on concepts presented in class	Image Analysis
4	Create a cohesive set of images	Final Project

Intro to the Course

Banner and the P Drive, Creating Folders

History of Photography

Digital Photography Basics

Pixels and Images

Composition Basic Rules

Introduction to the Digital Rebel

The Digital Dark Room

Digital Rebel

Introduction to Elements Editor

Working with Files

Fixing Your Images, Cropping and Resizing

Fixing Your Images, Fix Color, Read Histogram

Fixing Your Images, Sharpen, Dodge and Burn

Exposure, Four Elements

Controlling Sharpness

Aperture Preferred

Shutter Preferred

Workday

Environmental Photography Selections

Photography and Light

Light Field Trip, White Balance, Types of Light

Workday

Layers

Converting to Black and White

Lens and Their Functions

Flash Light

Fill Flash Lab

Fill Flash Lab Work

Workday

Displaying, Printing, Monitors

Mounting and Displaying Pictures

Portfolio Workday

Portfolio Workday

Portfolio Workday

Class Wrap Up

Final

(This is taken from the Fall 2005 syllabus, the syllabus of record may no longer exist)

(N) Brief Course Outline	*As outlined by the federal definition of a "credit hour", the following should be a consideration regarding student work - For every one hour of classroom or direct faculty instruction, there should be a minimum of two hours of out of class student work.*

(Give sufficient detail to communicate the content to faculty across campus. *It is not necessary to include specific readings, calendar or assignments)*	**Topics:**
	
	The Digital Camera and Exposure Triangle
	
	• Raw files
	• ISO
	
	Image Editing and Workflow
	
	• File management
	• Digital Workflow
	• Basic Image Retouching
	
	Composition
	
	• Identify and apply compositional styles
	
	Visual Thinking Strategies
	
	• Image Analysis
	• Elements of Art and Design
	
	Looking at Light
	
	Natural Light Portraits
	
	Aperture and Depth of Field
	
	• Shallow Depth of Field
	• Extended Depth of Field
	
	Developing Visual Exercise
	
	Cultivating Creativity
	
	• Unique Viewpoints
	• No-Crop Challenge
	
	Shutter Speed and Motion
	
	• Fast Shutter Speed
	  • Stop Motion
	• Panning
	• Slow Shutter Speed
	  • Light Painting
	
	Manual Mode
	
	• Equivalent Exposures
	• Metering
	• Histogram

Distance Education Section

- Complete this section only if adding Distance Education to a New or Existing Course

If Completing this Section, Check the Box to the Right:	**NOTE: you must check this box if the Course has previously been approved for Distance Education** distance-education
Course Prefix/Number	
Course Title	
Type of Proposal	*See CBA, Art. 42.D.1 for Definition*

Brief Course Outline	*Give an outline of sufficient detail to communicate the course content to faculty across campus. It is not necessary to include specific readings, calendar or assignments*
	As outlined by the federal definition of a "credit hour", the following should be a consideration regarding student work - For every one hour of classroom or
	direct faculty instruction, there should be a minimum of two hours of out of class student work.

Rationale for Proposal (Required Questions from CBA)	
How is/are the instructor(s) qualified **in the Distance Education delivery** **method as well as the discipline?**	
For each outcome in the course, describe **how the outcome will be achieved using** **Distance Education technologies.**	
How will the instructor-student and **student-student interaction take place?** **(if applicable)**	
How will student achievement be evaluated?	
How will academic honesty for tests **and assignments be addressed?**	

Liberal Studies Section

- Complete this section only for a new Liberal Studies course or Liberal Studies course revision

If Completing this Section, **Check the Box to the Right:**	**NOTE: you must check this box if the Course/Program has previously been approved for Liberal Studies**

Liberal Studies Course Designations (Check all that apply)	
Learning Skills:	
Knowledge Area:	

Liberal Studies Elective	*Please mark the designation(s) that apply - must meet at least one*	
Expected Undergraduate Student Learning Outcomes (EUSLOs) Map the Course Outcome to the **EUSLO's**	*Map each course outcome to the appropriate EUSLOs tha apply. Fill in the course outcome number* *See https://www.iup.edu/liberal/faculty-and-staff/euslos/ for additional information regarding mapping EUSLOs*	
	Informed Learners demonstrate:	**Course SLO #**
	• the ways of modeling the natural, social and technical worlds	
	• The aesthetic facets of human experience	
	• the past and present from historical, philosophical and social perspectives	
	• the human imagination, expression and traditions of many cultures	
	• the interrelationships within and across cultures & global communiites	
	• the interrelationships within and across disciplines	
	Empowered Learners demonstrate:	**Course SLO #**
	• effective oral and written communication abilities	
	• ease with textual, visual and electronically-mediated literacies	
	• problem solving skills using a variety of methods and tools	
	• information literacy skills including the ablity to access, evaluate, interpret and use informatoin from a variety of sources	
	• the ablity to transform information into knowledge and knowledge into judgement and action	
	• the ability to work within complex systems and with diverse groups	
	• critical thinking skills including analysis, application and evaluation	
	• reflective thinking and the ability to synthesize information and ideas	
	Responsible Learners demonstrate:	**Course SLO #**
	• intellectual honesty	
	• concern for social justice	

	• civic engagement	
	• an understanding of the ethical and behavioral consequences of decisions and actions on themselves, on society, and on the physical world	
	• an understanding of themselves and a respect for the identities, histories and cultures of others	

How will each outcome be measured (note should mirror (L) Student Learning Outcomes* (SLO) from the course proposal	*Narrative on how the course will address the Selected Category Content*
	Course SLO #	**Assessment Tool to be used to measure the outcome**
	1	
	2	
	3	

All Liberal Studies courses are required to include perspectives on cultures and have a supplemental reading. **Please answer the following questions.**

Liberal Studies courses must include the perspectives and contributions of ethnic and racial minorities and of women whenever appropriate to the subject matter. Please explain how this course will meet this criterion.	
Liberal Studies courses require the reading and use by students of at least one non-textbook work of fiction or non-fiction or a collection of related articles. Please describe how your course will meet this criterion.	

Teacher Education Section

- Complete this section only for a new Teacher Education course or Teacher Education course revision

If Completing this Section, **Check the Box to the Right:**	**NOTE: you must check this box if the Course/Program has previously been approved for Teacher Education related items**
Course Designations:	
Key Assessments	

	For both new and revised courses, please attach (see the program education coordinator): • The Overall Program Assessment Matrix • The Key Assessment Guidelines • The Key Assessment Rubric **File**　　**Modified** <hr>No files shared here yet. • Drag and drop to upload or browse for files
Narrative Description of the **Required Content**	*How the proposal relates to the Education Major*

Please scroll to the top and click the Page Status if you are ready to take action on the workflow.
Please submit an ihelp if you have any questions http://ihelp.iup.edu