COMM 303 Scriptwriting-CrsRvs-2016-03-31

- The workflow icon is no longer available. Please click on the Page Status after the orange circle icon near the page title. *

Form Information

The page you originally access is the global template version. To access the template document that progresses through the workflow, please complete the following steps:

First Step: **ONLY** change the text in the [brackets] so it looks like this: **CRIM 101 Intro to Criminology-CrsRvs-2015-08-10**

- *If DUAL LISTED list BOTH courses in the page title*

Second Step: Click **"SAVE"** on bottom right

- *DO NOT TYPE ANYTHING INTO THE FIRST PAGE OTHER THAN THE TEXT IN BRACKETS*
- *Please be sure to remove the Brackets while renaming the page*

Third Step: Make sure the word *DRAFT* is in yellow at the top of the proposal

Fourth Step: Click on "**EDIT CONTENTS** "(not EDIT) and start completing the template. When exiting or when done, click **"SAVE"** on bottom right

When ready to submit click on the workflow icon and hit approve. It will then move to the chair as the next step in the workflow.
*Indicates a required field

Proposer*	B. Gail Wilson	**Proposer Email***	bgwilson@iup.edu
Contact Person*	B. Gail Wilson	**Contact Email***	bgwilson@iup.edu
Proposing Department/Unit*	Communications Media	**Contact Phone***	7-3210

Course Level*	undergraduate-level

Course Revisions	
(Check all that apply;fill out categories below as specified; i.e. if only changing a course title, only complete Category A)	
Category A: mod_prereq	Category B: *Teacher Education: Please complete the Teacher Education section of this form (below)* *Liberal Studies: Please complete the Liberal Studies section of this form (below)* *Distance Education: Please complete the Distance Education section of this form (below)*

Rationale for Proposed Changes (All Categories)	
(A) Why is the course being revised /deleted:*	The course prerequisites are revised to add COMM 101 or JRNL 105 and to delete "instructor" from "instructor permission". Other prerequisites are not changed. The Departments of Communications Media and Journalism and Public Relations have concluded that COMM 101 and JRNL 105 are very similar. We have agreed to accept JRNL 105 for COMM 101 if students have already taken that course. Currently students who have taken JRNL 105 must request an override for any course for which COMM 101 is a prerequisite. This change will resolve that issue for students. The word "instructor" is deleted from "instructor permission" to make the language consistent with other course descriptions.

(B) University Senate Summary of Rationale*	*Please enter a single paragraph summary/rationale of changes or proposal for University Senate.* The Departments of Communications Media and Journalism and Public Relations have concluded that COMM 101 and JRNL 105 are very similar. We have agreed to accept JRNL 105 for COMM 101 if students have already taken that course. Currently students who have taken JRNL 105 must request an override for any course for which COMM 101 is a prerequisite. This change will resolve that issue for students. The word "instructor" is deleted from "instructor permission" to make the language consistent with other course descriptions.
(C) Implications of the change on the program, other **programs and the Students:***	This change will have no impact on current students. The prerequisite change has been discussed with JRNL

Current Course Information*		Proposed Changes	
Category A			
(D) Current Prefix*	COMM	**Proposed Prefix**	
(E) Current Number*	303	**Proposed Number**	
(F) Current Course Title*	Scriptwriting	**Proposed Course Title**	
(G) Prerequisite (s)	COMM 101, ENGL 101 and 202 (grade of C or better) or instructor permission	**Proposed Prerequisite (s)**	COMM 101 or JRNL 105; ENGL 101 and 202 (grades of C or better) or permission
(H) Current Catalog Description		**Proposed Catalog Description**	
If changing Category A, no further action required.			
Category B (if no change, leave blank)			
(I) Number of Credits	Class Hours: Lab Hours: Credits:	**Proposed Number of Credits**	Class Hours: Lab Hours: Credits:

(J) Current Course
 	
   (Student Learning)
 	
   Outcomes
		Proposed Course
		
		(Student Learning)
		
		Outcomes	

(K) Dual Listed Courses Only:
 	
   List Current Learning
 	
   Outcomes for the
 	
   Higher-Level Course
		Dual Listed Courses Only:
		
		List Proposed Learning
		
		Outcomes for the
		
		Higher-Level Course	

(L) Brief Course Outline	As outlined by the federal definition of a "credit hour", the following should be a consideration	Brief Course Outline	As outlined by the federal definition of a "credit hour", the following should be a consideration
(It is acceptable to copy	regarding student work - For every one hour of classroom or direct faculty instruction,	For each outcome, describe how	regarding student work - For every one hour of classroom or direct faculty instruction,
from old syllabus)	there should be a minimum of two hours of out of class student work.	the outcome will be achieved	there should be a minimum of two hours of out of class student work.
		(Give sufficient detail to communicate the content to faculty across campus. It is not necessary to include specific readings, calendar or assignments)	

Distance Education Section

- Complete this section only if adding Distance Education to a New or Existing Course

If Completing this Section, Check the Box to the Right:	
Course Prefix/Number	
Course Title	
Type of Proposal	*See CBA, Art. 42.D.1 for Definition*
Brief Course Outline	*Give an outline of sufficient detail to communicate the course content to faculty across campus. It is not necessary to include specific readings, calendar or assignments*
	As outlined by the federal definition of a "credit hour", the following should be a consideration regarding student work - For every one hour of classroom or
	direct faculty instruction, there should be a minimum of two hours of out of class student work.

Rationale for Proposal (Required Questions from CBA)	
How is/are the instructor(s) qualified in the Distance Education delivery method as well as the discipline?	
For each outcome in the course, describe how the outcome will be achieved using Distance Education technologies.	
How will the instructor-student and student-student interaction take place? (if applicable)	

How will student achievement be evaluated?	
How will academic honesty for tests and assignments be addressed?	

Liberal Studies Section

- Complete this section only for a new Liberal Studies course or Liberal Studies course revision

If Completing this Section, Check the Box to the Right:	

Liberal Studies Course Designations (Check all that apply)	
Learning Skills:	
Knowledge Area:	
Liberal Studies Elective	*Please mark the designation(s) that apply - must meet at least one*
Expected Undergraduate Student Learning Outcomes (EUSLOs)	*Describe how each Student Learning Outcome in the course enables students to become Informed Learners, Empowered Learners and/or Responsible Learners* *See http://www.iup.edu/WorkArea/DownloadAsset.aspx?id=181694*
Description of the Required Content for this Category	*Narrative on how the course will address the Selected Category Content*
All Liberal Studies courses are required to include perspectives on cultures and have a supplemental reading. **Please answer the following questions.**	
Liberal Studies courses must include the perspectives and contributions of ethnic and racial minorities and of women whenever appropriate to the subject matter. Please explain how this course will meet this criterion.	

Liberal Studies courses require the **reading and use by students of at** **least one non-textbook work of** **fiction or non-fiction or a collection** **of related articles. Please describe** **how your course will meet this** **criterion.**	

Teacher Education Section

- Complete this section only for a new Teacher Education course or Teacher Education course revision

If Completing this Section, **Check the Box to the Right:**	
Course Designations:	
Key Assessments	
•	For both new and revised courses, please attach (see the program education coordinator): • The Overall Program Assessment Matrix • The Key Assessment Guidelines • The Key Assessment Rubric **File** **Modified** No files shared here yet. Drag and drop to upload or browse for files
Narrative Description of the **Required Content**	*How the proposal relates to the Education Major*

For Deans Review
Are Resources Available/Sufficient for this Course?
Is the Proposal Congruent with the College Mission?
Has the Proposer Attempted to Resolve Potential Conflicts with Other Academic Units?
Comments:

Please scroll to the top and click the Page Status if you are ready to take action on the workflow.
Please submit an ihelp if you have any questions http://ihelp.iup.edu