

Graduate Certificate in Academic Advising-NewDsg-2018-05-07

- The workflow icon is no longer available. Please click on the Page Status after the orange circle icon near the page title. *

Form Information

 The page you originally access is the global template version. To access the template document that progresses through the workflow, please complete the following steps:

First Step: ONLY change the text in the [brackets] so it looks like this: **CRIM 101 Intro to Criminology-CrsRvs-2015-08-10**

- If DUAL LISTED list BOTH courses in the page title***

Second Step: Click “SAVE” on bottom right

- DO NOT TYPE ANYTHING INTO THE FIRST PAGE OTHER THAN THE TEXT IN BRACKETS***
- Please be sure to remove the Brackets while renaming the page***

Third Step: Make sure the word DRAFT is in yellow at the top of the proposal

Fourth Step: Click on “**EDIT CONTENTS**” (*not EDIT*) and start completing the template. When exiting or when done, click “**SAVE**” (*not Save Draft*) on bottom right

When ready to submit click on the workflow icon and hit approve. It will then move to the chair as the next step in the workflow.

**Indicates a required field*

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Contact Person*	Meghan Erwin	Contact Email*	merwin@iup.edu
Proposing Department/Unit*	Developmental Studies	Contact Phone*	724-357-2729

(A) Request Type:*	certificate
(B) Minor or Certificate Title:*	Graduate Certificate in Academic Advising
(C) List number of credits:*	12
(D) If Certificate or Letter, select level:	graduate
(E) Course Level:*	graduate-level
(F) Narrative Catalog Description:*	The Graduate Certificate in Academic Advising is designed for individuals interested in working in academic advising in higher education institutions. The certificate provides specialized, hands-on training and specific strategies in academic advising for college students. The certificate requires 12 hours of graduate credit.

<p>(G) List of Program Requirements in</p> <p>catalog layout including course numbers, titles, credits and any footnotes.*</p>	<p><i>Note: PASSHE requires a minimum of 6 credits in a minor be advanced standing (300 and above)</i></p> <p>A total of 12 credits from the following courses is required for the graduate certificate.</p> <p>DVST 605: Foundations of Academic Advising, 3 credits</p> <p>DVST 731: Practicum in Developmental Education, 3 credits or SAHE 731: Practicum in Student Affairs, 3 credits</p> <p>SAHE 625: Student Development in Higher Education I, 3 credits</p> <p>SAHE 631: Student Development in Higher Education II, 3 credits</p>
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<p>(H) Student Learning Outcomes*</p> <p><i>Please be sure to list all Student Learning Outcomes that relate to this Minor or Certificate</i></p> <ul style="list-style-type: none"> • Outcomes must be measurable • Tracks, concentrations, certificates must have at least one outcome that is unique from a related degree program • Minors and majors may share outcomes • SLOs will be evaluated as part of the program's assessment plan 	Students will be able to:			
	#	Outcome	How outcome measured	Course Alignment
	1	Integrate the history and evolution of academic advising in terms of practice, context, and philosophies	writing assignment and discussion	DVST 605
	2	Compile theoretical approaches and strategies for implementing successful academic advising theory to practice	writing assignment and project	SAHE 631 and DVST 731/SAHE 731
	3	Develop advising techniques that would promote inclusive and accepting advising environments and ensure relationship building between advisors and students	writing assignment and project presentation	SAHE 625, SAHE 631 and DVST 731/SAHE 731
	4	Build an understanding of the curricula, degree programs, academic requirements, and institutional procedures to become effective advisors	writing assignment and project	DVST 605 and DVST 731/SAHE 731
5	Construct a personal philosophy of academic advising encompassing NACADA's Core Values of Academic Advising (caring, commitment, empowerment, inclusivity, integrity, professionalism, and respect)	writing assignment and discussion	DVST 605 and SAHE 625	

Rationale for Proposal

<p>(I) Why is this being proposed?*</p>	<p>The graduate certificate in Academic Advising is being proposed to adequately prepare higher education professionals for academic advising. The collaboration between two departments, Students Affairs in Higher Education and Developmental Studies, provides students pursuing the certificate with a broad understanding of student development, as well as knowledge and practical experience in academic advising.</p> <p>Nationally, there are very limited number of higher education institutions that focus on academic advising at the graduate-level. In Pennsylvania, there are no institutions that offer a graduate-level certificate in academic advising. This program will therefore fulfill a niche currently unmet in our geographic region.</p>
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<p>(J) What role, if any, does it serve the</p> <p>College /University above and</p> <p>beyond the role it serves in the</p> <p>* department?</p>	<p>This certificate is a collaboration between two departments, Developmental Studies and Student Affairs in Higher Education, complimenting each other's programs to better serve students. Adding this certificate to the master's degree in SAHE gives students hands-on experience in academic advising that allows students to become more marketable when applying for careers in higher education.</p>
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