

New Minor, Track or Certificate Template

Steps to the approval process:

1. Complete the applicable template(s) and email them to the departmental or program curriculum committee chair.
2. The curriculum chair emails the proposal to the curriculum committee, then to the department/program faculty for a vote and finally to the department/program chair.
3. The department/program chair emails the proposal to curriculum-approval@iup.edu; this email will also serve as an electronic signature.
4. Curriculum committee staff will log the proposal, forward it to the appropriate dean's office(s) for review within 14 days and post it on the X Drive for review by all IUP faculty and administrators. Following the dean's review the proposal goes to the UWUCC/UWGC and the Senate.
5. Questions? Email curriculum-approval@iup.edu.

Contact Person:	Jason Killam	Email Address:	jkillam@iup.edu
Proposing Depart/Unit:	Department of Foreign Languages	Phone:	724-357-7530

Minor or Track Title	Foreign Language Certificate in _____ (Chinese, French, German, Japanese, or Spanish, etc., including any spoken language other than English taught at IUP, provided that at least 12 credits of the language are offered at the basic and intermediate levels.)
Narrative Catalog Description:	<p>The Foreign Language Certificate is an 18-credit program aimed at those who want to add a foreign language credential to their main academic preparation, either as a BA/BS in progress, or in a post-baccalaureate setting. The Certificate is an excellent opportunity for students in any college of the university, particularly those in colleges where foreign language study is not generally required, such as the Eberly College of Business and Information Technology and the College of Health and Human Services.</p> <p>This Certificate offers students a variety of options for fulfilling the requirements. In addition to completing the course sequence, students may earn credits toward the Certificate by taking an Advanced Placement Exam, or they may earn ACE credits. Students with previous foreign language experience who do not earn credits through Advanced Placement or ACE are required to take a departmentally-approved language placement exam for possible exemption from some courses. Students in the Certificate Program can only be exempted from up to 12 credits in the Initial Language Sequence and must take at least 6 credits of coursework.</p>
List of Program Requirements in catalog layout – including course numbers, titles, credits and any footnotes. (Note that PASSHE requires a minimum of 6 credits in a minor be advanced standing (300 and above).	<p>A) Initial Language Sequence 12 cr Courses with these numbers are offered in CHIN, FRNC, GRMN, JAPN, and SPAN. 101 (4 cr) 102 (4 cr) 201 (4 cr)</p> <p>B) Intermediate Language Sequence 6 cr</p>

	<p>To earn a Foreign Language Certificate in Spanish, students must complete SPAN 220 and three (3) additional credits above the 201 level. The three additional credits may be either SPAN 230 or another course related to Spanish, which must be approved by the Chair of the Department of Foreign Languages or the Chair's designee.</p> <p>To earn a Foreign Language Certificate in French, students must complete FRNC 220 and three (3) additional credits above the 201 level. The three additional credits may be either FRNC 230 or another course related to French, which must be approved by the Chairperson of the Department of Foreign Languages or the Chairperson's designee.</p> <p>To earn a Foreign Language Certificate in German, students must complete GRMN 220 and three (3) additional credits above the 201 level. The three additional credits may be either GRMN 230 or another course related to German, which must be approved by the Chairperson of the Department of Foreign Languages or the Chairperson's designee.</p> <p>To earn a Foreign Language Certificate in Chinese, students must complete six (6) credits above the 201 level in coursework related to Chinese language or culture. The six additional credits must be approved by the Chairperson of the Department of Foreign Languages or the Chairperson's designee.</p> <p>To earn a Foreign Language Certificate in Japanese, students must complete six (6) credits above the 201 level in coursework related to Japanese language or culture. The six additional credits must be approved by the Chair of the Department of Foreign Languages or the Chairperson's designee.</p> <p>Courses taken in a study abroad context may also count toward the Certificate. Transfer credit received through study abroad experiences must be approved by the Chairperson of the Department of Foreign Languages or the Chairperson's designee or previously approved through the Transfer Credit Office.</p> <p>C) Oral Proficiency Interview Exam By the midterm of the final semester of coursework for the Certificate, students will be required to complete the Oral Proficiency Interview (OPI) or the Oral Proficiency Interview by Computer (OPIc), administered by Language Testing International (LTI). The OPI and OPIc provide an independent rating of the student's oral skills in the language, which may be useful for employment purposes. There is a fee for the OPI and the OPIc, for which students will be responsible.</p>
<p>Student Learning Outcomes for Minor or Track</p>	<p>Students will be able to:</p> <ul style="list-style-type: none"> • respond to direct questions or requests for information and obtain simple information related to basic needs; • converse with others in uncomplicated social situations necessary for survival in the target culture; • communicate appropriately in a variety of social contexts, including professional settings • speak in a manner that is understood by those who are accustomed to interacting with non-natives;

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	<ul style="list-style-type: none"> • recognize the relationships among practices, products, and perspectives of the culture of the target language
<p>Rationale for Proposal</p>	
<p>Why is this track/minor being proposed?</p>	<p>1. Department representatives have met with both the dean and numerous faculty from the College of Health and Human Services with the goal of finding ways to provide Foreign Language training to their students, who are hampered by limited space within their curriculum for additional classes. The proposed certificate seeks to address this question by reducing the time and potentially the number of credits required to complete the program. Our records indicate that less than 40% of students earning a BA in the College of Humanities and Social Sciences need to take 101, the rest placing out of 101 or 101 and 102, and some even placing out of 201. We have reason to believe that students for the other colleges have similar high school preparation, and if encouraged to take the appropriate placement exam, would be exempted from 4 or more credits of the certificate. By placing out of one or more of the required classes, the number of semesters required would be reduced. For example, students who placed out of 101 and 102 could complete the certificate in two semesters, taking 201 in the first semester, and 220 and another course in the second semester.</p> <p>2. The proposed certificate program could open up some additional study abroad options for other colleges, by allowing for combined language/content classes in remote locations. It would also further cross-college collaborative efforts, such as the development of college-content specific sections of upper-level language courses.</p> <p>3. The proposed certificate program would represent an important step for faculty teaching German, French, Japanese and Chinese, because it would be a “degree” they could offer, which at the moment they lack. While French and German have minors, Japanese and Chinese, do not. We have reason to believe that this will help with recruitment for those languages.</p> <p>4. The proposed certificate is in line with IUP’s current strategic plan, and in particular 2.3: “Prepare students to work in a culturally diverse and global future.” While the language requirement in CHSS gives its students the opportunity to study a language and with it, the opportunity to engage in a broad array of international and out-of-classroom experiences (Strategic Plan 2.3.5), the same cannot be said for students outside of CHSS. The proposed certificate is intended to meet similar needs outside of the CHSS, framed around the notion of the “value added” of a foreign language credential that is, nevertheless, sensitive to the curricular constraints of each college.</p>
<p>What role, if any, does it serve the college/university above and beyond the role it serves in the department?</p>	<p>Please see point 1, 2, and 4 from Why is this track/minor being proposed.</p>