

LSC Use Only Proposal No:  
LSC Action-Date:

UWUCC Use Only Proposal No: **14-05a**  
UWUCC Action-Date: **AP-9/30/14** Senate Action Date: **App 11/4/14**

**Curriculum Proposal Cover Sheet - University-Wide Undergraduate Curriculum Committee**

Contact Person(s) Joshua Castle, David Wachob, and Robert Kostelnik	Email Address j.l.castle@iup.edu
Proposing Department/Unit Health and Physical Education	Phone 7-6248

Check all appropriate lines and complete all information. Use a separate cover sheet for each course proposal and/or program proposal.

**1. Course Proposals (check all that apply)**

- New Course                       Course Prefix Change                       Course Deletion  
 Course Revision                       Course Number and/or Title Change                       Catalog Description Change

Current course prefix, number and full title: \_\_\_\_\_

Proposed course prefix, number and full title, if changing: \_\_\_\_\_

**2. Liberal Studies Course Designations, as appropriate**

- This course is also proposed as a Liberal Studies Course (please mark the appropriate categories below)  
 Learning Skills     Knowledge Area     Global and Multicultural Awareness     Writing Intensive (include W cover sheet)  
 Liberal Studies Elective (please mark the designation(s) that applies – must meet at least one)  
                      Global Citizenship                       Information Literacy                       Oral Communication  
                      Quantitative Reasoning                       Scientific Literacy                       Technological Literacy

**3. Other Designations, as appropriate**

- Honors College Course                       Other: (e.g. Women's Studies, Pan African)

**4. Program Proposals**

- Catalog Description Change     Program Revision     Program Title Change                       New Track  
 New Degree Program                       New Minor Program     Liberal Studies Requirement Changes     Other

Current program name: Athletic Coaching Certificate

Proposed program name, if changing: \_\_\_\_\_

5. Approvals	Signature	Date
Department Curriculum Committee Chair(s)		3/27/2014
Department Chairperson(s)		3/28/14
College Curriculum Committee Chair		6/24/14
College Dean		9.4.14
Director of Liberal Studies (as needed)		
Director of Honors College (as needed)		
Provost (as needed)		SEP 16 2014
Additional signature (with title) as appropriate		
UWUCC Co-Chairs		10/2/14



Received  
 OCT 2 2014  
 Received  
 SEP 9 2014  
 Liberal Studies

## Part II. Description of Curriculum Change

1. Complete catalog description for minor. This includes both the description about the minor and the list of courses and credits for the new certificate.

This certificate is recommended for students majoring in disciplines such as Exercise Science, Health and Physical Education, Athletic Training, and Education and for students who have a personal interest in coaching as a profession. It provides students with the necessary skills to work in the athletic coaching industry.

### **Certificate-Athletic Coaching** **19**

#### **Required Courses:** **16**

*HPED 175	Prevention and Care	2cr
*HPED 209	Motor Behavior	3cr
*HPED 333	Psychology of Coaching	2cr
*HPED 335	Athletic Coaching	3cr
*HPED 337	Coaching Disability Sport	3cr
HPED 493	Internship	3cr

#### **Controlled Electives: (Select one of the following)** **3**

HPED 221	Human Structure and Function	3cr
*HPED 256	Applied Human Structure and Conditioning	3cr
*HPED 292	Introduction to Sport Management	3cr

This certificate is recommended for any student who has an interest in coaching. Students will have a chance to earn a variety of certifications including: ASEP Coaching Certification, Certified Disability Sport Specialist, Certified Special Olympics Coach.

\* denotes courses that have been designed as distance education courses.

2. A detailed description for the certificate including a rationale/justification, credit requirements, sequencing and restrictions.

Sport continues to be a growing industry on a global level. The certificate in Athletic Coaching will allow students who have an interest in coaching that opportunity. Athletic coaching at the all levels has been under scrutiny for not having fully qualified professionals. Many state governments, public organizations and private organizations have changed legislation and policies to require certification or verification of coaching qualifications. The certificate in athletic coaching is designed to meet this need and will make our students more marketable in this profession. This is of particular interest for students within the Department of Kinesiology, Health and Sport Science. Additional, teachers in public education are asked to coach sports and perform services outside of the

traditional classroom. This certificate would allow students in education majors to be more marketable and could assist in securing employment.

**Sequencing and Restrictions:**

Must be enrolled in one of the following Levels: Undergraduate

Must be enrolled in one of the following Campuses: Indiana

HPED 175-HPED, PESP, or ATHL majors or the Athletic Coaching Certificate

HPED 209- Must be enrolled in HPED Department or by instructor permission

HPED 337- HPED 209

HPED 493- Senior Standing Required or by permission

**Part III. Implementation- Provide answers to the following questions:**

1. Are faculty resources adequate? If you are not requesting or have not been authorized to hire additional faculty, demonstrate how this course will fit into the schedule(s) of current faculty. What will be taught less frequently or in fewer sections to make this possible?

Yes, HPED 175, 209, 221, 292, and 493 are offered every semester and in some cases there are multiple sections of these courses. HPED 335 is offered at least once during the fall and spring and also is available over the summer. HPED 256 is offered at least once every year in the classroom and is available for distance education in the winter and summer. HPED 333 and 337 are expected to be offered via distance education in the summer and winter, as well as periodically in the regular semester. Additionally, HPED 209 has been approved for distance education and is expected to be offered in winter and summer. HPED 175 is also in the process of being converted for distance education. Because of when and how often these courses are offered it will allow for students to complete the certificate in a timely manner with limited additions to faculty course load.

2. Are other resources adequate? (Space, equipment, supplies, travel funds)

Yes, of the courses that are already offered they can accommodate additional students, especially, when considering the number of courses that can be taught through distance education. HPED 333 and HPED 337 are being proposed as distance education courses. All other resources are adequate.

3. Do you expect an increase or decrease in the number of students as a result of these revisions? If so, how will be the department adjust?

Yes, there is an expected increase in student numbers. Because of a number of courses being offered via distance education many courses within the certificate are offered in summer and winter thus creating space and opportunities for completion of the certificate in a timely manner. Additionally, there is anticipation that a bulk of the students interested in the certificate will be HPED

students. Because of this, many of the students will completed a portion of the certificate as part of their major.

4. Intended implementation date (semester and year).

Spring 2015

Part IV. Periodic Assessment- Departments are responsible for an on-going review of curriculum. Include information about the department's plan for program evaluation:

1. Describe the evaluation plan. Include evaluation criteria. Specify how student input will be incorporated into the evaluation process.

The Sports Administration Program currently conducts a program review every five years. In preparation for this review the program conducts surveys of internship site supervisors. This includes evaluative feedback from on-site internship supervisors. This is considered by the department to be a very important component of assessing student performance. Student Learning Outcomes (SLO) are measured using a rubric-based assessment that distinguishes between Target, Acceptable, and Unacceptable levels of student performance. Specific SLO include demonstration of knowledge and skills expected during the culminating educational experience (internship). Examples of SLO include demonstration of writing skills, independence, responsibility, ability to adapt, cooperation and punctuality. For a complete list see Appendix A.

Also, the Five Year Program Review includes student surveys. The Student Satisfaction Survey will be completed annually. Students are asked to indicate their responses as Strongly Agree, Agree, Neutral, Disagree, or Strongly Disagree related to their experiences in the program. Below is a summary of student questions.

- Are the practical classroom activities provided instrumental for the acquisition of knowledge in Sport Administration?
- Were the faculty knowledgeable and were the instructional methods effective in facilitating student learning?
- Are the internship opportunities instrumental for the acquisition of knowledge in Sport Administration?
- Do the faculty exhibited and encouraged good professional ethics and character (good role models)?
- Are the classrooms, instructional supplies/equipment, and other resources adequate and instrumental in the provision of a comprehensive learning experience/environment?
- Are the internships instrumental in providing an adequate learning experience/environment?

Students will be surveyed in HPED 493.

Additionally, the Sports Administration Program meets with an External Advisory Board made of professionals within the sport industry. This Advisory board provides feedback to the program regarding curriculum needs.

All of these assessments are a part of the Sport Administration Major and will be incorporated into the Athletic Coaching Certificate.

2. Specify the frequency of the evaluations.

Annually or semi-annually.

3. Identify the evaluating entity.

The Five Year Program Review is evaluated by the following entities; The Kinesiology, Health and Sport Science Department, College of Health and Human Services, Provost, and PASSHE.

Part V. Course Proposals- Proposals for any new courses included in the new minor.

New Course

HPED 337- Coaching Disability Sport

Course Revision

HPED 175- Prevention and Care

HPED 333- Psychology of Coaching

HPED 335- Athletic Coaching

Part VI. Letters of Support or Acknowledgement -Attach letters from interested or affected departments.

# Appendix A

## PHYSICAL EDUCATION AND SPORT SCIENCE INTERNSHIP

### Mid-Term Evaluation Satisfaction Questionnaire of Intern's Performance Indiana University of Pennsylvania

Intern \_\_\_\_\_ Supervisor \_\_\_\_\_

Indicate how satisfied you were with the intern's performance:

- 1 -- far exceeded expectations: did a first-rate job
- 2 -- somewhat exceeded expectations: did a good job
- 3 -- met minimal expectations: did a satisfactory job
- 4 -- did not meet expectations: did a below-average job
- 5 -- fell far below expectations: did a poor job

	1	2	3	4	5	not sure
1. Came well-prepared for the position						
2. Possesses necessary writing skills						
3. Shows ability to work independently						
4. Does assignments thoroughly						
5. Shows a sense of responsibility						
6. Is dependable						
7. Shows creativity on assignments						
8. Works at high level of productivity						
9. Exhibits a professional attitude						
10. Can adapt to changing circumstances						
11. Is cooperative						
12. Shows up for work regularly						
13. Is punctual						
14. Is courteous and friendly						
15. Presents acceptable personal appearance						
16. Shows general maturity						
17. Overall assessment of intern						

Comments:

Mid Point Assessment	Target	Acceptable	Unacceptable
	100-90%	89-70%	≥ 69%
	(80-72 points)	(71- 56 points)	(Less than 56 points)

**Subject:** Re: New Coaching Minor  
**From:** Randy Cromwell <rcrom@iup.edu>  
**Date:** 9/26/2014 10:51 AM  
**To:** d.wachob@iup.edu

Knowing that much of this program is online I support its approval.

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