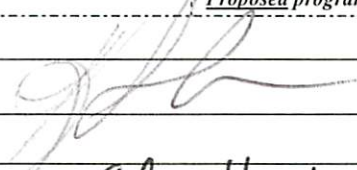
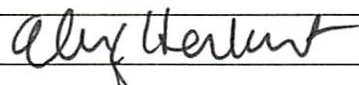
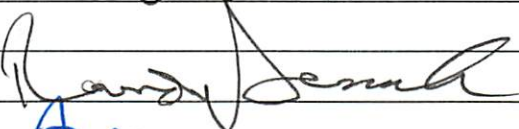

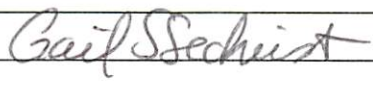


LSC Use Only No:	LSC Action-Date:	UWUCC USE Only No.	UWUCC Action-Date:	Senate Action Date:
		05-31c	Appr 2/14/06	Appr 2/28/06

**Curriculum Proposal Cover Sheet - University-Wide Undergraduate Curriculum Committee**

Contact Person <b>Kathryn Bonach</b>	Email Address <b>kbonach@iup.edu</b>
Proposing Department/Unit <b>Department of Sociology</b>	Phone <b>X71290</b>

Check all appropriate lines and complete information as requested. Use a separate cover sheet for each course proposal and for each program proposal.

<b>1. Course Proposals (check all that apply)</b>	
<input type="checkbox"/> New Course	<input type="checkbox"/> Course Prefix Change
<input type="checkbox"/> Course Revision	<input type="checkbox"/> Course Number and/or Title Change
<input type="checkbox"/> Course Deletion	<input type="checkbox"/> Catalog Description Change
-----	
<i>Current Course prefix, number and full title</i>	<i>Proposed course prefix, number and full title, if changing</i>
<b>2. Additional Course Designations: check if appropriate</b>	
<input type="checkbox"/> This course is also proposed as a Liberal Studies Course.	<input type="checkbox"/> Other: (e.g., Women's Studies, Pan-African)
<input type="checkbox"/> This course is also proposed as an Honors College Course.	
<b>3. Program Proposals</b>	
<input type="checkbox"/> New Degree Program	<input type="checkbox"/> Program Title Change
<input checked="" type="checkbox"/> New Minor Program	<input type="checkbox"/> New Track
<input type="checkbox"/> Catalog Description Change	<input type="checkbox"/> Program Revision
<input type="checkbox"/> Other	
-----	
<i>Current program name</i>	<i>Proposed program name, if changing</i>
	Human Services Minor
<b>4. Approvals</b>	
Department Curriculum Committee Chair(s)	Date
	10/21/05
Department Chair(s)	
	11-14-05
College Curriculum Committee Chair	
	12-7-05
College Dean	
	12/7/05
Director of Liberal Studies *	
Director of Honors College *	
Provost *	
Additional signatures as appropriate: (include title)	
UWUCC Co-Chairs	
	2-14-06

\* where applicable

DEC 12 2005

## Part II. Description of Curriculum Change

### 1a. Catalog Description of New Minor: Human Services Minor

## Part II. Description of Curriculum Change

### 1. Addition to Catalog Description – New Minor: Human Services Minor

#### Current Catalog Description

##### Department of Sociology

---

Website: [www.iup.edu/sociology](http://www.iup.edu/sociology)

Chairperson: D. Alex Heckert

Faculty: Ackerman, Bonach, Boser, Chang, Crane,  
Darling, Gondolf, Heasley, Holtz, Mabry,  
Nowak, Sanderson, Snyder

Professor  
emeritus: Hunter

---

The Department of Sociology seeks to develop both the scientific and humanistic foundations of sociology, to educate the wider community as to the significance of sociological knowledge, to apply sociological knowledge to current social problems, and to advance the profession by promoting the welfare of individuals and society. The discipline of sociology focuses primarily on the analysis of modern industrial societies by examining their basic patterns of social organization, the various changes that occur within these patterns, and the impact of the patterns on individual thought and action. Students are prepared for employment in human service fields or for graduate study in sociology or related fields.

Students majoring in Sociology may select one of four tracks: General Sociology, Human Services, Sociology of Disability Services and Applied Social Research. The general track attempts to broadly educate those students who may wish to pursue graduate training in sociology and make sociology a career and profession. Because of its flexibility, it is also appropriate for students who want to pursue double majors that would include such fields as psychology or criminology. The general track gives students the broadest possible training in sociology. Students graduating with majors in general sociology often find employment in business, industry, and government.

The Human Services track in sociology seeks to help students understand the causes of many of the problems that plague modern societies, such as poverty, racial discrimination, substance abuse, and domestic violence. It is designed to provide students with the knowledge and skills necessary to become practitioners in various human services areas (e.g., juvenile delinquency, medical sociology, gerontology, and interpersonal dynamics and family sociology).

Students who complete the specialized major track for Sociology of Disability Services will be prepared for employment in the human services/social services as Therapeutic Staff Support personnel, or in a wide variety of career services such as Mental Health/Mental Retardation programs, community based residential/employment/training programs, early intervention programs, residential treatment programs, aging programs and other agency service providers for individuals with disabilities. Additionally, students in this track are encouraged to complement their studies by adding a second major in Disability Services

#### Proposed Catalog Description

##### Department of Sociology

---

Website: [www.iup.edu/sociology](http://www.iup.edu/sociology)

Chairperson: D. Alex Heckert

Faculty: Ackerman, Anderson, Bonach, Boser,  
Chang, Crane, Darling, Gondolf, Heasley,  
Hildebrandt, Holtz, Hughes, Mabry, Nowak,  
Sanderson, Snyder

Professor  
emeritus: Hunter

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Additionally, students in this track are encouraged to complement their studies by adding a second major in Disability Services

Program or a minor in Education of Exceptional Persons offered by the Special Education and Clinical Services Department to better prepare them in a multidisciplinary curriculum. Minors are also recommended in Psychology, Child Development and Family Relations.

The Applied Social Research track emphasizes the development of research and assessment skills in students. Such skills are important in carrying out program assessments, needs assessments, program development, and other activities that focus on gathering, analyzing, and interpreting data important for policymakers.

The department also prepares teachers for secondary school social studies with a concentration in sociology. The program leads to the degree Bachelor of Science in Education. With its emphasis on patterns of social organization in modern industrialized societies, sociology provides a solid foundation for teaching social science at the secondary level. Minors are available in sociology, sociology of disability services and in applied social research.

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## **2a. Rationale/Justification**

Sociology currently has four specific and focused majors; however, the current minors do not exactly parallel the major tracks. We currently have major tracks in general sociology, human services, applied social research and sociology of disability services but we offer minors in sociology, applied social research and sociology of disability services. The idea to offer minors that exactly parallel our major tracks occurred when we created the new major and minor last academic year for Sociology of Disability Services. Therefore, the department seeks to have four major track options for students and four parallel minor track options for students. We believe that focusing the minor tracks with a special emphasis will aid students in determining their choice for a minor and for selecting course work that will provide them with the necessary skills and knowledge base for their career choices. A lot of our minors pursue careers in or related to the human services, particularly students from psychology, criminology and child development and family relations. The goal of this minor is to prepare them for work in the human services. The human services minor will be of interest to students who wish to have the knowledge and skills necessary to work in various human services areas (e.g., juvenile delinquency, medical sociology, gerontology, and interpersonal dynamics and family sociology). The number of credits for the human services minor will be 18 credits.

**2b. Credit requirements, sequencing and restrictions****List of Courses and Credits for the new track minor****Minor: Human Services****Human Services Track Minor – 18 credits****Required:**

SOC 151 Principles of Sociology

SOC 301 Foundations of Sociological Practice

SOC 302 Clinical Sociological Practice

**Choice of one:**

SOC 320 Sociological Theory

SOC 361 Social Stratification

Any combination of 2 more sociology courses.

**2c. Detailed Description of the Minor**

The minor in Human Services will provide students with an understanding of the human services and prepare them for work with individuals and families within the human service system. There will be an emphasis in this minor on the substantive knowledge and clinical skills for human services work using a sociological perspective. The general sociological perspective will be provided in all six courses, but especially in Principles of Sociology (SOC 151) and in either Sociological Theory (SOC 320) or Social Stratification (SOC 361). Clinical skills will be obtained primarily in Foundations of Sociological Practice (SOC 301) and Clinical Sociological Practice (SOC 302). Substantive knowledge pertinent to the students' area of interest will be gained in the two sociology electives.

### **Part III. Implementation**

#### **1. How will the proposed new minor affect students already in the existing program?**

There will be no effect on students already in the existing programs.

#### **2. Are faculty resources adequate? If you are not requesting or have been authorized to hire additional faculty, demonstrate how these courses will fit into the schedule(s) of current faculty? What will be taught less frequently or in fewer sections to make this possible?**

Faculty resources are currently adequate. Courses offered within this program are courses that are routinely scheduled in the existing sociology program. There should be no need to change or modify existing course offering patterns for courses in the new minor. The frequency or number of sections of courses in programs to be offered will not be immediately impacted by the new minor.

#### **3. Are other resources adequate? (Space, equipment, supplies, travel funds)**

Currently, other resources are adequate.

#### **4. Do you expect an increase or decrease in the number of students as a result of these revisions? If so, how will the department adjust?**

It is anticipated that this minor will be a popular curricular option for students specifically interested in human services. It is not anticipated that there will be any significant increase or decrease in the number of students minoring in sociology as result of these revisions. However, students who minor in sociology in this track will be better skilled clinically and in particular, those who select internships in majors such as criminology, psychology and child development and family relations will be better prepared.

#### **5. Intended implementation date (Semester and year)**

The department would like the new minor track to be in effect the fall semester 2006.

### **Part IV. Periodic Assessment**

**Departments are responsible for an ongoing review of curriculum. Include information about the plan for program evaluation.**

#### **1. Describe the evaluation plan. Include evaluation criteria. Specify how student input will be incorporated into the evaluation.**

There is no accrediting body for Sociology; however, one evaluation is the university's five year review. Also, we have formed an Outcomes Assessment Committee to foster

ongoing evaluations. We are in the initial stages of determining how best to implement this evaluation and therefore, the new minor will be included in our development of assessing for student outcomes.

**2. Specify the frequency of the evaluations.**

Evaluations will occur a minimum of every five years for the Department Five Year Review. A formal plan for more frequent evaluations for a capstone assignment is not in place yet but under discussion by the department's Outcomes Assessment Committee.

**3. Identify the evaluating entity.**

The Outcomes Assessment Committee, the Sociology Department on an ongoing basis and an external evaluator for the Department Five-Year Review.

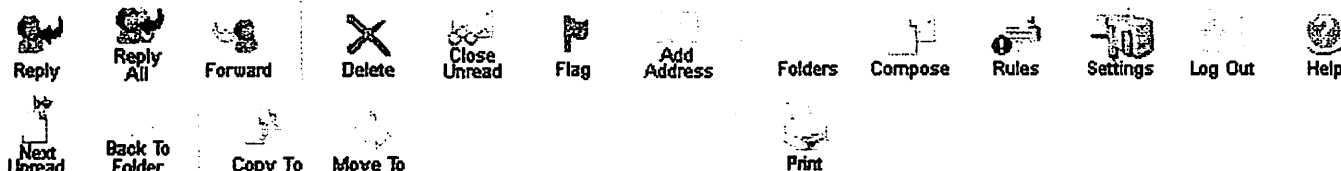
**Part V. Course Proposals**

There are no new courses proposed for the new minor in Human Services.

**Part VI. Letters of Support**

We have received letters of support for the new proposed minor in human services from the department chairs of Child Development and Family Relations, Criminology, and Psychology. The letters of support are attached.

IUP I-Mail:  Message from InBox Folder



Note: This message has been scanned

**From:** "Mary Lou Zanich" <mlzanich@iup.edu>  
**Subject:** Prposed Human Services Minor  
**Date:** Wed, 20 Jul 2005 12:39:14 -0400  
**To:** "Dr. Kathryn Bonach" <kbonach@iup.edu>



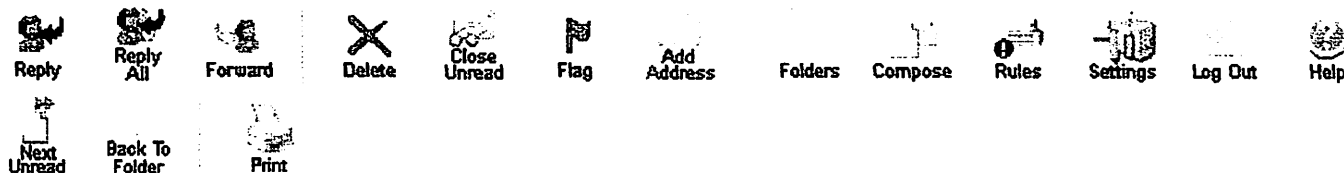
Dr. Bonach,

I have reviewed the material you provided on the Sociology Department's proposed Human Services Minor. It is certainly the case that many psychology majors chose to minor in sociology. It is also true that many psychology majors graduate and assume entry-level jobs in social/human service areas. The minor you propose would seem to be very beneficial for such students and would be one we would recommend to our students who are interested in the Sociology minor. Accordingly, the Psychology Department strongly the Human Services Minor. Please let me know if you have any questions.

\*\*\*\*\*

Mary Lou Zanich, Ph.D.  
Professor and Chair  
Psychology Department  
IUP  
1020 Oakland Ave.  
Indiana, PA 15705

Phone: 724-357-2426  
Fax: 724-357-2214



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Last updated: 03/13/2004 by jbr





IUP I-Mail:  Message from InBox Folder

**From:** "Dr. Mary E. Swinker" <swinker@iup.edu>  
**Subject:** Support for Human Services Track Minor  
**Date:** Thu, 1 Sep 2005 13:26:19 -0400  
**To:** <kbonach@iup.edu>  
**Cc:** "Mary E Swinker" <swinker@iup.edu>



Dear Dr. Bonach,

The Child Development & Family Relations (CDFR) major has 29-30 credits in free electives. Faculty in the program strongly encourage the students to use the free elective credits for a minor. The current Sociology minor is one that some of our students choose to complete. The addition of the Human Services Minor will give our CDFR students another choice for a minor and the specific content of this minor is relevant to the Child Development & Family Relations major. As chair of the Human Development & Environmental Studies department I represent the program in supporting the minor.

*Mary E. Swinker*

Mary E. Swinker, Ph.D.  
 Professor & Chairperson  
 Human Development & Environmental Studies  
 Indiana University of Pennsylvania  
 Human Development & Environmental Studies  
 207 Ackerman Hall  
 Indiana, PA 15705  
 (724) 357-2336  
[Swinker@iup.edu](mailto:Swinker@iup.edu)

*Mary E. Swinker*

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