



IUP Advise Quick Reference Guide 3.2 Department Chair Dashboards

Connect to the [IUP VPN](#) for full access to IUP Advise quick links.

Access IUP Advise: <https://IUPCRM.elluciancrmadvise.com>

Enable pop-up windows.

Department Chair Dashboards

Department chairs have access to a specifically designed dashboard that displays important information related to students in their department.

The **department chair dashboard** displays all active students within the department, academic standing numbers, active alerts for students in the department, registration information, and students with incomplete grades. Below is an example of what the dashboard for the accounting department.

Each section can be expanded by selecting the square box in the right corner. Doing so will open a pop-up window that will show you the students in each graphic.

You are also able to view student profiles from this dashboard by selecting their name.

The screenshot shows the Accounting Department Dashboard with several charts and a table. Annotations highlight specific features:

- A red box with the text "View students who reported in this graphic." points to a refresh icon on the "Current Academic Standing (Students)" chart.
- A red box with the text "View the student's profile." points to the name "Aaron Dobrolsky" in the "DEPT-ACCT Active Students" table.

| Full Name | Last Name | First Name | Preferred Nam... | ERP ID | Email | Main Phone | Mobile Numb... | Success Score | Success Score | Success Score | Current Acade... | Academic Leve... |
|-----------------|-----------|------------|------------------|--------|-------|------------|----------------|---------------|---------------|---------------|------------------|------------------------------|
| Aaron Dobrolsky | Dobrolsky | Aaron | | | | | | | | | Undergradu... | Good Standi... Undergradu... |
| Aaron Mashore | | | | | | | | | | | Undergradu... | Good Standi... Undergradu... |
| Adam Piccolo | | | | | | | | | | | Undergradu... | Good Standi... Undergradu... |
| Aden Trathen | | | | | | | | | | | | Undergradu... |
| Alanna Heck | Heck | Alanna | | | | | | | | | Undergradu... | Good Standi... Undergradu... |
| Alexander Ray | Ray | Alexander | | | | | | | | | Undergradu... | Good Standi... Undergradu... |