



## DEPARTMENT FOR DISABILITY ACCESS AND ADVISING (D<sup>2</sup>A<sup>2</sup>)

# Getting Started

with

# D<sup>2</sup>A<sup>2</sup>

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### SUBMIT A "DECLARATION OF DISABILITY" FORM (ORANGE SHEET) TO D<sup>2</sup>A<sup>2</sup>

- If you wish, e-mail [disability-access@iup.edu](mailto:disability-access@iup.edu) or [cmdugan@iup.edu](mailto:cmdugan@iup.edu) to arrange an appointment to discuss services

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### PROVIDE CURRENT DOCUMENTATION OF YOUR DISABILITY TO D<sup>2</sup>A<sup>2</sup>

- D<sup>2</sup>A<sup>2</sup> will determine appropriate accommodations and/or adjustments and will create an "accommodation plan" for you

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### D<sup>2</sup>A<sup>2</sup> ADVISOR

- We will assign you a D<sup>2</sup>A<sup>2</sup> advisor (in addition to your academic advisor)
- Meet with your D<sup>2</sup>A<sup>2</sup> advisor each semester to arrange for your accommodations and support services

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### RENEW SERVICES EACH SEMESTER

- Complete the "D<sup>2</sup>A<sup>2</sup> Services Request" form (green sheet) each semester to initiate the accommodations and services that you need

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### ADVOCATE

- Don't hesitate to talk with your professors about the accommodations that you will need in each of your classes
- If you have any issues communicating with your professor, contact your D<sup>2</sup>A<sup>2</sup> advisor

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### STAY UP-TO-DATE

- Check the D<sup>2</sup>A<sup>2</sup> website on a regular basis for updates:  
<https://www.iup.edu/disabilitysupport/>