

**MINUTES OF THE MEETING OF THE COUNCIL
OF TRUSTEES OF INDIANA UNIVERSITY OF
PENNSYLVANIA, HELD AT THE KOVALCHICK
CONVENTION AND ATHLETIC COMPLEX,
THURSDAY, MARCH 23, 2023, AT 5:00 P.M.,
PURSUANT TO NOTICE GIVEN.**

Samuel H. Smith, chair of the IUP Council of Trustees, called the meeting to order.

The following council members were present:

Mr. Samuel H. Smith, Chair	Ms. Maura King
Mr. Mark A. Holman, Vice Chair	Mr. David Osikowicz
Mrs. Joyce R. Fairman, Secretary	Mr. Nathan T. Spade
Mrs. Laurie A. Kuzneski, Treasurer	Mrs. Anne White
Mrs. Jennifer E. Baker	

The following council members were excused:

Mr. A. Tim Cejka
Mrs. Susan S. Delaney

Mr. Cejka and Mrs. Delaney did attend closed meetings for the conference executive sessions via telephone and participated in the conference workshop via Zoom. However, they both were not present for the committee meetings and public meeting.

The following advisory group members were invited to attend:

Dr. David M. Piper, IUP Senate Chair
Mrs. Regina Stover, Foundation for IUP Board President
Ms. Tonya Hsiung, IUP Alumni Association Board President
Dr. Dennis Frketich, IUP APSCUF President
Mrs. Erin Fritz Wood, IUP SCUPA President
Ms. Koga Chilume, IUP Graduate Student Assembly President
Ms. Abigail Hancox, IUP Student Government Association President

Ex officio: Dr. Daniel Greenstein, chancellor, Pennsylvania's State System of Higher Education, was not present.

The following university administrators attended:

Dr. Michael A. Driscoll, President
Dr. Lara Luetkehans, Provost and Vice President for Academic Affairs
Dr. Debra Fitzsimons, Vice President for Administration and Finance
Dr. Thomas C. Segar, Vice President for Student Affairs
Dr. Patricia C. McCarthy, Vice President for Enrollment Management
Ms. Khatmeh Osseiran-Hanna, Vice President for University Advancement
Mr. Chris Noah, Chief Marketing Officer
Dr. Hilliary Creely, Dean, School of Graduate Studies and Research
Ms. Elise Glenn, Chief Diversity and Inclusion Officer/Title IX Coordinator
Mr. Chris Kitas, Executive Director, Institutional Research, Planning, and Assessment
Dr. Francisco Alarcón, Professor and Chair, Department of Mathematical and Computer Sciences

IUP COUNCIL OF TRUSTEES' EXECUTIVE SESSIONS

The IUP Council of Trustees met in executive sessions to discuss personnel issues, collective bargaining/labor relations matters, acquisition of real estate, litigation, academic issues, and other privileged and confidential matters.

READING AND CONSIDERATION OF THE MINUTES

The following motion was approved by the IUP Council of Trustees:

THAT THE MINUTES FROM THE QUARTERLY MEETING OF THE IUP COUNCIL OF TRUSTEES HELD ON DECEMBER 8, 2022, BE APPROVED.

REPORT OF THE PRESIDENT

President Driscoll opened by saying that last year at this time, the IUP Council of Trustees endorsed the plan to reduce tuition for in-state undergraduate students by almost 20 percent. Last fall, the council backed the plan to do the same for out-of-state, domestic undergraduate students.

Dr. Driscoll reported, as the council heard earlier today, that he approved a similar reduction for undergraduate international students, which would help them become part of the IUP family.

These reductions are necessary as IUP continues to align all of its resources and its efforts toward putting students' needs first. IUP's international student enrollment has dipped in recent years for several reasons, some of which the university cannot control, but making tuition more affordable for international students will help them attend IUP to pursue their life goals, enriching the experience for all IUP students here in Indiana.

Reducing the cost of attendance for in-state and out-of-state undergraduate students has already made an impact, and reducing tuition for international students could also help. As of the end of last week, applications for new, first-time undergraduate students are up nearly 12 percent from this time last year, and deposits are up by almost 22 percent.

IUP's market share of applications in Pennsylvania is up from last year, with Philadelphia and Allegheny counties having the highest headcount increase in applications. In terms of net deposits, Allegheny, Butler, and Westmoreland counties lead the way. With those areas being where IUP focuses most of its marketing efforts, it seems the message that's being sent about the quality and affordability of an IUP education is reaching its target audience.

Reducing tuition is one of the many things IUP is doing to improve the experience students have here. IUP wants students to come here knowing they are valued and their needs will be met. It's all part of a larger enhancement of IUP's Student Success Infrastructure, which is an ongoing process. The university is looking at all processes to see how best to help students be successful in and out of the classroom, in their communities, and in the world while holding them to the same high standards IUP has always set for students. The university will never fully arrive at the destination called student centeredness, Dr. Driscoll said. Instead, it is a journey that yields benefits with each step. He and others are excited about the progress made so far, as well as what's to come.

That's a lot of good news in these trying times, he said, when Pennsylvania needs educated citizens and workers amid a population decline that makes growing enrollment difficult—and when the value of a college education is being questioned by some. But, he believes that the work being done will lead to better days for IUP, as long as student centeredness is used as the North Star.

Last month, IUP submitted to the State System a midyear update as part of the Comprehensive Planning Process. It shows that IUP is working to address the financial challenges that built up over time. While there is still a distance to go to get out of the proverbial woods, the university has made significant progress and will continue to be diligent in improving its financial outlook without changing the quality of educational opportunities IUP has always offered its students.

Earlier this month, Pennsylvania Governor Josh Shapiro submitted his first budget since being elected. The State System had asked for an operational budget of \$573.5 million, which would allow IUP and its sister schools the flexibility not to increase tuition—that would be for the fifth consecutive year. But Governor Shapiro requested only a 2 percent increase in base appropriations for the State System, significantly less than the 3.8 percent the board of governors had asked for.

The governor also announced the creation of a working group that will review the structure of Pennsylvania's higher education sector so that next year he will unveil "a comprehensive and meaningful reform plan for higher education."

IUP looks forward to working with the governor and his staff on this plan so that the university can continue to prepare generations of students to lend their skills and expertise to the Commonwealth of Pennsylvania, as IUP has done for almost 150 years.

In addition to the requested increase in base appropriation, the State System has asked for \$56.5 million to help address the teacher shortage in the commonwealth by giving financial aid to students who are pursuing a career in education at one of the 10 universities.

IUP has a long history of expertly educating the teachers who will impact young learners, and this request—if included in the approved budget—would help IUP infuse the workforce with more and more teachers, which helps everyone in Pennsylvania.

The State System also proposed financial relief for students totaling \$19 million in business-related areas; \$10 million in social services areas; \$7 million in nursing; \$5 million in computer science; and \$1.5 million in engineering. These are all areas, like teaching, in which IUP excels, the president said.

With 90 percent of students at State System schools coming from Pennsylvania and the vast majority of System graduates staying in the commonwealth to pursue careers, the funding the schools receive from the governor and legislature will be an investment in the future of the state, Dr. Driscoll said.

At the December meeting of the trustees, the council endorsed the plan for IUP to explore the possibility of creating a school of osteopathic medicine. That's a huge undertaking that will require a lot of heavy lifting, but IUP is moving ahead with the exploration of the creation of this school. Although this is in the infancy stage, Dr. Driscoll expressed optimism about IUP's plan and its prospects.

February was Black History Month, and March is Women's History Month, and Dr. Driscoll said he is proud IUP has held several programs for students, faculty, staff, and the local community.

In February, there were events at the Center for Multicultural Student Leadership and Engagement for students to learn about Black history and to get a deeper perspective on today's world. There was other programming held in other parts of campus designed to give the IUP community an appreciation for the traditions, influences, and accomplishments of people who have made impacts right here at IUP and around the world.

In March, there were panel discussions about, and honoring, women's history. One discussed careers and featured presenters who offered tips and guidance for women joining the workforce. Another was held last night on embracing feminism and understanding its often-misunderstood

history. IUP also released a story on the website looking back at the storied tradition of women's athletics at IUP.

These are just a few of the many great things Dr. Driscoll said he is pleased IUP was able to offer its students and the community.

The IUP men's basketball team recently completed another outstanding season—one that ended in the NCAA tournament and with a 32-2 final record. Under head coach Joe Lombardi, the Crimson Hawks attained their first No. 1 national ranking since the 1990s and won the PSAC championship for the fourth year in a row and the PSAC West regular-season crown for the 11th time in the past 12 years.

IUP's women's basketball team, under first-year coach Craig Carey, won 19 games and advanced to the PSAC tournament for the 17th consecutive season.

In the pool, three individuals—Paige Mikesell, Rachel Johnson, and Athanasios Diamantidis—earned All-America honors at the NCAA Division II championships, as did the women's 400 medley relay team, made up of Jordan Crupie, Johnson, Mikesell, and Amber Baldani.

In another note on swimming, Rachel Johnson was named the recipient of the Elite 90 Award for NCAA Division II women's swimming and diving. It's an award given at each NCAA championship across all sports to the student-athlete with the highest grade-point average. Rachel, a hospitality management major, has a perfect 4.0 GPA.

At the indoor track and field national championships, Kendall Branan represented IUP well by earning All-America status in the 800 meters.

The IUP men's club ice hockey team won the Division I College Hockey Mid-America championship and advanced to the American Collegiate Hockey Association national championships, capping quite a season for the Crimson Hawks.

Dr. Driscoll concluded by saying IUP's spring teams are off to a good start, and the university community looks forward to what they will accomplish in the coming weeks as the semester draws to a close.

The following motion was approved by the IUP Council of Trustees:

THAT THE REPORT OF THE PRESIDENT BE ACCEPTED.

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

Anne White presented the following report on behalf of Tim Cejka, chair of the Administration and Finance Committee:

The Administration and Finance Committee reviewed and discussed the items appearing on pages 311 through 318 in the Docket Report and in Exhibits 1 through 5, which depict highlights of the Administration and Finance Division.

PRESENTATION: Comments by Vice President

On behalf of Debra Fitzsimons, who was unavailable due to illness, Sam Phillips and Jodie Cadile presented action and discussion items related to the Administration and Finance Committee. They provided comments related to the general business, administrative, and financial operations of the university. Highlights included business process improvement projects in the Administration and Finance Division, an update on the international undergraduate tuition change (presented by Patricia McCarthy and Michele Petrucci), and the Kovalchick Convention and Athletic Complex financial report.

Proposed Five-Year, Priority Capital Project Spending Plan

The committee reviewed the proposed five-year, priority capital project spending plan as distributed.

The following motion was approved by the IUP Council of Trustees:

THAT THE FIVE-YEAR, PRIORITY CAPITAL PROJECT SPENDING PLAN BE APPROVED AS DISTRIBUTED FOR SUBMISSION TO PENNSYLVANIA'S STATE SYSTEM OF HIGHER EDUCATION ON OR BEFORE MAY 1, 2023.

FY2022-23 Comprehensive Planning Process (CPP) Mid-Year Progress Report

The committee reviewed the FY2022-23 Comprehensive Planning Process (CPP) Mid-Year Progress Report, which was submitted to the State System on February 23, 2023.

The following motion was approved by the IUP Council of Trustees:

THAT THE FY2022-23 COMPREHENSIVE PLANNING PROCESS (CPP) MID-YEAR PROGRESS REPORT THAT WAS SUBMITTED TO THE STATE SYSTEM ON FEBRUARY 23, 2023, BE APPROVED.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Mark Holman, chair of the Academic Affairs Committee, presented the following report:

Approval of IUP-APSCUF Representative Council Actions

The Academic Affairs Committee recommends that the following actions, which have the endorsement of the president and the provost, be approved. Because of the large number of actions, only a few were highlighted. Mr. Holman noted that, for complete information, please refer to the IUP-APSCUF Representative Council Actions document provided and available on the website.

- Program revisions approved by the IUP-APSCUF Representative Council at its December 8, 2022, meeting as follows:
 - From the Department of Anthropology
 - Archaeology, BA
 - Applied Anthropology, BA
 - From the Madia Department of Chemistry, Biochemistry, Physics, and Engineering
 - Physics, BS
 - From the Department of Safety Sciences
 - Safety, Health, and Environmental Applied Sciences, BS
 - From the Department of Geography, Geology, Environment, and Planning
 - Geography and Geographic Information Science (GIS), BA
 - From the Department of Career and Technical Personnel Preparation
 - Vocational Administrative Director Certificate, Post-baccalaureate

- From the Department of Psychology
 - School Psychology, PhD
- Program moratoriums approved by the IUP-APSCUF Representative Council at its December 8, 2022, meeting as follows:
 - From the Department of Philosophy and Religious Studies
 - Religious Studies, BA
 - From the Department of Communications Media
 - Journalism and Public Relations, BA
- Program revisions approved by the IUP-APSCUF Representative Council at its February 16, 2023, meeting as follows:
 - From the Department of English
 - English Studies, BA (includes a title change)
 - English 7-12 Teaching Certificate, Post-baccalaureate
 - From the Department of Art and Design
 - Art Studio, BFA
 - From the Department of Professional Studies in Education
 - Early Childhood Education, BSEd (includes a title change)
 - Early Childhood Education/Special Education, BSEd (includes a title change)
 - From the Department of Kinesiology, Health, and Sport Science
 - Health and Physical Education, MEd
 - From the Department of Psychology
 - School Psychology, EdS
- Track deletion approved by the IUP-APSCUF Representative Council at its February 16, 2023, meeting as follows:
 - From the Department of English
 - Writing Studies
- Program revisions approved by the IUP-APSCUF Representative Council at its March 16, 2023, meeting as follows:
 - From the Department of Nursing and Allied Health Professions
 - Respiratory Care, BS
 - From the Department of Art and Design
 - Graphic Design and Illustration Track, Art Studio, BFA
 - From the Department of Career and Technical Personnel Preparation
 - Career and Technical Administration, MEd
- New certificate approved by the IUP-APSCUF Representative Council at its March 16, 2023, meeting as follows:
 - From the Department of English
 - Secondary English Education Certificate

At the November 29, 2022, meeting, the University Senate approved a revision to the following undergraduate policies:

- Residency Requirement and Transfer Coursework
- Education Abroad Policy

At the February 7, 2023, meeting, the University Senate approved a revision to the following undergraduate policies:

- Individual Course Withdrawal Policy
- Undergraduate Research Integrity Policy

The following motion was approved by the IUP Council of Trustees:

THAT THE COUNCIL OF TRUSTEES APPROVE THE IUP-APSCUF REPRESENTATIVE COUNCIL ACTIONS WHICH WERE APPROVED AT THE NOVEMBER 2022 AND FEBRUARY 2023 MEETINGS OF THE IUP-APSCUF REPRESENTATIVE COUNCIL, APPROVED AT THE NOVEMBER AND FEBRUARY MEETINGS OF THE UNIVERSITY SENATE, AND SUBSEQUENTLY APPROVED BY PRESIDENT DRISCOLL.

Provost Luetkehans provided updates on several newly funded grant initiatives, including two that are focused on preparing future teachers to address the critical teacher shortage in Pennsylvania and an additional investment focused on expanding IUP's STEAMSHOP makerspace.

Provost Luetkehans introduced the first of two guests. Dawn Smith-Sherwood, director of Liberal Studies and a faculty member in the Department of Foreign Languages, provided an overview and a projected timeline of the Liberal Studies re-envisioning process as well as a glimpse into the ways in which IUP students and faculty are already engaging in integrative, experiential, life-changing, leader-producing coursework. This re-envisioning was initiated after Coordination Council 4 drafted recommendations for a prospective revision of IUP's core curriculum, called Liberal Studies (LS) during the 2021-22 Academic Transition Process. During the current academic year (2022-23), the LS Workgroup, composed of representatives from Academic Affairs, Student Affairs, and Enrollment Management, began the process of responding to those recommendations and incorporating IUP's strategic priorities, especially those concerning life design, experiential learning, and leadership development. The LS Workgroup will develop three to four plans for a revised General Education curriculum—one that ideally will evolve from the current distribution model to an integrative model that includes several high-impact practices. This semester, that work is additionally informed by visiting scholar-experts in core curriculum as well as by the Leadership Forum on Civic Learning and Democracy Engagement.

Provost Luetkehans then introduced Lynn Botelho, director of Big Ideas: Transformative Culture and the Professions and a faculty member in the Department of History, and Melanie Holm, codirector of Big Ideas and a faculty member in the Department of English. Together, they provided a report on this 16-credit certificate program that integrates and embeds transformative texts and the humanities into student career preparation. It gives IUP's preprofessional, healthcare, and STEM (science, technology, engineering, and mathematics) students the soft skills and creative problem solving to outshine their peers in the job market. Big Ideas also aligns with the university's diversity, equity, and inclusion goals by providing DEI training in a manner that is integrated—not artificially segregated and siloed.

REPORT OF THE STUDENT AFFAIRS COMMITTEE

Maura King, chair of the Student Affairs Committee, presented the following report:

The Student Affairs Committee met today with Vice President for Student Affairs Tom Segar.

The meeting began with opening remarks about the Student Affairs Division.

A presentation on the IUP Health Service was provided by Melissa Dick, Health Service director and nurse supervisor. She began with an introduction of the Health Service staff and the services offered to students, including the following categories of patient visits: wellness, illness/injury, nurse, sexual health, and mental health.

She spoke about what sets the health services at IUP apart from those at other institutions and from regional healthcare services. The Health Service's accreditation distinguishes it from other outpatient facilities for the highest quality of care as determined by an independent external evaluation process. Other services that elevate IUP's Health Service include the availability of mental health professionals to provide psychiatric help to students, laboratory services for rapid point-of-care testing, and the ability to conduct blood draws for specific lab providers.

Educational, out-of-classroom experiences are provided at the Health Service. IUP students, as a part of their academic program, participate in the areas of nursing, athletic training, public health internships, and nurse practitioner preceptor rotations.

An on-site pharmacy at the Health Service dispenses low-cost prescription and over-the-counter medication during a visit. In addition, a self-care center is stocked with grab-and-go, over-the-counter medications and supplies.

The Health Service offers what community providers cannot. For example, insurance is not billed for service, so any student can come and receive care, regardless of insurance carrier or lack of insurance. Also, the Health Service staff members are confidential reporters and are familiar with resources to help students. They are experts in college health and understand the stressors experienced by most college students.

Statistics were discussed, with the Health Service having 7,644 student visits in 2022-23 for physicals, illness/injury, nursing, and sexual health. The Health Service dispensed more than 600 flu shots and 492 COVID-19 vaccines. The average wait time from check-in to start of visit is less than two minutes. The most common age group visiting the Health Service is 19-year-olds. Actions and treatments when students visit the Health Service were also mentioned.

Another service is van transportation to local, off-campus providers and pharmacies, with 1,317 rides given to students last year.

The Health Service collaborates with many departments and offices across the IUP campus, the branch campuses, and the community. Disability Services, the Counseling Center, Orientation, Athletics, Indiana Regional Medical Center, and the Pennsylvania Department of Health were just a few mentioned from an extensive list. The presentation ended with positive comments about the Health Service from a student health service survey.

Samantha Goettman, associate director of Athletics and Compliance and senior women's administrator, provided an update on IUP Athletics' winter sports championships and spring sports.

REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE

Jennifer Baker, chair of the University Advancement Committee, presented the following report:

The University Advancement Committee has a naming resolution for presentation and approval.

Mrs. Baker invited Kevin Eisensmith to the podium for the presentation of the following naming resolution:

RESOLUTION FOR THE NAMING OF THE TRUMPET STUDIO IN HONOR OF KEVIN EISENSMITH

WHEREAS, Kevin Eisensmith, retired professor of trumpet, was a member of the Indiana University of Pennsylvania faculty from 1998 to 2022, served as assistant chair of the Music Department, and directed the IUP Jazz Ensemble, Trumpet Ensemble, Alumni Trumpet Ensemble, and Faculty Brass Quintet;

WHEREAS, Dr. Eisensmith has performed with the Altoona, Johnstown, and Westmoreland symphony orchestras, including as principal trumpet, and with the Wildcat Regiment Band and Keystone Wind Ensemble;

WHEREAS, Dr. Eisensmith has made dozens of recordings, including as a member of the IUP Keystone Wind Ensemble, Faculty Brass Quintet, and Symphony Band, the ECU (Eastern Kentucky University) Brass, and the Atlanta Symphony Orchestra;

WHEREAS, Dr. Eisensmith has given solo performances with bands, jazz ensembles, and orchestras in 16 US states and 12 other countries;

WHEREAS, Dr. Eisensmith has received the Distinguished Service Award from the National Trumpet Competition and the Award of Merit from the International Trumpet Guild, an organization he has served as secretary, president, and immediate past president;

WHEREAS, many of his colleagues, family members, friends, and former students have made contributions to establish the Kevin Eisensmith Trumpet Fund;

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Indiana University of Pennsylvania recognizes Kevin Eisensmith's exemplary work and his significant impact on music and on the lives of IUP students by naming the Kevin Eisensmith Trumpet Studio in his honor.

The following motion was approved by the IUP Council of Trustees:

THAT THE RESOLUTION FOR THE NAMING OF THE TRUMPET STUDIO IN HONOR OF KEVIN EISENSMITH BE APPROVED.

Dr. Eisensmith expressed his appreciation and thanks for the great honor. He shared that he was happy to be an IUP graduate who was able to come back to IUP and be a mentor to students, the way his professors were to him.

Mrs. Baker thanked Dr. Eisensmith one last time and continued presenting the report from the University Advancement Committee.

The Division of University Advancement, under the leadership of Vice President Khatmeh Osseiran-Hanna, continues to press forward in all matters advancement. The advancement efforts for the school of osteopathic medicine are gaining momentum. Annual Giving commitments have surged this fiscal year, with a 35.28 percent increase from fiscal year 2021–22, totaling \$912,103. Planned Giving totaled \$910,646. Of special note, Giving Tuesday surpassed its goal by 444 percent, with a total of \$88,822.

The Office of Alumni and Constituent Engagement hosted December graduates, welcoming more than 250 new alumni, family, and friends into historic Breezedale, celebrating their accomplishments with a champagne toast, and welcoming them into the IUP alumni community. The PCI Oral History project concluded at the end of January 2023, engaging 12,671 respondents. The Black Experience Alumni Committee, also known as BEAC, is excited to host its Inaugural Weekend this coming April on the IUP campus, with several exciting key events being planned, including a scholarship gala.

During the second quarter of fiscal year 2022–23, gift officers secured more than \$1 million. Cash donations for the first half of fiscal year 2022–23 totaled \$3,533,139.

The Office of Strategic Partnerships facilitated collaboration between the IUP Department of Counseling, the Cambria County Drug and Alcohol Program, and REACH (Reaching Educational Achievements with Clinical Mental Health). The outcome included IUP's Clinical Mental Health Counseling master's program students being offered paid internships to serve rural students in Cambria County school districts. This program will offer a pipeline of future mental health counselors to the community and its schools.

A Hogspitality Village, offered by the Punxsutawney Groundhog Club, was established on Gobbler's Knob in Punxsutawney this past February, thanks to IUP's long-standing relationship with Nemaquin. Five chefs from the luxury resort made the trip to Punxsutawney, noting IUP as the official sponsor for the Hogspitality Village. Several amenities, including a heated pavilion, food, and coffee, were enjoyed by more than 350 ticket holders. Strategic Partnerships' graduate assistant,

Heidi Neumann, along with several other Indiana campus students, assisted with security and parking needs while representing their alma mater during this national event.

As of February 1, 2023, the Foundation for IUP has awarded 1,356 scholarships. Summer awards totaled \$7,355. Fall awards totaled \$1,883,600. Spring awards, though still in process, are at \$528,141.

ENROLLMENT MANAGEMENT COMMITTEE REPORT

Joyce Fairman, chair of the Enrollment Management Committee, presented the following report:

Patricia McCarthy, vice president for Enrollment Management, opened the committee meeting by providing an update on admissions progress for fall 2023.

At this point, new undergraduate student admissions progress is encouraging for fall 2023. IUP has received close to 12 percent more admissions applications for new, first-time, undergraduate students; the number of students admitted is more than 7 percent higher; and students have submitted almost 22 percent more deposits than at this same point in time last year. The number of deposited students is higher than in any of the past four years, as is the yield from admitted to deposited.

IUP has received over 18 percent more applications from transfer students and has admitted over 31 percent more. Fifty-five percent more transfer students have submitted deposits. Similar to the new, first-time students, the number of transfer deposits is higher, and the yield from admitted to deposited exceeds any of the past four years.

For both new, first-time students and transfer students, IUP is seeing the increase in applications, admits, and deposits across all residencies—in state, out of state, and international. Specific to Pennsylvania, the market share of new, first-time student applications has already exceeded the final year-end market share in fall 2022 and fall 2021. Out-of-state, new, first-time undergraduate students are yielding from admit to net deposit at a higher rate than in any of the past four years.

Overall, the Academy of Culinary Arts is seeing an increase in applications and admitted students. However, at this point, the number of students who have submitted a deposit for fall 2023 enrollment is behind that of last fall.

The number of students applying for graduate studies at IUP for fall 2023 is greater than in both fall 2022 and fall 2021, and a higher number and percentage of students have been admitted. Much of the reason for the current level of applications is an increase in student interest in programs that are poised to increase enrollment. Programs that are not showing an increase in applications and/or admits compared to last year are those that historically have met their admissions goals and typically receive more applicants than they are able to enroll.

Amber Dworek, director of Graduate Admissions; Paula Stossel, associate vice president for Enrollment Management; and Hilliary Creely, dean of the School of Graduate Studies and Research, presented "Maximizing Outcomes through School of Graduate Studies and Research and Graduate Enrollment Management Collaborations."

In their presentation, they reported that in the fall of 2020, IUP embarked on the Strategic Enrollment Planning (SEP) process. Under this initiative, there was an action plan to grow and institutionalize graduate enrollment. The team leading these discussions was made up of members of Enrollment Management, the School of Graduate Studies and Research (SGSR), and the faculty. This collaboration led to open discussions regarding opportunities for growth, and final goals and new strategic initiatives were developed.

The first goal is to provide faculty and staff alignment with their areas of expertise, optimizing the recruitment and retention of graduate students. The first initiative under this goal was to supplement the one professional staff person in Graduate Admissions with two admissions counselors who could provide specialized program and college-level recruitment support and optimize the level of support for all prospective IUP graduate students through increased events, outreach, and funding awareness. Progress to date was provided, showing significant and impactful outcomes.

The next initiative in this goal was to institutionally redefine and review the role of the graduate coordinator. The focus in this area was to improve the recruitment and retention of students and strengthen the programs through various activities. This included providing an alternative workload assignment to program coordinators.

The second goal was to align program demand and capacity with enrollment goals and strategic student funding by creating a stronger and more structured collaboration between Enrollment Management and Academic Affairs. This heightened collaboration began with a discussion during a deans' retreat in summer 2022 and was followed by meetings with program coordinators and individual deans.

Finally, the group concluded the presentation with other notable items and future plans that are either in progress or in the planning phase.

Sam Smith, chair, made the comment that all of the presentations from vice presidents, deans, administrative staff, and others result in an exchange of questions and stimulate great discussion. The public is welcome to attend the committee meetings, which provide a better presentation of the information reported on at the public meeting.

OTHER BUSINESS

Appointment of the Nominating Committee—2023-24 Officers of the Council of Trustees

The following motion was approved by the IUP Council of Trustees:

THAT THE FOLLOWING IUP COUNCIL OF TRUSTEES MEMBERS WILL SERVE ON THE 2023-24 NOMINATING COMMITTEE AND REPORT THEIR FINDINGS AT THE MAY 4, 2023, PUBLIC MEETING:

**MARK HOLMAN, CHAIR
LAURIE KUZNESKI
NATHAN SPADE**

Approval of Future Meeting Dates

The following motion was approved by the IUP Council of Trustees:

THAT THE CALENDAR OF MEETINGS FOR 2023-24 BE APPROVED AS FOLLOWS:

**SEPTEMBER 7, 2023
DECEMBER 14, 2023
MARCH 7, 2024
MAY 9, 2024**

Approval of the Student Trustee Nominee

Mr. Smith briefly explained the process of Act 188, in which a search committee is formed, and the current student trustee chairs that committee. Following the search process, the committee

provides a recommendation to the IUP Council of Trustees. Then, the nomination is submitted to the State System Board of Governors for approval and for the appointment of the next student member. That student will then complete the oath of office to accept the role after the current student trustee graduates.

The following action was recommended by the Student Trustee Search Committee and approved by the IUP Council of Trustees:

THAT THE COUNCIL OF TRUSTEES APPROVE THE NOMINATION OF SHAGUFTA HAQUE AS THE NEXT IUP STUDENT TRUSTEE.

RESOLUTION SETTING THE NEXT MEETING DATE

The following motion was approved by the IUP Council of Trustees:

THAT THE NEXT MEETING OF THE COUNCIL OF TRUSTEES BE HELD MAY 4, 2023.

ADJOURNMENT

The following motion was approved by the IUP Council of Trustees:

THAT THE MEETING BE ADJOURNED AT 5:46 P.M.

Mrs. Joyce R. Fairman
Secretary, IUP Council of Trustees