

**MINUTES OF THE
IUP UNIVERSITY SENATE**

DECEMBER 5, 2023

Chairperson Seal called the December 5, 2023 meeting of the University Senate to order at 3:45 PM, in Eberly Auditorium.

Attendance at the Senate meeting is on the Senate website under Meeting Minutes.

Agenda items for the December 5, 2023 meeting were **APPROVED**.

REPORTS AND ANNOUNCEMENTS

President's Report

- Please attend, and encourage your colleagues to attend, “A Conversation on IUP’s Future” on Wednesday, December 6, 11:30 am, Blue Room or via Zoom. For additional information refer to the gentle reminder email sent on December 4.
- Thank you for a great fall semester. I hope that you are successful in finishing things off over this week and next. And then, please have a restful and joyous winter break.
- On December 8, IUP moves to the Winter Utilities Savings Program schedule.
- Finally, I want to talk about the importance of attendance at University Senate. I appreciate your engagement and presence. I admit that I have missed two meetings, and I apologize. Both were due to health issues, and I appreciate the provost filling in for me. I’m doing fine and well on my way to fully recovery.

Provost's Report

Good afternoon,

I am Amber Racchini, and I will be providing a report for Provost Luetkehans, as she is unable to attend Senate today.

On November 20th, we welcomed Dr. Miko Rose, our Founding College of Medicine Dean. Since then, she has been onboarding. She is transitioning to be on campus full-time beginning mid-January. There will be more opportunities to interact with Dr. Rose in the coming months.

We are continuing our Academic Program Review and Restructuring efforts. The Academic Affairs Council+ is in the midst of reviewing the program self-studies that were submitted on November 17th. The Academic Affairs Council+ met on November 30th and will meet again on December 7th to review remaining recommendations. The recommendations from the AAC+ group will be submitted to the Academic Leadership Team at the end of the week for consideration and final recommendations will go to the President and Cabinet in December.

The recommended Academic Structure is available on the Academic Program Review and Restructuring website. It will be presented to the Council of Trustees for endorsement at the

December 14th meeting. There will be more opportunities to ask questions and discuss at the session tomorrow during the Common Hour.

Once this year's Program Review work is complete, efforts will turn toward planning for the implementation of the new Academic Structure and Program Array. A steering committee is being established to lead this work. More information will be available soon regarding the implementation planning. Please watch for emails and updates to the website.

Commencement is scheduled for December 16 with a 9:30 a.m. graduate ceremony, and a 1:00 p.m. undergraduate ceremony. Our graduates and their families would be appreciative to have a great showing of our faculty to celebrate our graduates.

Finally, I want to thank everyone for your work toward making this a great semester. We are all doing a great deal to make sure our students learn and grow while at IUP. This semester we've asked that you continue that work and also engage in many other critical initiatives to ensure IUP has a strong future – the Academic Program Review and Restructuring, the new Student Success Infrastructure, Middle States Reaffirmation, Liberal Studies Redesign, Long Range Facilities Master planning, and much, much more. It's been a lot of work, but it will have a positive effect on our current and future students. Thank you! Best wishes to everyone for a strong finish to the semester and a happy holiday season!

FOR INFORMATION:

The Provost has accepted the recommendations for curriculum actions endorsed by the IUP-APSCUF Representative Council at their November meeting as follows:

From the University-Wide Undergraduate Curriculum Committee:

A. The following program revisions were forwarded to the Council of Trustees for final approval:

- Big Ideas Certificate
- Wildlife and Conservation Biology Minor
- Pre-Athletic Training, BS
- Applied Anthropology, BA
- Archaeology, BA
- Cultural Competencies Certificate
- French Minor
- German Minor
- Spanish Minor
- Spanish, BA
- Career and Technical Personnel Preparation, BS (includes name change)

B. The following programs are being placed in moratorium:

- Pre-Pharmacy Track
- Spanish Honors Program

C. The following new program was forwarded to the Council of Trustees for final approval:

- Ethics Certificate
- D. New courses
- SPAN 240 – Intermediate Spanish Reading Comprehension
 - SPAN 345 – Topics in Hispanic Cultures

From the University-Wide Graduate Curriculum Committee:

- A. The following new program was forwarded to the Council of Trustees for final approval:
- a. MBA in Business Analytics

The Provost has accepted the recommendations for curriculum actions endorsed by the IUP-APSCUF Representative Council at their December meeting as follows:

From the University-Wide Undergraduate Curriculum Committee:

- A. The following program revisions will be forwarded to the Council of Trustees for final approval:
- Applied Statistics Minor
 - Career and Technical Administrative Director Certificate
- B. New courses
- MATH 400 – Topics in Analysis and Topology
 - MATH 405 – Topics in Abstract Algebra and Number Theory
 - SPLP 101 – Total Communication
- C. Deleted course
- COMM 420 – Media Portrayal of Crime

From the University-Wide Graduate Curriculum Committee:

- A. The following program revisions will be forwarded to the Council of Trustees for final approval:
- Athletic Training, MS
 - Business, PhD
 - Curriculum and Instruction, DEd
 - English/Composition and Applied Linguistics, PhD
 - Exercise Science, MS
 - Sociology, MA
- B. New courses
- MRSC 500 – Problems in Marine Science
 - MRSC 581 – Special Topics

Chairperson's Report

- This is the last meeting of the semester. I hope everyone has a wonderful break.

Vice Chairperson's Report

- GSA does not have a report.
- SGA had a successful chat with the deans event last month.
- SGA is helping the student distress fest that is occurring this upcoming Tuesday in Folger. Please encourage students to attend.
- Please also encourage students to participate in the Google certification program.
- Vice Chairperson Oraskovich was awarded a research fellowship for the Spring 2024 semester. He is resigning as Vice Chairperson to focus on his fellowship.

Rules Committee (Senator Decker)

- Phase I and II elections will occur in the Spring 2024 semester. Half of faculty, staff, and administration Senate membership expires each year. The Rules committee will be discussing how to incorporate the university restructuring plan into the election process.
- The committee's next meeting will be in January.

University-Wide Undergraduate Curriculum Committee (Senator Sechrist)

The committee had no report.

University-Wide Graduate Committee (Senator Moore)

The committee had no report.

Awards Committee (Senator Paul)

The committee had no report.

Noncredit Committee (Senator O'Neill)

The committee had no report.

Library and Education Service Committee

The committee had no report.

Research Committee (Senator Sciulli)

The committee is meeting on Tuesday, December 12 at 3:30 pm via Zoom.

FOR INFORMATION:

Meeting Minutes – October 10, 2023

Members Present: Lorraine Guth, Lisa Sciulli, Todd Vanwieren, Valerie Gunter, and Bethany Jackson

There were 12 USRC small grant proposals for review and the decision was made to fund 9, totaling \$13,469. This month's proposals consisted of 1 research and scholarship and 11 travel proposals.

- Julie Ankrum
- Maryanne Benjamin
- William Chadwick
- DeAnna Laverick
- Jonathan Lewis
- Keli Paquette
- Timothy Runge
- Brandon Vick
- Jason Worzbyt

See USRC website for research and travel funding opportunities.

Student Affairs Committee (Senator Benjamin)

The committee is meeting on Tuesday, November 14 at 3:45 pm.

FOR INFORMATION:

Meeting – November 14, 2023

Committee members present: Mimi Benjamin, Lou Garzarelli, Laura Krulikowski, Jess Baum Mehus, Jeremy Risinger, Tom Segar, Russell Stocker, Leo Yan, Koga Chilume, Regan Colatta-Rigney, Alanah Jones, Summer MacPherson, Ava Moriarity, Lexi Puskar, Kate Weakland, Dimitri Woods, Abby Hancox, Jean-Louis Dassier, Sophia Simpson, Brooke Veith.

The following visitors were present: Allison Baker, Valerie Baroni, Tedd Cogar, Paula Stossel

Student Government Association Remarks

- *Abby Hancox, Student Government Association President*
- Continuing to relay feedback regarding emergency response protocol on campus. Instructing students on how to sign up for emergency notification and discussing responses. Looking to host an active shooter training early in the spring semester.

Graduate Student Assembly Remarks

- *Koga Chilume, Graduate Student Assembly President*
- Friendsgiving hosted by GSA is taking place on Wednesday, November 15, 2023, at North Dining.

Vice President for Student Affairs' Remarks

- *Dr. Thomas Segar, Vice President for Student Affairs*
- Wishing everyone a restful Thanksgiving and winter break. Encouraging everyone to

keep an eye out for end of semester activities including Late Night Pancakes on December 11, 2023. Encouraging students to participate in all activities including the beginning of the Men's and Women's Basketball season.

New Business

- Article Discussion – [Survey: Students want choice in orientation sessions \(insidehighered.com\)](https://www.insidehighered.com)
 - The article identified the needs and expectations of students relating to college orientation programs. It highlighted that many students want to choose how they attend orientation and want some choice in the workshop topics they attend. The article noted that an in-person format of orientation and shorter programs are preferred.
 - Topics of interest that surfaced in the study included mental health, time management, physical health and wellness, diversity, internships, and career planning.
 - The needs of students may differ from what we think they need.
 - How do we balance the amount of information that needs to be shared with not overwhelming students? How can we incorporate important information into our roles during the academic year?
 - Navigators will offer a new opportunity for students to access information.
 - Leveraging campus resources to make information available multiple times (advantage design).
 - Discussion of how students can connect with others on a small scale.
 - What are the ways we can continue to address the topics students need?
 - Courses, advising, peer interactions?
- Who are the students we lose? – *Guest – Paula Stossel*
 - The committee invited Paula Stossel to share what we know about the students who leave IUP.
 - Why do they leave?
 - Students often meet with Megan McCue prior to leaving the university but are not required to do so.
 - Over the past three years students are leaving primary because of (percentages of students leaving who met with Megan McCue):
 - Health and wellbeing
 - Mental (50%), emotional (21%), and physical health (9%)
 - Academics
 - Attending another institution (36%)
 - Primarily leaving for a community college
 - They may be trying to earn pre-requisite courses.
 - Distance to home
 - Unclear career goals (32%)
 - Personal issues

- Financial issues
 - 40% of students who had holds as of October 1, 2023, still have a hold preventing them from registering today, November 14, 2023.
- Numbers
 - Fall 2022 – 428 undergraduates left.
 - Spring 2022 was a similar number.
- Characteristics of students who leave
 - Lower retention rate for PELL eligible, first generation, and minority students from Freshman to Sophomore year.
 - Lower retention rate for students more than 200 miles away from home.
 - First year students on probation are retained at 40% between their first and second year.
- What are the other variables in addition to distance that can impact retention?
 - Expected Family Contribution/financial concerns.

Next Meeting: Tuesday, February 13, 2024

University Development and Finance Committee (Senator McDaniel)

The committee will next meet on Tuesday, February 13 at 3:45 pm via Zoom.

FOR INFORMATION:

November 14, 2023 Meeting Minutes

PRESENT: P. Andrei, B. Buttz, D. Drye, D. Fitzsimons, S. McDaniel, S. Venatta, B. Wentling, B. Zapor, M. Heilbrun (University Police – Special Programs Manager), A. Shively (Assistant Director of Human Resources), T. Stringer (Director of Public Safety/Chief of Police)

Meeting called to order at 3:46 pm by Chairman McDaniel.

The committee members introduced themselves and then the guests did the same.

Environmental Health and Safety Policy Statement

In preparation for the Department of Labor audit scheduled for 2024, it is necessary that our policy statement regarding accident prevention be more comprehensive. Debra Fitzsimmons indicated that this is important in general, but specifically in high-risk classrooms (labs, art studios, dance/theater, etc.). Anna Shively presented the current policy statement for review by the committee. After a brief discussion of the meaning of healthy vs. healthful, it was decided to add a DEFINITION section to the policy statement in order to clarify the intended meaning of said terminology.

Pending that addition, the policy statement was unanimously approved to be passed along to the full Senate.

Status Update on Inventory and Review of Emergency Plans

Chief Stringer and Megan Heilbrun presented the initial plans for revisiting and reinstating a campus wide safety plan. The starting point for this plan will be organized fire drills in six specific administrative buildings. This “pilot” program will involve training for the building managers, whose roles will change slightly to focus more on building safety in addition to their other responsibilities. Megan Heilbrun indicated that the building managers will be given information from the names of the building occupants, the reporting structure of each department in the building, floor plans, evacuation routes and follow-up procedures post evacuation.

Debra Fitzsimmons stated that the focus will then shift to academic buildings during the Spring semester 2024. Following the evaluation of the success of these drills, they will be planned for every semester.

Chief Stringer went on to layout the next steps in a comprehensive campus safety plan. Working with state and federal agencies, there will be planning/discussion (theory) about emergency management procedures to be certain that all levels of enforcement are on the same page. This will be followed with live “active” exercises (practical application).

There is also a plan for “de-escalation” training for faculty and those across campus who interact with individuals on a daily basis and might need some additional guidance in how to handle various situations.

It was also noted that after any on-campus incidents, public safety officers do have de-briefings, and that communication with students is standard in these cases.

Megan Heilbrun shared a “what to do if” brochure meant to serve as a quick guide in potential safety scenarios. This will be available to all, and it is hoped to be circulated as soon as possible.

The discussion touched on some other concerns such as elevator call buttons/safety, individual training for faculty by campus police, and what an emergency response would be like in buildings that are open in the evenings (such as the library) vs. only daylight hours (such as administrative buildings). It was indicated that all of these concerns are valid and have been or would be addressed through the comprehensive safety plan.

Sean McDaniel commented that it is critical that communication of the existence of an emergency plan is important throughout the development and reestablishment of the plan; proactive being preferred to reactive.

There was no further business to discuss. David Drye moved to adjourn; Paula Andrei seconded. Meeting adjourned at 4:46 pm.

Respectfully submitted,

Susan Venatta

Academic Committee (Senator Dugan)

FOR ACTION:

1. Nominations for Faculty Emeritus 2023

APPROVED

Candidate	Department
Dr. Ibrahim J. Affaneh	Finance & Economics
Dr. Kim L. Anderson	Accounting & Information Systems
Dr. Pearl S. Berman	Psychology
Dr. Susan Boser	Sociology
Dr. Steven F. Jackson	Political Science
Dr. Anne Kondo	Madia Department of Chemistry, Biochemistry, Physics and Engineering
Dr. Jean Nienkamp	English
Dr. David M. Piper	Employment Relations & Health Services Administration
Dr. Janet Walker	Mathematical & Computer Sciences
Dr. Veronia Watson	English

2. Residency Requirement and Transfer Coursework Policy

APPROVED

CURRENT

Residency Requirement and Transfer Coursework

A. IUP Residency Requirement for Awarding of Degrees

All students receiving their first baccalaureate degree are required to complete 30 of their last 60 credits in courses at IUP. All students receiving their first associate degree are required to complete 15 of their last 30 credits in courses at IUP.

For an IUP major, minor, or undergraduate certificate, students are required to complete at least 50 percent of required credits in courses at IUP or another State System institution. Junior/Senior year Study Abroad semesters or other formal Articulation agreements in which State System students may reverse-transfer credits back to IUP are exceptions to this policy.

For undergraduate active-duty service members, IUP applies a more military-friendly set of residency requirements, and these students should consult the Military and Veterans Resource Center for more information.

IUP courses include all courses listed in the Undergraduate and Graduate catalogs.

B. Pre-approval for Transfer Coursework

Students enrolled at IUP who wish to take coursework at another institution must complete an Application for Pre-approval of Coursework at Another College/University before taking the course(s). Only the credits from the course(s) transfer, not the grade; therefore, students cannot use outside coursework under IUP's course repeat policy to replace/improve grades. Only the credits for which students receive the grade of "A", "B", "C" or "D" will transfer.

Please note that some academic programs require students to earn a "C" grade or better to meet program requirements. Therefore, in these cases, if P/F is the only grading option available, there must be either a narrative evaluation from the transferring institution's faculty member certifying

that the work was of “C” level or better or notification on the transcript stating that a “P” grade is equal to a “C” grade or better.

No more than 60 credits total may be earned at a junior or community college for application toward an IUP degree unless it is part of an articulated agreement. Courses without prior approval are taken at the risk of the student; there is no obligation on the part of any officer of IUP to accept or transfer such credit.

PROPOSED

Residency Requirement and Transfer Coursework

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Students should be aware that transfer credits in excess of 60 credits may be reflected as free electives rather than meeting major, minor, certificate, or Liberal Studies requirements.

Courses without prior approval are taken at the risk of the student; there is no obligation on the part of any officer of IUP to accept or transfer such credit.

Rationale: The latter section of the policy was revised to reflect current procedures and PASSHE directions. This revision allows policy readers to know that while transfer credits in excess of 60 can be accepted, the category in which said credits are accepted may vary by departmental (and other) agreements. The policy allows for the current reality of mass application of credits (above 60 credits) as per established (and new) agreements". It also allows departments which are not a part of agreements, or who have other exigencies, to reflect credits above 60 as free electives. Departments can continue to operate as they were – this widens, rather than narrows, opportunities for transfer intake in a positive manner.

University Planning Council (Senator Moore)

There was no report.

Presidential Athletic Advisory Council (Senator Castle)

The committee is meeting on Tuesday, December 12 at 2:30 pm.

FOR INFORMATION:

Welcome and Remarks – Dr. Joshua Castle, Chair

- Provided an update to the committee on the Athletic Gender Equity Committee and the Intercollegiate Athletic Compliance Committee

Remarks from Dr. Michael Driscoll

- Mentioned that this is his last year on President's Council for the NCAA
- Provided an update on the NCAA Congressional Engagement.

Remarks from Dr. Tom Segar

- Highlighted the continuation of the Athletic Speaker Series
- Discussed the Green Dot training Student Athletes took part in.

Report from Athletic Administration – Todd Garzarelli

- Provided the committee with a fall and winter sports update.
- Mentioned the IUP Hall of Fame Committee will be meeting soon to discuss the next class of honorees.

Report from Athletic Compliance – Samantha Goettman

- Reviewed the upcoming by-law proposals for this year. After reviewing the committee made comments in support or opposition.

Report from Faculty Athletics' Representative – Dr. Jim Racchini

- Provided the committee with an update on spring student athlete academic honors.

This included:

- PSAC Champion Scholars- Rachel Johnson, Women's Swimming
Karolin Kirchttag, Women's Tennis.
- PSAC Top 10 Awards- Rachel Johnson, Women's Swimming, Paige Mikesell, Women's Swimming, Karolin Kirchttag, Women's Tennis, Shaun Fedor, Men's Golf.

- NCAA Elite 90 Awards- Rachel Johnson, Women's Swimming
Joanna Stralka, Women's Tennis.
- CSC Academic All-Americans

Year	Name	Sport	Team
2022-23	Shaun Fedor	Men's At-Large (Golf)	1st
2022-23	Joanna Stralka	Women's Tennis	2nd
2022-23	Karolin Kirchtag	Women's Tennis	1st
2022-23	Rachel Johnson	Women's Swimming	1st
2022-23	Paige Mikesell	Women's Swimming	1st *
2022-23	Connor Kelly	Football	2nd
2022-23	Darrell Davis	Football	2nd

-Dr. Racchini also reviewed the spring student athlete GPA results.

Current GPA

	2017	2018	2019	2020	2021	2022
Indiana (PA)	3.11	3.07	3.19	3.26	3.29	3.30
All Division II	3.04	3.06	3.08	3.14	3.16	3.16
PSAC	3.01	3.04	3.05	3.14	3.23	3.15
PASSHE	3.01	3.01	3.01	3.13	3.21	3.13



Report from Student Athletic Advisory Committee – Erik Moyer

-Provided the committee with an update on SAAC initiatives. This included information regarding: NCAA Diversity and Inclusion Social Media Campaign, 2023 General Election Day Activities, JEDI Listening Session, Make-a Wish fundraising at games, reviewed proposed legislation.

Academic Computing Policy Advisory Committee

There was no report.

University Budget Advisory Committee (Senator Soni)

There was no report.

New Business

There was no new business.

Respectfully submitted by
Russell Stocker
University Senate Secretary