

**REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE  
COUNCIL OF TRUSTEES  
Indiana University of Pennsylvania  
May 9, 2024**

The Administration and Finance Committee reviewed and discussed the items appearing on pages 154 through 178 in the Docket Report and in Exhibits 1 through 5, which depict the highlights of the Administration and Finance Division.

**PRESENTATION: Comments by Vice President**

Vice President Debra Fitzsimons presented discussion items related to the Administration and Finance Committee. She provided comments related to the general business, administrative, and financial operations of the university. Highlights included updates on the Employee Service Awards recognition ceremony on March 27, 2024; the Facilities Inspection Presentation and Tour, to be held June 4, 2024; and the Summer Utilities Savings Program, to take place May 13 through August 12, 2024. A briefing on the construction of the Department of General Services-funded Academy of Culinary Arts building in Punxsutawney was provided.

**Two discussion items were reviewed with the IUP Council of Trustees:**

**CPP Update**

Debra Fitzsimons and Jodie Cadile provided an overview of the Comprehensive Planning Process.

**Kovalchick Convention and Athletic Complex Financial Update as of February 29, 2024**

Sam Phillips provided an overview of the Kovalchick Convention and Athletic Complex project budget summary as of February 29, 2024.

**This concludes my report.**

**Tim Cejka, Chair  
Administration and Finance Committee**