

## **Karen M. Erly**

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### **Position Desired**

Teaching position in German Education (K-12) and Pennsylvania State Certification. Capable of teaching elementary to high school German courses, advanced placement courses, German culture, literature, history, music and geography courses.

### **Education**

#### **Bachelor of Science in German Education**

Department of German, Indiana University of Pennsylvania, Indiana, Pennsylvania. May 1999  
Major GPA 3.82/4.0  
Cumulative GPA: 3.77/4.0

#### *Program of 74 credits included*

Development of the German Language, Technology for Learning and Instruction, Holocaust in Contemporary German Literature, Teaching Elementary School Content in German, Anti-semitism and Nationalism since the 1800's in Germany and Austria, Education of the Exceptional Child in Secondary Settings, Development of German Culture and Literature, Teaching a Foreign Language in the Secondary School

### **Study Abroad**

#### **Gerhard Mercator Universitaet**

Duisburg, Germany. October 1997-July 1998

- Attended and received credit for 5 courses designed for foreign students with German majors
- Attended and received credit for 6 official Duisburg University seminars and lectures in a variety of subject areas

#### **Deutscher Volkshochschul-Verband**

Duisburg, Germany. February 1997-May 1997

- 'Deutsch als Fremdsprache' is a four-month course, which is preceded by an exam affiliated with and recognized by the International Goethe-Institute
- Passed exam with highest scores possible and received certificate that recognizes ability to study at a German university

## **Experience**

### **Student Teaching**

Langley High School, Pittsburgh City Schools, Pittsburgh, Pennsylvania  
Spring 1999.

- Will provide instruction to high school students in German I, II, III, and IV
- Will implement lesson plans, plan activities, prepare and evaluate exams.

### **Pre-Student Teaching II**

Eisenhower Elementary School, Indiana School District, Indiana, Pennsylvania  
Fall 1998

- Provided instruction to third, fourth, fifth, and sixth grade students enrolled in an exploratory language program, consisting of a 45-minute lesson/week for 8 weeks
- Implemented lesson plans, planned activities, and focuses on instilling a further interest and sense of enjoyment in foreign language
- Conducted observations in a standard elementary classroom and in a junior high language class

### **Pre-Student Teaching I**

Northampton Junior High School, Northampton School District, Northampton, Pennsylvania  
Spring 1995

- Observed for 40 hours in seventh, eighth and ninth grade English classrooms.
- Interacted with children and assisted with group work, activities and classroom management

### **Teacher at Berlitz Language Schools**

Berlitz Sprachschule, Duisburg, Germany  
October 1997-April 1998

- Provided English instruction to adults and children in groups and private lessons.
- Instructed levels ranging from beginner to advanced in courses focused on developing English communication skills

### **Writing Center Tutor**

Indiana University of Pennsylvania Writing center, Indiana, Pennsylvania  
January 1997-May 1997

- Cooperated with students individually, focusing on empowering the student with the ability to recognize and correct problem areas.
- Provided university classes with workshops on Microsoft Office packages, establishing e-mail accounts and utilizing the Internet for research

## **Professional Activities and Organizations**

- Kappa Delta Pi - Honors Society in Education (Chair of Saturday Programs, Fall 1998)
- Advancing the Development of Educators in Pennsylvania through Technology Training Conference, 1998
- Multicultural and Gender Issues Workshop, Fall 1998
- German Club
- Pennsylvania State Modern Language Association Conference, 1998
- Diversity Days Representative at Indiana University of Pennsylvania, 1994 and 1998
- APPLES Foreign Language Festival, Spring 1999
- Crisis Intervention Workshop, Spring 1999

## **Workshops and Presentations**

### **1997 East Central Writing Centers Association Conference**

"Writing Culture Shock: Working with International Students at the Writing Center"

- Discussed the stages of culture shock and the effect they can have on foreign and native students in new academic situations.
- Provided strategies for peer tutors to create a friendly, supportive and stress free environment that would enable writers to work to their full potential

### **Microsoft Word & Word Perfect 6.0 Workshops**

- Instructed college classes on the use of these word-processing packages

### **E-mail Use Workshop**

- Presented college classes with procedure for sending and receiving on and off campus e-mail, deleting and saving messages, and organizing folders

### **Internet Research Workshop**

- Instructed students on the procedure and possibilities for searching for information on the Internet

## **References:**

Available upon request