

MINUTES OF THE UNIVERSITY SENATE
March 2, 1999

The March 2, 1999 meeting of the University Senate was called to order by Chairperson Alarcon at 3:20 p.m. in the Alumni Auditorium of the Eberly College of Business.

The following Senators were excused from the meeting: Doug Bish, Katrina Flagel, Susan Glor-Scheib, Pete Goldsmith, Kate Hanrahan, Rita Johnson, Susan Krevel, Joanne Lukehart, William McPherson, Damon Morris, Prashanth Nagendra, Alan Nelson, Lawrence Pettit, Mark Piwinsky, Mary Sadler, Kim Weiner, Annie-Laurie Wheat, Susan Zimny, Nashat Zuraikat

The following Senators were absent from the meeting: Audrey Allen, Thomas Ault, Christine Black, Kenneth Brode, Tracey Brown, Jennie Bullard, Keith Carreiro, Frank Condino, David DeCoster, Heather Eckels, Victor Garcia, Steven Holler, Nikki Jordan, Nick Kosiek, Christine Leonard, Andres Macchiarella, David Marchant, Wayne McGonigal, Brian Miller, Nicole Miller, Jeff Mulvihill, Gary Obradovich, Jason Page, David Reed, Edward Ruffner, Gina Runco, Robert Russell, Janna Sheuy, John Taylor, Liz Taylor, Shari Trinkley, Judith Villa, Monica Wally, George Walz, John Woolcock, Philip Zorich

The minutes of the February 2, 1999 Senate meeting were ACCEPTED with the following change: Under Old Business, the second sentence should read "A **motion** was made and seconded to postpone discussion of the motion until the laser printing policy fee appears on the Senate agenda again to allow more preparation for debate."

Agenda items were APPROVED.

REPORTS AND ANNOUNCEMENTS

PRESIDENT'S REPORT (Dr. Pettit)

No report.

PROVOST'S REPORT (Dr. Staszkiwicz)

No report.

VICE CHAIRPERSON'S REPORT (Senator Cojocararu)

No report submitted to Senate Secretary.

CHAIRPERSON'S REPORT (Dr. Alarcon)

I would like to report on a request to remove from the agenda for the March meeting a proposal dealing with Italian courses from the French Department that had been approved by the curriculum committee. The curriculum committee received assurances from the Provost that the resource issues related to the Italian course proposal, that is that a search for filling the required positions had been authorized. That in fact was not accurate. I received a request from Pat Heilman, president of APSCUF; to have the items removed. APSCUF has always have the right of requesting to the university president that items approved at the Senate that may be problematic not be sent to the Board of Trustees for approval. I believe it was better to have the items removed before they reached the senate floor than having them removed after receiving senate approval. Pat Heilman and I will meet with the provost on March 17 and we will try to resolve the problem at that date. If that is the case, the items will be included in the April agenda for the senate. I would like to point out that IUP is unique among the SSHE institutions in that curricular matters have been delegated by IUP-APSCUF to the University Senate. At the other thirteen institutions, a union-only committee is in charge of curricular matters. Article 31 E in the CBA addresses the curriculum committee. The exact wording of that article follows:

E. Curriculum Committee

There shall be a curriculum committee at each UNIVERSITY, which shall be selected

as determined by the FACULTY, but which may include at least one (1) administrator if designated by the President.

The Senate Constitution recognizes that APSCUF has delegated its contractual curricular responsibility to the Graduate Committee and the Undergraduate Curriculum Committee. Specifically the constitution reads:

The University Senate shall approve all curricular matters before they are implemented. The Association of Pennsylvania State College and University Faculties (APSCUF-IUP) has delegated its contractual curricular responsibility to the Graduate Committee and the Undergraduate Curriculum Committee. At least two-thirds of the membership of each of these committees shall be faculty. These committees shall forward curricular proposals to the Senate for approval. The Senate shall report simultaneously its curricular proposals to the President of the University and the President of APSCUF-IUP. As defined by the Collective Bargaining Agreement, past practice, and Meet-and-discuss agreements, APSCUF shall retain its usual prerogatives with respect to curricular matters before they are submitted to the Council of Trustees.

Following Chairperson Alarcon's report, there was an extended discussion of the role of APSCUF's relationship to the curriculum process.

OLD BUSINESS (carryover from February 2, 1999 meeting)

STANDING COMMITTEE REPORTS

RULES COMMITTEE--Chairperson Beisel

Chairperson Beisel thanked the committees for forwarding their committee agendas and minutes to the Rules Committee.

An amendment to Section 1. Meetings F. Protocol for absences of the Senate Bylaws was presented to the Senate for information only.

Chairperson Beisel announced that the elections for Senator at Large positions will be held April 7 and 8.

RESEARCH COMMITTEE--Chairperson Numan

The committee will discuss fellowship grants at their next meeting.

STUDENT AFFAIRS COMMITTEE--Chairperson Barker

The committee will discuss civility on campus at their next meeting.

UNIVERSITY DEVELOPMENT & FINANCE COMMITTEE--Chairperson Heckroth

Motion to approve proposed priority order 2000-2001 of the Capital Budget Request, items 1-13.

CAPITAL BUDGET REQUEST

EXISTING APPROVED PRIORITY ORDER 1999/2000

***PROPOSED PRIORITY ORDER 2000-2001**

1. Renovation of Sutton Hall – Phase I
2. Renovation/Addition of Cogswell Hall
3. Renovation of Keith Hall
4. Renovation of Stabley Library
5. Renovation of Leonard Hall
6. Construction Replacement Facility for Old Main-Punxsutawney Branch
7. Construction Replacement Facility for Wyant/Hall/Doerr Library – Armstrong County Branch

1. Renovation/Addition of Cogswell Hall
2. Renovation of Keith Hall
3. Renovation of Stabley Library
4. Renovation of Leonard Hall
5. Construction Replacement Facility for Old Main-Punxsutawney Branch
6. Construction Replacement Facility for Wyant/Hall/Doerr Library – Armstrong County Branch
7. Construction of a Multi-Purpose Convocation Center
8. Renovation/Addition of Fisher Auditorium

PROPOSED PRIORITY ORDER 2001-2002

- 8. Construction of a Multi-Purpose Convocation Center
- 9. Renovation /Addition of Fisher Auditorium
- 10. Renovation of Wilson Hall
- 11. Renovation/Addition of Ackerman Hall
- 12. Steam Distribution and Tunnel Repair
- 13. Electric Distribution Upgrades
- 14. Boiler Plant Renovations
- 15. Renovation of Memorial Field House
- 16. Renovation/Addition of Sprowls Hall
- 17. Stapleton Library – Phase II
- 18. Construction of the Stadium and Field Areas
- 19. Renovation of Davis Hall
- 20. Renovation of Walsh Hall
- 21. Renovation of Sutton Hall – Phase II
- 22. Renovation of Pratt Hall
- 23. Renovation of Pierce Hall
- 24. Renovation of Robertshaw Complex
- 25. Renovation of Weyandt Hall
- 26. Renovation of Zink Hall
- 27. Renovation of Stright Hall
- 28. Unranked-Campuswide ADA Improvements

- 9. Renovation of Wilson Hall
- 10. Renovation/Addition of Ackerman Hall
- 11. Steam Distribution and Tunnel Repair
- 12. Electrical Distribution Upgrades
- 13. Boiler Plant Renovations

PROPOSED PRIORITY ORDER 2002-2004

- 14. Renovation of Memorial Field House
- 15. Renovation/Addition of Sprowls Hall
- 16. Stapleton Library – Phase II
- 17. Construction of the Stadium and Field Areas
- 18. Renovation of Davis Hall
- 19. Renovation of Walsh Hall
- 20. Renovation of Sutton Hall – Phase II
- 21. Renovation of Pratt Hall
- 22. Renovation of Pierce Hall
- 23. Renovation of Robertshaw Complex
- 24. Renovation of Weyandt Hall
- 25. Renovation of Zink Hall
- 26. Renovation of Stright Hall
- 27. Unranked-Campuswide ADA Improvements

*Priority Project 1-7 approved by Act 47 of 1997

Prepared by Engineering and Construction Group 2/4/99

Motion **APPROVED**. Following the approval of this motion, Provost Staszkievicz was asked about the future of the branch campuses. He responded that there is no question as to the continuance of the branch campuses. He then went on to explain a range of dynamics that affect the branches.

ACADEMIC COMMITTEE--Chairperson Duntley

The committee will undertake the development of a policy dealing with disruptive students. Anyone having any input should e-mail or phone Diane Duntley.

AWARDS COMMITTEE--Chairperson Wheat

No report.

CURRICULUM COMMITTEE--Chairpersons Wilson and Myers

The committee presented the following Liberal Studies Report for Senate information:

- 1. Changes in Liberal Studies requirements approved for BA in French for International Trade. Liberal Studies Math requirement changed to read "Any Liberal Studies Math course except MA 217." Also Liberal Studies electives changed to read "MA 214, EC 122, BE/CO/IM 101, no course with FR prefix."
- 2. LS 499 Food in Literature, Dr. Gay Chow, approved
- 3. TH 310 Theater Criticism, Mr. Ed Simpson, approved as Type III (specific course, specific instructor) writing intensive course
- 4. MG 402 Seminar in Human Resource Management approved as Type II (department commitment) writing intensive course

Motion to approve the program revision: B.A. in French for International Trade

OLD PROGRAM

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **54-56**

NEW PROGRAM

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **54-58**

Mathematics: MA121
Social Science: EC121, PS101, PC101
Liberal Studies electives: MA214, no courses with FR prefix

College: 0
 Foreign Language (included in major)

Major: 36

Required courses:
 FR201 College French I 3sh(1)
 FR202 College French II 3sh(1)
 FR221 French Conversation III 2sh
 FR222 French Conversation IV 2sh
 FR254 Civilization of Modern France 3sh
 FR321 Advanced Conversation I 1sh
 FR322 Advanced Conversation II 1sh
 FR351 Advanced French Language I 3sh
 FR352 Advanced French Language II 3sh
 FR354 Business French 3sh
 FR361 Dev. of Fr. Cult. and Lit. I 3sh
 FR362 Dev. of Fr. Cult. and Lit. II 3sh

Controlled electives:
 Two additional FR electives (advanced levels) (2) 6sh

Other Requirements:
Business Sequence: 33

AD321 Business and Interper. Comm. 3sh
 AG201 Accounting Principles I 3sh
 AG202 Accounting Principles II 3sh
 BL235 Introduction to Business Law 3sh
 EC122 Principles of Econ. 3sh
 FI310 Finance I 3sh
 IM300 Info. Sys.: Theory and Practice 3sh
 MG311 Human Behavior in Organ. 3sh
 MG330 Prod. and Oper. Mngt. 3sh
 MK320 Principles of Marketing 3sh
 QB215 Business Statistics 3sh

Free Electives: 0-1

Total degree requirements 124-125

(1) FR203 Accelerated College French will substitute for these courses.
 (2) Most students earn additional language credits (up to 18) in semester or year abroad.

Mathematics: Any LS Math course except MA217
Social Science: PS101, PC101, EC121
Liberal Studies electives: MA214, EC122, BE/CO/IM101, no course with FR prefix

College: 36
 Foreign Language (included in major)

Major: 36

Required courses:
 FR201 College French I 3sh(1)
 FR202 College French II 3sh(1)
 FR221 French Conversation III 2sh
 FR222 French Conversation IV 2sh
 FR254 Civilization of Modern France 3sh
 FR321 Advanced Conversation I 1sh
 FR322 Advanced Conversation II 1sh
 FR351 Advanced French Language I 3sh
 FR352 Advanced French Language II 3sh
 FR354 Business French 3sh
 FR361 Dev. of Fr. Cult. and Lit. I 3sh
 FR362 Dev. of Fr. Cult. and Lit. II 3sh

Controlled electives:
 Two additional FR electives (advanced levels) (2) 6sh

Other Requirements:
Business Sequence:(3) 24

AD321 Business and Interper. Comm. 3sh
 AG201 Accounting Principles I 3sh
 AG202 Accounting Principles II 3sh
 BL235 Introduction to Business Law 3sh
 FI310 Finance I 3sh
 MG310 Principles of Management 3sh
 MG350 International Business 3sh
 MK320 Principles of Marketing 3sh

Free Electives: 6-10

Total degree requirements 124

(1) FR203 Accelerated College French will substitute for these courses.
 (2) Most students earn additional language credits (up to 18) in semester or year abroad.
 (3) Restriction for non-business majors: Students not majoring in business may count a maximum of 30 semester hours in business coursework toward the 124 semester hour-degree minimum. Business credits in excess of 30 will be permitted only as credits beyond the 124 for graduation.

Rationale for change:

The FRIT (French for International Trade) degree has traditionally been based upon the concept that a candidate for this degree would need to meet a specific number of French requirements as well as a specific Business sequence. The degree program in French for International Trade provides the solid undergraduate training preparatory to an M.B.A. in International Marketing and Finance.

In 1993, the College of Business approved a minor in Business Administration for non-business majors (See catalog description below). The purpose of our revision is to update the requirements of the FRIT degree and make them consistent with courses now offered in the College of Business under this recently approved minor. In addition, we will require MG350 International Business, which is appropriate to the spirit of a degree program focusing on international trade.

The FRIT degree will remain in the Department of French since the proposed changes require fewer than 25% of the total credits from the College of Business. Of the 124 credits needed for this degree, only 24 will be required from the College of Business, hence this program will not exceed the 25% limit beyond which a program is considered a Business degree.

Changes to FRIT degree will be minor, in some cases mere shifts between the Liberal Studies sequence and the Business sequence:

- * Since the only course for which MA121 was a prerequisite has been eliminated from the Minor in Business Administration, we propose that any approved LS Math course, except MA217, serve as a replacement. The degree will still require successful completion of MA214.
- * EC122, which is currently listed in the Business sequence, will become a Liberal Studies elective requirement as is BE/CO/IM101.
- * Since IM300 is listed as optional in the Business Administration Minor, we propose to require the other two courses in that group (i.e., AD321, BL235).
- * MG350 International Business will replace MG330 Production and Operations Management (since MG330 is no longer required in the Business Minor).
- * Some of the required business sequence may be taken while in Nancy (study abroad), but no more than 30 business hours (on campus or transfer) will be applicable to the FRIT degree.
- * QB215 is no longer a part of the Business Administration Minor.
- * MG310 replaced MG311 in the Business Core in 1991.

Motion **APPROVED**.

GRADUATE COMMITTEE--Chairperson Williamson

The Graduate Committee presented the following for Senate information:

1. Course Number Change

From: MG 632 Operations Management	3c-01-3sh
To: MG 637 Operations Management	3c-01-3sh

Rationale: The course number for the Department of Management graduate course "Operations Management" was originally approved as MG 632. However, there is another Management Department graduate courses, "Seminar in Personnel," in the Master Course file with the course number MG 632.

Motion to approve the Continuous Dissertation Policy Revision.

1. Continuous Dissertation Policy Revision

For all doctoral students admitted or commencing course work during the Fall 1990 semester and thereafter, the following policy is binding. Following completion of all course, language and skill requirements and of the comprehensive examination requirement, doctoral students must enroll for at least one credit of dissertation or continuous dissertation (XX 950) both semesters (Fall and Spring) annually through the defense of the dissertation. For this period, the student will be considered a full-time doctoral student. The University will provide a tuition waiver of one dissertation credit registered for each semester beyond the required dissertation credit hours, until the student graduates or the time limit is exceeded (see "Time Limitation for Doctoral Students" policy). Students must pay mandatory University fees (equal to the part-time mandatory fees), and may choose to pay Student Health and Activity Fees if the associated services will be used. Until the dissertation is successfully defended, a grade of "R" will be assigned to each registered credit. Upon successful completion of the dissertation, the grade assigned by the dissertation director will apply to all registered dissertation credits.

Doctoral Program	Dissertation Credits
Required	
Administration and Leadership Studies Education (D.Ed.)	9
Administration and Leadership Studies Human Services (Ph.D.)	9
Clinical Psychology	9
Criminology	12
Elementary Education	9
English: Literature and Criticism	12
English: Rhetoric and Linguistics	12
School Psychology	9

Faculty compensation would continue as mandated by the Collective Bargaining Agreement.

Motion to amend the following sentence to read:

"The University will provide a one dissertation credit for each semester beyond . . ."

Motion **APPROVED**.

Main motion **APPROVED**.

Motion to approve the following course: SA 644, Preventing Unsafe Acts

SA 644 Preventing Unsafe Acts 3c-01-3sh
 Accident cause analysis narrowed to behavior analysis to determine motivation problems and behavior skill deficiencies with appropriate intervention techniques are covered. Cost/benefit analysis of accident costs versus training program benefits and OSHA training requirements are presented. Proposals for funding of training programs as well as writing behavioral objectives are covered. Course descriptions and course, unit, and lesson outlines as well as lesson plan development are presented. Lesson plan presentations and evaluation techniques are included.

Motion **APPROVED**.

Motion to approve the following course: EN 797, Independent Seminar

EN 797 Independent Seminar 3c-01-3sh
 Selected readings and/or research in a specialized area of composition, criticism, and/or critical theory, literature, TESOL, linguistics, creative writing, cultural studies, literary translation, or literacy not normally covered by the curriculum in either track of the Ph.D. in English. In consultation with a designated faculty member in the semester prior to registration, a student submits a compete syllabus for study and assessment in one of the areas listed above. The syllabus must be approved first by the faculty member and then by the director of the appropriate graduate program. This

course shall be delivered to individuals or small groups, either in residence or electronically, as determined by the instructor/program. May be repeated once with new content. Prerequisite: Permission of relevant program director(s) and instructor.

Motion **APPROVED**.

LIBRARY AND EDUCATIONAL SERVICES COMMITTEE--Chairperson S. Jackson

Motion to approve the following resolution:

WHEREAS an adequate library provides a necessary core intellectual support for the central mission of any teaching or research university, and

WHEREAS IUP has a long tradition as a major comprehensive university, and

WHEREAS IUP has a special mission in the Pennsylvania State System of Higher Education as a Doctoral university, and

WHEREAS IUP's graduate degree mission has been acknowledged by a Doctoral I Carnegie Classification, and

WHEREAS library resources at IUP rank at or near the bottom of our doctoral and regional peer institutions,

THEREFORE, it is resolved by the Senate of Indiana University of Pennsylvania that increased funding for library acquisitions should be considered a high priority for budgetary allocation within the university, as one part of a larger university effort to improve the holdings and utilization of library resources.

Motion **APPROVED**.

NON-CREDIT COMMITTEE--Chairperson Nagendra
No report.

NEW BUSINESS

1. Senator Mlecko asked Senator Jackson where the Library and Educational Services resolution will be sent. Senator Jackson replied that it will be sent to the Provost. Senator Mlecko then asked the Provost what will be done with the resolution, adding that the motion from Senator Walz directed that the resolution be sent to the President. The Provost responded that the President receives a copy of all policy recommendations from the Senate.

2. The Provost presented information on the mascot issue and stated that it will be considered at the next Council of Trustees meeting.

3. **Motion** was made to remove the laser printing policy from the table. Motion seconded. Motion **APPROVED**.

Motion was made to send the laser printing policy back to the Library and Educational Services Committee for further consideration. Motion seconded. Motion **APPROVED**.

The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Cathleen Golden
University Senate Secretary

