

Academic Libraries 2022-23

Institution: Indiana University of Pennsylvania-Main Campus (213020)

User ID: P2130201

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	489,323	490,821	722,461	722,461	
Databases			235	234	
Media	13,050	13,050	128,027	128,027	
Serials	10,235	10,235	118,834	118,834	
Total	512,608	514,106	969,557	969,556	1,482,165
<input checked="" type="checkbox"/> Library Circulation	29,151	17,443	2,043	607	31,194

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input checked="" type="checkbox"/>	4,037	7,271
Total interlibrary loans and documents received		8,527	10,406

Does your institution have Library Staff?

- No
- Yes

Library Staff		Number of FTEs	Prior Year Amount
Librarians	<input checked="" type="checkbox"/>	7.00	11.00
Other Professional Staff	<input checked="" type="checkbox"/>	2.00	3.00
All Other Paid Staff (Except Student Assistants)		8.50	11.00
Student Assistants		8.34	10.52
Total		25.84	35.52

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	<input checked="" type="checkbox"/> <input type="text" value="1"/>	2

i Expenses		Amount	
Total salaries and wages for the library staff	<input checked="" type="checkbox"/>	<input type="text" value="1,507,485"/>	1,928,985

Are staff <u>fringe benefits</u> paid out of the library budget?			
<input type="radio"/>	No		
<input checked="" type="radio"/>	Yes	Total Fringe benefits	762,760
		<input type="text" value="693,584"/>	

Materials/services expenses

One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials		<input type="text" value="2,257"/>	
<u>Ongoing commitments to subscriptions</u>		<input type="text" value="1,489,863"/>	
All other materials/services costs		<input type="text" value="59,648"/>	
Total materials/services expenses	<input checked="" type="checkbox"/>	1,551,768	153,562

Operations and maintenance expenses

<u>Preservation services</u>		<input type="text" value="3,000"/>	
All other operations and maintenance expenses		<input type="text" value="136,656"/>	
Total operations and maintenance expenses		139,656	123,095

Total Expenses	<input checked="" type="checkbox"/>	3,892,493	2,968,402
Total Expenses (minus Fringe Benefits)		3,198,909	2,205,642

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	489,323	722,461
Databases		235
Media	13,050	128,027
Serials	10,235	118,834
Total Collection	512,608	969,557
Total Circulation	29,151	2,043

Expenses	Amount
Salaries and wages	\$1,507,485
Fringe benefits	\$693,584
Materials/services expenses	\$1,551,768
Operations and maintenance expenses	\$139,656
Total expenses	\$3,892,493

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Upload File	The number entered (29,151) is outside the expected range of between 12,211 and 22,675 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Circulation has increased since covid restrictions have been removed.			
Upload File	The number entered (2,043) is outside the expected range of between 425 and 789 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Circulation has increased since covid restrictions have been removed.			
Upload File	The number entered (4,037) is outside the expected range of between 5,090 and 9,452 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Interlibrary loans fluctuates year to year.			
Upload File	The Librarians(7.00) is outside the expected range compared to Librarians reported in the prior year(11.00). Please correct your data or explain. (Error #15812)	Explanation	Yes	
Reason	In recent years we have had early retirements incentives.			
Upload File	The Other Professional Staff(2.00) is outside the expected range compared to Other Professional Staff reported in the prior year(3.00). Please correct your data or explain. (Error #15813)	Explanation	Yes	
Reason	In recent years we have had early retirements incentives.			
Screen: Expenses				
Upload File	The calculated value (3,892,493) is outside the expected range of between 2,374,722 and 3,562,082 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	We had severe budget cuts in the previous year. In the most recent year the dean of the libraries retired and the salary from that position was used to help fund library service.			
Upload File	The number of branch and independent libraries is expected to be equal to the prior year value. Please correct your data or explain. (Error #15021)	Explanation	Yes	
Reason	We have moved one of our branch libraries back to the main campus			
Upload File	The number entered (1,507,485) is outside the expected range of between 1,543,188 and 2,314,782 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	This is mainly due to reduction in personnel.			
Upload File	The calculated value (1,551,768) is outside the expected range of between 115,172 and 191,952 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	We had severe budget cuts in the previous year. In the most recent year the dean of the libraries retired and the salary from that position was used to help fund library service.			