IUP Clery Act Overnight Stay Form

Under the Clery Act, the university must provide information about any crimes occurring within university-owned or controlled properties, including certain off-campus spaces used during university-sponsored student trips. A Clery Act Overnight Stay Form must be completed for any university-sponsored off-campus travel that includes the following:

- Involve IUP students
- Controlled by the institution (IUP)
- Used to support educational objectives
- More than one night

Instructions: Please complete the form and email it to Megan Heilbrun at mkiebler@iup.edu

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Department/Student Organization Sponsor: _____

Departure Date: _____ Return Date: _____

Purpose of Travel: _____

Destination location(s): _____

Overnight Lodging Address and Phone Number: _____

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Student Name	Hotel Room # (if applicable)