

**MINUTES OF THE
IUP UNIVERSITY SENATE**

DECEMBER 3, 2024

Chairperson Seal called the December 3, 2024 meeting of the University Senate to order at 3:45 PM, in Eberly Auditorium.

Senate Minutes for the November 5, 2024 meeting were **APPROVED**.

Agenda items for the December 3, 2024 meeting were **APPROVED**.

REPORTS AND ANNOUNCEMENTS

President's Report

The leadership profile for new chancellor is up. The search firm is looking for candidates. Please feel free to nominate people. <https://www.passhe.edu/chancellor-search/>

The IUP Council of Trustees is meeting on Thursday, December 12, 2024. The public meeting will be at around 5pm at the KCAC after committee meetings over the course of the afternoon. The schedule and meeting materials will be up soon at <https://www.iup.edu/trustees/>

I hope to see you at next Monday night for our Late Night Pancake Breakfast for our students.

I am thankful for all of the incredible work you are doing to support our students and to move IUP forward.

Provost's Report

December 3, 2024 Senate Remarks from the Provost

Graduation is coming up on December 14. We are very excited to be able to celebrate the accomplishments of our students at this ceremony. As many of you know, we will be trying something new. We are combining the undergraduate and graduate ceremonies. We think this is going to be a great opportunity for undergraduates to see what happens in extended education, and excited for all of our students and families to be able to celebrate together. The ceremony is Saturday, December 14 at 9:30 a.m. at the KCAC. I look forward to seeing many of our faculty there.

I want to provide a quick reminder that for courses that would like to be counted for the Crimson Core and put on the books for fall of 2025, we need to have the proposals into Curriculog by Friday, December 13.

I will be happy to answer any questions that you have.

Scott Decker: It seems that the graduate level graduation approval system is somewhat broken. A student who believes that he graduated in summer 2024 contacted me and said he did not receive a diploma. It appears that advisors are not being alerted that students are in the queue to be approved for graduation. Right now, I can only see December and January graduation applications.

Provost Luetkehans response: We will be sure that this is resolved.

I wish all of you a smooth and successful wrap up to the fall semester, along with a nice long break to get refreshed for the spring semester.

For information:

The Provost has accepted the recommendations for curriculum actions endorsed by the IUP-APSCUF Representative Council at their December 5, 2024, meeting as follows:

From the University-Wide Undergraduate Curriculum Committee:

A. New Courses

- HIST 241 – American Amusement: A History of Having Fun
- CULN 101 - Introduction to Food Service
- CULN 105 - Sanitation
- CULN 111 - Culinary Math
- CULN 115 - Culinary Management and Supervision
- CULN 121 - Foundations of Cooking and Baking
- CULN 125 - Garde Manger
- CULN 131 - Baking I
- CULN 135 - Foods I
- CULN 140 - Purchasing, Receiving, and Menu Design
- CULN 143 - Introduction to Hospitality Business and Computers
- CULN 221 – Nutritional Cooking and Baking
- CULN 230 - Banquet and Buffet Production
- CULN 243 - Foods II
- BKPS 245 - Artisan Breads and Patisserie
- BKPS 270 - Advanced Cakes and Decorating

From the University-Wide Graduate Committee:

A. The following new program will be forwarded to the Council of Trustees for final approval:

- From the Department of Career and Wellness Education
 - Certificate in Health and Physical Education

B. The following program revision will be forwarded to the Council of Trustees for final approval:

- From the Department of Hospitality and Employment Relations
 - Human Resources and Employment Relations, MA

C. New Courses

- ACCT 562 – Data Analytics for Accountants
- IFMG 564 – Introduction to Business Analytics
- SAFE 698 – Internship
- FIN 655 – Financial and Economic Analysis for Business Decision-Making
- BUSN 656 – Digital Transformation of Business
- BUSN 663 – Agile Project and Project Management
- BUSN 671 – Strategic Communications and Personal Banking

At the November 5, 2024, meeting, the University Senate approved revisions to the following undergraduate policies:

- Program for Visiting High School Students (Dual Enrollment)
- Freshman Applications
- Grades and Quality Points
- Undergraduate Admissions Policy

Chairperson’s Report

- Chair Seal thanked everyone for their work on restructuring. He asked that each Senate committee reflect on their purpose and how they will move forward in the future.

Vice Chairperson Report

- Thank you to everyone for helping students and for a wonderful semester.
- GSA is creating a graduate student mentoring program.
- SGA had a great success with the “Chat with the Deans” activity. A video of it is available online.

Rules Committee (Senator Decker)

- An informal consensus has been reached in terms of the number of faculty members there will be on each Senate committee after restructuring. The curriculum committees will have 9 faculty members. The Academic, Awards, and Research committees will have 5 faculty members. The Student Affairs and Non-Credit Instruction committees will have 4 faculty members. Libraries and Educational Services, University Development and Finance, and the Rules committees will have 3 faculty members. This will need to be formally approved by the Senate. If approved then the number of administrative positions on committees will be reduced.
- The number of students on committees depends on the number of academic departments at IUP.
- The committee will meet on Tuesday, December 10.

University-Wide Undergraduate Curriculum Committee (Senator Sechrist)

- The committee had no report.

University-Wide Graduate Committee (Senator Moore)

FOR ACTION:

APPROVED

The following are proposed changes to Graduate policies in the Graduate Catalog. Changes are indicated in red:

CURRENT POLICY

Continuous Graduate Registration for Dissertation and Thesis

Following the completion of course work, including internship or practicum (excluding comprehensive exam or qualifiers), all doctoral and master's thesis students must be continuously enrolled for at least one credit of dissertation or thesis each semester (fall and spring) annually, through the graduation of the student or until the time limit is exceeded.

There is no separation between completion of course work, internship, or practicum and initiation of dissertation or thesis credit registration. Once the student has registered for the number of dissertation credits required by the program of study (typically nine or twelve), or the number of thesis credits required by their program of study (typically three to six), she or he must register for one dissertation or one thesis credit each semester (fall and spring) annually through the graduation of the student or until the time limit is exceeded (See Time Limitations). For this period, the student will be considered a fulltime doctoral or master's student.

All dissertation and thesis credits will be pass/fail credits. Students must complete the minimum number of dissertation or master's thesis credits required by their program, but may take additional dissertation or thesis credits as necessary to comply with the Continuous Graduate Registration for Dissertation and Thesis policy.

Until the dissertation or thesis is successfully defended, a grade of "R" will be assigned to each registered credit. Upon successful completion of the dissertation or thesis, the grade assigned by the dissertation or thesis director will apply to all registered dissertation or thesis credits. Students must pay tuition and mandatory university fees for all credits (equal to the part-time mandatory fees), and may choose to pay the Wellness Fee.

PROPOSED POLICY REVISION

Continuous Graduate Registration for Dissertation and Thesis

Following the completion of course work, including internship or practicum (excluding comprehensive exam or qualifiers), all doctoral and master's thesis students must be continuously enrolled for at least one credit of dissertation or thesis each ~~semester~~ (fall and spring) **annually**, through the graduation of the student or until the time limit is exceeded. **Students are only required to enroll in thesis or dissertation credit during the summer term if they are completing their thesis or dissertation in that term.**

There is no separation between completion of course work, internship, or practicum and initiation of dissertation or thesis credit registration. Once the student has registered for the number of dissertation credits required by the program of study (typically nine or twelve), or the number of thesis credits required by their program of study (typically three to six), they must register for one **extended** dissertation or one thesis credit each semester (~~fall and spring~~) annually through the graduation of the student or until the time limit is exceeded (see Time Limitations policy). **Registration for summer credit is not required unless the student is completing their thesis or dissertation.** For this period, the student will be considered a fulltime doctoral or master's student.

~~All dissertation and thesis credits will be pass/fail credits. Students must complete the minimum number of dissertation or master's thesis credits required by their program, but may need to register for extended credit take additional dissertation or thesis credits as necessary to comply with the Continuous Graduate Registration for Dissertation and Thesis policy.~~

All dissertation and thesis credits will be pass/fail credits for students who began their courses in Fall 2017 and afterward (see Grading System policy). Until the dissertation or thesis is successfully defended, a grade of "R" will be assigned to each registered credit. Upon successful completion of the dissertation or thesis, the grade assigned by the dissertation or thesis director will apply to all registered dissertation or thesis credits. Students must pay tuition and mandatory university fees for all credits (equal to the part-time mandatory fees); and may choose to pay the Wellness Fee.

Noncredit Committee (Senator O'Neil)

- The committee had no report.

Libraries and Educational Services Committee (Senator Chadwick)

- The committee had no report and will meet next February.

Research Committee (Senator Sciulli)

- The committee will meet next Tuesday, December 10 via Zoom.

FOR INFORMATION:

Meeting Minutes – November 12, 2024

The committee reviewed 10 USRC small grant proposals and awarded funds for 6, totaling \$12,154.

- Julie Ankrum
- Sean Derry
- Henry Wong Doe
- Melanie Holm
- DeAnna Laverick

- Sanda Maicaneanu

Student Affairs Committee (Senator Benjamin)

FOR INFORMATION:

Meeting – November 12, 2024

The following committee members were present: Jess Baum Mehus, Kaylee Becker-George, Mimi Benjamin, Jean-Louis Dassier, Rachel Fox, Jeremy Risinger, and Tom Segar

The following committee members were absent: Lou Garzarelli, Laura Krulikowski, and Seeyin Lo

The following guests were present: Dr. Adam Jones, Dean of Students

Student Government Association Remarks

- *Kaylee Becker-George, Student Government Association President*
- Chat with the Dean's scheduled for this Friday, November 15, 2024.
- The upcoming SGA meeting next week will be a Difficult Dialogues workshop.

Graduate Student Assembly Remarks

- *Hamzah Sammour, Graduate Student Assembly President*
- Not present

Vice President for Student Affairs' Remarks

- *Dr. Thomas Segar, Vice President for Student Affairs*
- Dr. Segar wished everyone a restful Thanksgiving break. This last weekend (Oct. 9) was a successful weekend for our athletic teams. Dr. Segar also highlighted the abundance of student leadership activities occurring on campus within the last few weeks.

Old Business

- Policy Review: Statement of Relationship of General Fraternities and Sororities
 - The committee completed a review of the Statement of Relationship of General Fraternities and Sororities. Recommended updates will be provided to the Division of Student Affairs.
 - Purpose of the policy: to establish the guidelines for social Greek letter organizations to ground rules for what it means to be a recognized Greek letter organization.

Forthcoming Business

- The committee will begin the review of the Community Standards Policy at the next meeting.

Next meeting – February 11, 2025 at 3:30 p.m. in G-12 Ruddock Hall.

University Development and Finance Committee (Senator McDaniel)

- The committee had no report.

Academic Committee (Senator Dugan)

The committee will meet Tuesday, November 12.

FOR ACTION:

1. FACULTY EMERITUS

APPROVED

The Academic Committee recommends that the following faculty be awarded Emeritus status.

Candidate	Department
Dr. Lynn A Botelho	History
Dr. Kenenth Coles	Anthropology, Geospatial, and Earth Sciences
Mrs. Susan Drummond	University Libraries
Mrs. Sandra Janicki	University Libraries
Dr. Gregory Kenning	Madia Department of Chemistry, Biochemistry, and Physics
Dr. P. Michael Kosicek	Management
Dr. J. Beth Mabry	School Psychology, Special Education and Sociology
Dr. Mary Logan Hastings	Music, Theatre, and Dance
Dr. Stephen Osborne	Management
Dr. Thomas Simmons	Biology
Dr. Edith West	Nursing

2. Undergraduate Transfer Admissions

APPROVED

CURRENT

UNDERGRADUATE TRANSER ADMISSIONS

A student who has been attending another institution of higher education and wishes to transfer to IUP must submit an application, official transcripts of all postsecondary educational work, and an official high

school transcript. All admissions decisions are made on a rolling basis by the Admissions Committee. Under a rolling admissions policy, applications are reviewed as they become complete. Decisions can range from automatic acceptance, to requests for additional information, to other alternatives.

Transfer applications are reviewed on the basis of academic college course work attempted or completed. Transfers are required to have at least a cumulative 2.0 GPA on a 4.0 scale (C average) from all schools previously attended and to have met the minimum requirements established by the academic department to which the student is applying. Some majors require increased standards for admission and additional information. Contact the Office of Admissions for specifics. If a student has at least 12 college level (non-developmental and non-technical) credits, the decision will be based solely on their transfer GPA. If the student has less than 12 college credits, the admissions decision considers other evidence of students' performance and ability to be a successful college student.

The evaluation of credits from other institutions of higher education is the responsibility of the Office of Admissions and the application of the credits is at the discretion of the academic dean who has jurisdiction over the student's desired major. Normally, courses considered for transfer are only those taken from institutions that are accredited by the seven regional accrediting agencies. Credit from institutions whose accreditation is recognized by CHEA (Council for Higher Education Accreditation) is also eligible for transfer. In accordance with PASSHE's Student Transfer Policy (Policy 1999-01-A), IUP evaluates learning from non-regionally accredited institutions on a student-by-student basis. IUP uses the American Council on Education's guidelines for learning evaluation to ensure consistency and equity in the application of credit from non-regionally accredited institutions as well as from military service, workplace training, digital credentials, and other alternative educational experiences.

Each course is evaluated separately. The evaluation includes a review of the description, credits, and grade of each course along with the applicability of the course to the student's major at IUP. However, only credits transfer, not grade point average.

Students may transfer credits in courses from regionally accredited institutions where the grade of "D" is earned only if the student has a GPA of 2.0 or higher from the institution(s) attended. Some academic programs at IUP may require the student to repeat certain courses in which a "D" grade was earned. Review of learning from non-regionally accredited institutions will be evaluated on a student-by-student basis.

No matter how many credits are transferable, the student must satisfy all of the degree requirements falling into the categories of (1) university requirements, (2) college requirements, and (3) department requirements.

For Second Bachelor Degree students, a block of 90 credits is awarded if the first degree was earned from another university. Liberal Studies requirements, other than ones specifically required by the major, are considered met. All second degree students, whether they completed the first degree at IUP or another university, are required to complete a minimum of 30 credits to earn the second degree. The academic department determines which courses must be completed to earn the second degree.

University Requirements: All students are obligated to fulfill a basic program in Liberal Studies. The transfer evaluator will look at this area first for applicable credits for transfer. A vast majority of introductory courses are generally equivalent.

Statewide transfer degrees: Also known as "TAOC" degrees these are specific AA or AS transfer programs at Pennsylvania community colleges. Students with these degrees are guaranteed to transfer at

junior standing in a parallel program at IUP. Please discuss with the Transfer Services office or reference the following IUP website

<https://www.iup.edu/admissions/transfer/college-guides-articulations-collaboratives/index.html>

Undergraduate Credit Transfer Specifications

- In the acceptance and application of undergraduate transfer college-level credits, IUP will first apply as many college-level credits as possible toward the satisfaction of liberal studies requirements, then to requirements in the major, and finally to elective credits.
- IUP recognizes the integrity, design, and validity of liberal studies programs at other institutions with CHEA-recognized accreditation and will accept liberal studies coursework when comparable. Liberal studies credits aligned with the PA Statewide Transfer Credit Framework will transfer toward the liberal studies requirements at IUP.
- Students who transfer to IUP from a postsecondary institution with CHEA-recognized accreditation with an Associate of Science or an Associate of Arts degree, or having completed liberal studies requirements for a bachelor's degree, an Associate of Science or an Associate of Arts degree, shall have satisfied the liberal studies requirements at IUP. Exceptions may be made for the following, provided that these exceptions do not extend the student's time to the degree: (a) One signature liberal studies course (up to 3 credits), if applicable; (b) Any prescribed liberal studies course required for the major, if not satisfactorily completed; (c) Specific liberal studies overlays satisfied in advanced courses in the major. Students who have met their liberal studies requirements at a prior four-year institution will need to notify and provide verification to the Undergraduate Admissions office.
- Undergraduate students who transfer into IUP with an Associate of Arts or an Associate of Science degree from a postsecondary institution with CHEA-recognized accreditation in a parallel academic program or as part of the Program to Program (P2P) articulation agreements will be awarded full junior standing and shall not be required to satisfactorily complete more than 60 credits to earn a 120-credit baccalaureate degree in a P2P or other parallel program, regardless of the courses they took to earn the Associate degree; they will have the same requirements for admission to a particular academic program and for retention as students who began their education at a IUP. Students transferring into a program with accreditation or licensing/certification standards may be required to take limited additional credits to meet

PROPOSED

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The evaluation of credits from other institutions of higher education is the responsibility of the Office of Admissions and the application of the credits is at the discretion of the academic dean who has jurisdiction over the student's desired major. Normally, courses considered for transfer are only those taken from institutions that are accredited by the seven regional accrediting agencies. Credit from institutions whose accreditation is recognized by the US Department of Education is also eligible for transfer. In accordance with PASSHE's Student Transfer Policy (Policy 1999-01-A), IUP evaluates learning from non-regionally accredited institutions on a case-by-case basis. IUP uses the American Council on Education's guidelines for learning evaluation to ensure consistency and equity in the application of credit from non-regionally accredited institutions as well as from military service, workplace training, digital credentials, and other alternative educational experiences.

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For second bachelor's degree students, a block of 90 credits is awarded if the first degree was earned from another university. Crimson Core requirements, other than ones specifically required by the major, are considered to be met. All second-degree students, whether they completed the first degree at IUP or another university, are required to complete a minimum of 30 credits to earn the second degree. The academic department determines which courses must be completed to earn the second degree.

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- IUP recognizes the integrity, design, and validity of liberal studies programs at other institutions with Department of Education accreditation and will accept credit for such coursework when comparable.

Liberal studies credits aligned with the PA Statewide Transfer Credit Framework will transfer toward the Crimson Core requirements at IUP.

- Students who transfer to IUP from a postsecondary institution with US Department of Education recognized accreditation with an Associate of Science or an Associate of Arts degree, or having completed liberal studies requirements for a bachelor's degree, an Associate of Science or an Associate of Arts degree, shall have satisfied the Crimson Core requirements at IUP. Exceptions may be made for the following, provided that these exceptions do not extend the student's time to the degree: (a) One signature Crimson Core course (up to 3 credits), if applicable; (b) Any prescribed Crimson Core course required for the major, if not satisfactorily completed; (c) Specific Crimson Core overlays satisfied in advanced courses in the major. Students who have met their liberal studies requirements at a prior four-year institution will need to notify and provide verification to the Undergraduate Admissions office.
- Undergraduate students who transfer into IUP with an Associate of Arts or an Associate of Science degree from a postsecondary institution whose main accreditation is recognized by the U.S. Department of Education, as part of the Program to Program (P2P) articulation agreements will be awarded full junior standing and shall not be required to satisfactorily complete more than 60 credits to earn a 120-credit baccalaureate degree in a P2P or other parallel program, regardless of the courses they took to earn the Associate degree; they will have the same requirements for admission to a particular academic program and for retention as students who began their education at a IUP. Students transferring into a program with accreditation or licensing/certification standards may be required to take limited additional credits to meet those standards.
- Students transferring with an AA or AS degree from a postsecondary institution with US Department of Education recognized accreditation will have their general education (Crimson Core) courses waived as part of the State Transfer Policy 1991-01-A. Courses that are specifically required by the major will still need to be taken if they are not transferred to IUP.

Students should be aware that transfer credits in excess of 60 credits may be reflected as free electives rather than meeting major, minor, certificate, or Crimson Core requirements.

Courses without prior approval are taken at the risk of the student; there is no obligation on the part of any officer of IUP to accept or transfer such credit.

RATIONALE: Changes were made that reflected PASHE BOG policy changes, current practice and which, as well, reflected new realities in recognized accreditations and IUP Liberal Studies changes.

Awards Committee (Senator Paul)

- The committee had no report and will next meet in February.

University Planning Council (Senator Moore)

- The committee will be sending a five question survey about views on the strategic plan. Your participation is greatly appreciated.

Presidential Athletic Advisory Council (Senator Castle)

FOR INFORMATION:

Notes from the Monday, November 4, 2024 Meeting

Welcome and Remarks – Dr. Joshua Castle, Chair

-Briefed the committee on the work of the Intercollegiate Athletic Compliance Committee and the Athletic Gender Equity Committee.

Remarks from Dr. Michael Driscoll

- Mentioned our students and coaches are doing great things on the field and off.
- Has concerns with what is going on from a legal framework and the top tier of the NCAA. Court cases centered around for name, image, and likeness (NIL) and the transfer portals are making extreme challenges. The focus or concern on these issues is at Division I level. Division II and III is not always considered in these legal decisions but must deal with the outcomes.
- Feels that Intercollegiate athletics will have dramatic changes in the next 5 years.

Remarks from Dr. Tom Segar

- Talked about QPR/ Suicide prevention training for student -athletes. Coaches, trainers and athletes have gone through the training.
- Athletics is continuing the speaker series in the spring.
- Dr. Segar will be attending the NCAA convention in January

Report from Athletic Administration – Todd Garzarelli

- Fall and Winter sports update
- Women’s soccer has a chance to play for the PSAC West Championship
- Cross country is competing in the NCAA regional
- Volleyball has chance to make post season for the conference and NCAA
- Talked about the start of winter sports
- Diving has had two qualifiers already for NAAs

Report from Athletic Compliance – Samantha Goettman

-Went through proposed NCAA By-law changes that will be voted on at the NCAA convention in January.

Report from Faculty Athletics’ Representative – Dr. Jim Racchini

- Highlighted Student Athlete Academic Honors that occurred since our last meeting
 - PSAC Champion Scholar: Dan Gibney, Cross Country (24-25)
 - PSAC Top 10 Award: Shaun Fedor, Golf (23-24)
 - NCAA Elite 90 Award: Zach Miller, Baseball
 - CSC Academic All-Americans: Dan Gibney, Cross Country (23-24) & Luke Mikesell, Men’s Swimming (23-24)
 - 2023-24 Easton/National Fastpitch Coaches Association (NFCA) All-America Scholar-Athletes. Student-athletes (15) earning a 3.5 grade-point average or higher
Amanda Fischer, Maddie Griffin, Jaycee Haidze, Elizabeth Kasper, Teya Marshall, Madeline Miller, Delaney Patella, Madison Pikula, Brianna Pusateri, Reagan Rand, Kelly Szolek, Paige Truax, Lauren Vay and Kendall Young
 - 2023-24 Golf Coaches Association of America (GCAA) Division II Cobalt All-America Scholars. These awards have the following criteria: participate in 50% of their team's competitive rounds, stroke average under 78.0 in NCAA Division II, minimum cumulative

career grade-point average of 3.2, and high moral character and be in good standing at their college or university

Shaun Fedor, Cameron Gerue, Guillermo Salazar and Alex Swinnerton

-Academic Progress Reports

-provided an update utilizing aggregate data on student progress.

- 1042 reports submitted (77.3% As and Bs)

-mentioned that the reporting mechanism will need to be changed because of the conversion to OneSIS.

Report from Student Athletic Advisory Committee – Erik Moyer

-Reviewed Legislation with SAAC meetings.

-Talked about SAACs community service initiatives or this year.

Academic Computing Policy Advisory Committee

- The committee will meet on February 19 via Zoom.

University Budget Advisory Committee (Senator Soni)

- The committee had no report.

New Business

There was no new business.

Respectfully submitted by

Russell Stocker

University Senate Secretary