SEPTEMBER 10, 2024

Chairperson Seal called the September 10, 2024 meeting of the University Senate to order at 3:45 PM, in Eberly Auditorium.

Attendance at the Senate meeting is on the Senate website under Meeting Minutes.

Agenda items for the September 10, 2024 meeting were **APPROVED**.

Brian Wentling was elected Vice-Chairperson for the 2024-2025 academic year.

REPORTS AND ANNOUNCEMENTS

President's Report

Welcome back to the new academic year. I hope you had a good summer and your academic year has started well.

New versions of the COVID-19 and flu vaccines are now available. I got my shots last week and felt only minor discomfort. I encourage you to keep yourself and others safe and get vaccinated if your doctor advises it.

While we expect enrollment to be down from last fall, mostly due to the problems with the FAFSA, today's draft numbers look better than we had feared. Retention of the first-time, first-year, full-time, degree-seeking, undergraduate cohort from last fall is 75.46% (vs 71.27% at this point last year). Total headcount registered is 9071, just 2% or 183 below last year at this time. Credit hours and Student FTE are also a bit behind last year. We won't know the official numbers until after the fall freeze date in a couple weeks. We'll know the financial impact on revenues a little bit after that.

For those who didn't attend the Opening of the Academic Year ceremonies, I note that the State System received a 6% increase in state appropriations this year and that translates to a 7% increase for IUP. The increase allows the State System to hold tuition flat for the seventh year in a row. The State System also received a one-time allocation of $85M. IUP's share will retire all of IUP's bond debt and provide additional funds to repay the internal loan from the Education and General budget to the Auxiliary budget. We'll know our full financial position once we get to the freeze date, but IUP is certainly in much better financial condition than we were last year.

Chris Fiorentino has been nominated as interim chancellor to replace Dan Greenstein. The State System Board of Governors will vote on the nomination on October 10. The search committee for the permanent chancellor has been named. Members are the executive committee of the board, including IUP COT chair Sam Smith, faculty member Tina Chiarelli-Helminiak, university president Laurie Bernotsky, and IUP student and student member of the Board of

Governors, Abigail Hancox. The selection of a search firm is still in progress. Once a firm has been selected, it will facilitate opportunities for stakeholder engagement. Chancellor Greenstein will wrap up his work right after the October 10 board meeting. Earlier today it was announced that he will join Baker Tilly's higher education practice starting on November 1.

We've made very good progress on the proposed College of Osteopathic Medicine. Earlier today we signed an agreement with Indiana Regional Medical Center for clinical rotations for third and fourth year medical students. Earlier this year we signed a similar agreement with Punxsutawney Area Hospital. When these agreements are combined with verbal commitments, we have identified almost 75% of the needed clinical rotations.

Also over the summer, Associate Deans Ryan Smith and Luke Mortensen joined the team, as did Melanie Muscatello. It's a great team. All the expenses for the college startup are being paid by a grant for that purpose from the Pennsylvania Department of Community and Economic Development.

After great university-wide conversations last spring, we are continuing the practice this fall, adding informal discussions with cabinet members. Faculty, staff, and student leaders should have received the schedule in an email yesterday. The first informal session is Sept. 25, 11:30 to 12:30 p.m., Eberly College of Business Serafini Room. The first formal conversation will be about IUP's Finances and will be Sept. 23, 11:20 a.m.-12:15 p.m., Sutton Hall Blue Room with a zoom option. We want all of you to be engaged in building IUP's future. Please participate and encourage your colleagues to do the same.

Thank you for your great work. I look forward to a great year together.

Provost's Report

Welcome back to the fall semester. I am Amber Racchini, Vice Provost for Academic Success and Dean of the University College. I am providing the report on behalf of Provost Luetkehans. Dawn Smith-Sherwood, Director of Liberal Studies, will provide an update about the Crimson Core.

Following 4 Open Fora, 2 Meetings of the UWUCC, 1 Meeting each of the: Liberal Studies Committee, APSCUF Executive Committee, APSCUF Representative Council, and Council of Chairs, I am happy to report that the Crimson Core Criteria have completed the curricular process.

I wish to express my thanks to all those who participated in these meetings as well as the shared governance leaders (Provost Lara Luetkehans, APSCUF President Dennis Frketich, Senate Chair Bryan Seal, UWUCC Chair Gail Sechrist) who aided us in this process. Thanks especially to Dennis and Gail for allowing me to place the Crimson Core Criteria on the agendas of their first meetings of the new academic year.

Thanks, too, to the 30+ members of the LS Workgroup and LSC who met weekly during Summer Sessions 1 & 2 to develop the Crimson Core Criteria and then also gave generously of

their time during the hectic semester start to speak with their colleagues in the context of the Open Fora. It has been a team effort.

Yet, the work is not complete. Members of the LS Workgroup and LSC will meet again this Thursday to discuss next steps in the Crimson Core implementation, including:

1) Crimson Core Framework page on the LS website – Thanks to Jessie Groll, there is a new page on the LS website (available through IUP credentials) where the IUP community can view the competencies, SLOs, and criteria.

2) Course proposal process – Many thanks to Edel Reilly and Sharon Procter, who have been working together to update the new course and course revision forms soon to go live in Curriculog.

3) Competency coaching sessions – The LS Workgroup and LSC will provide a series of working sessions to those interested in proposing a course to the new Crimson Core framework.

4) Program revision - The LS Workgroup and LSC will provide support to those programs needing to complete revisions by December as a result of last academic year's program review process.

5) Consultation with Council of Chairs, Registrar – Together we will continue the work of populating the competencies with courses, developing competency attributes, and accounting for new prefixes (due to OneSIS).

For now, let us celebrate the work we have accomplished. Thank you.

Thank you, Dawn.

The commencement committee is making plans to combine the undergraduate and graduate commencement ceremonies in December of 2024. More information will be provided soon, and the website will be updated.

The Academic Program Review and Restructuring work is continuing this semester as the recommendations from the 23-24 program reviews are being implemented. The focus is to consolidate programs in fall 2024. Chris Kitas, Mike Powell and Sharon Procter, from the Offices of Institutional Research, Student Records, and Assessment and the Office of Academic Planning, and their teams will be working with programs to provide curricular and technical support. We will be reaching out to those programs and deans to work through questions and assist programs in making progress. We are all sensitive to this curricular work for undergraduate programs and the alignment with Crimson Core curricular work. We will work to create processes that minimize as much duplication of effort as possible, but we cannot lose momentum on this critical work in ensuring that our program array is sustainable and relevant for our students.

Program review work will continue this academic year. Sharon Procter is leading a workgroup to develop an ongoing program review process that is aligned with the new PASSHE Program Review policy and our institutional goals.

The transition to the new academic structure is almost complete. Work is being done to finalize iForm routing for some graduate processes. ADeans are working hard and collaboratively to ensure that requests are resolved without issue. Students will register under the new structure in October. Although only four physical moves occurred this summer, Facilities, Deans, and the Provost's Office are working together to improve the process and support. They are also continuing efforts toward planning for future moves aligned with the Long-Range Facilities Master Plan. It is not determined whether any additional moves of academic units will occur this fall. More information will be shared as progress is made on the planning. If you become aware of an issue or process that is not working due to restructuring, please do not hesitate to send an email to provost-office@iup.edu.

On October 14 from 4:00 to 6:00 p.m., a Student Support and Registration Fair will be held in Jane Leonard Hall. This new event is designed to encourage registration and to provide information to students who have questions about the new academic structure. It is open to the IUP community and will be held in person only.

For Information:

The Provost has accepted the recommendations for curriculum actions endorsed by the IUP-APSCUF Representative Council at their September 5, 2024, meeting as follows:

From the University-Wide Undergraduate Curriculum Committee:

A. The following action item will be forwarded to the Council of Trustees for final approval:
    - Liberal Studies Crimson Core criteria for the new Crimson Core Framework was approved
B. The following program revision will be forwarded to the Council of Trustees for final approval:
    - Asian Studies Minor

From the University-Wide Graduate Committee:

A. The following programs are being placed in moratorium:
    - Teaching English to Speakers of Other Languages (TESOL), MA
    - Strategic Communications, MS

Chairperson's Report

- Welcome and please enjoy the food and refreshments I have provided for this meeting.
- I ask that Senate committees discuss at the end of their meetings where they need to be going next to help plan for the future.

Vice Chairperson Report

- Thank you for nominating and electing me to this position.

- My name is Brian Wentling. I am the Vice-President of SGA and have served on SGA for 2.5 years.   Additionally, I am an RA and serve on multiple other organizations.
- SGA had its first meeting last week and is meeting again tonight. We hope to soon name student senators as members to different Senate committees.

Rules Committee (Senator Decker)

- Phase II elections are complete, and results were sent out via email.   Thank you for your patience as we adjust to the new academic restructuring.
- A special election will be held to fill vacancies in curriculum committees.
- The Rules Committee will be considering how to reconfigure the Senate to match the recent academic restructuring.
- The committee will meet next Tuesday.

University-Wide Undergraduate Curriculum Committee (Senator Sechrist)

- The committee had no report.

University-Wide Graduate Committee (Senator Moore)

- The committee will be meeting next Tuesday via Zoom.

University Development and Finance Committee (Senator McDaniel)

- The committee will be reviewing the Facilities Use Policy and Sign and Posting Policy that were approved by President Driscoll over the summer.
- The committee will meet next Tuesday via Zoom.

Academic Committee (Senator Dugan)

- Emeritus Faculty and Emeritus Dean nominations are due on Monday, September 23 at 4:30 pm.
- The committee will meet next Tuesday.

Awards Committee (Senator Paul)

- The committee will have more information about Senate awards after its next meeting.

Noncredit Committee (Senator O'Neill)

- The committee had no report.

Library and Education Service Committee (Senator Chadwick)

- The committee will meet next Tuesday at 3:45 pm.

Research Committee (Senator Sciulli)

- The committee will meet next Tuesday via Zoom.

FOR INFORMATION:

Meeting Minutes – May 7, 2024

Members Present: Valerie Gunter, Lorraine Guth, Bethany Jackson, Andrada Maicaneanu, Lisa Sciulli, Todd Van Wieren

Small Grant Proposal Review:
The were 10 small grants proposals and the decision was made to fund 9 proposals totaling $15,173.

- Maryanne Benjamin
- Kimberly Desmond
- Stephanie Davis
- BA Harrington
- Richard Kemp
- Laura Knight
- Werner Lippert
- Eric Morschhauser
- Diane Shinberg

Student Affairs Committee (Senator Benjamin)

- The committee will meet next Tuesday.

University Planning Council (Senator Moore)

- The UPC is currently in the process of restructuring. More information will be provided at the next Senate meeting.

Presidential Athletic Advisory Council (Senator Castle)

- There was no report.

Academic Computing Policy Advisory Committee

- The committee will meet Thursday, September 19.

University Budget Advisory Committee (Senator Soni)

- The committee will have its first meeting on Thursday, September 26.

New Business

- OneSIS information sessions will be held on Friday, September 27 at 11:15 am and Tuesday, October 1 at 9 AM.

FOR INFORMATION:

Senate Constitution:

As a matter of expediency, occasionally it may be necessary for administrative personnel, during the normal exercise of their duties, to initiate or modify policies when there is insufficient time to present such matters to the University Senate for consultation. The initiators of such policies shall immediately give notification of their action to the University Senate chair and the chair of the Rules Committee. If it applies, notification shall also be given to the chair of the Senate committee within whose purview subject policy matters ordinarily fall. Such policies will automatically be included as new business on the agenda of the University Senate meeting immediately following such enactment.

Policy Revisions During Summer 2024:

An ad hoc committee led by Elise Glenn and Adam Jones developed revised versions of the Facilities Use Policy and Sign and Posting Policy during the summer of 2024. President Driscoll approved these policies during the summer and provided the University Senate Chair, chair of the Rules Committee, and chair of the University Development and Finance Committee with notification.

Respectfully submitted by
Russell Stocker
University Senate Secretary

Subject: Facilities Use Policy	
Original Date Established:	Revision Date: July 30, 2024
Originating Office: Administration and Finance	President's Approval: _[signature]_ August 7, 2024
Distribution Code: A	Date of President's Approval:

A. <u>Purpose</u>: Indiana University of Pennsylvania ("University") is committed to maintaining a clean, aesthetically pleasing, healthy, and safe work, educational, and living environment in order to efficiently carry out its educational mission. This policy enables the University to control its buildings and grounds consistent with the IUP policies for use of facilities, which prohibits the use of University Property for purposes unrelated to the regular programs and activities of the University.

B. <u>Scope</u>: The scope of this policy applies to the use of IUP owned and managed facilities ("University Property") by all employees, students, guests, visitors, volunteers, and the general public.

C. <u>Definitions</u>:
1. "Camping" means the establishment of, or attempt to establish, temporary or permanent living quarters at any location on University Property other than University owned/operated residence halls, apartments, or other University managed housing; sleeping outdoors with or without bedding, tent, or similar device, structure, protection, or equipment; sleeping overnight in, on, or under any parked vehicle; and/or establishing or maintaining outdoors or in, on, or under any structure not designed for human occupancy, at any time, a temporary or permanent place for cooking, storing of personal belongings, or sleeping by setting up any bedding, sleeping bag, mattress, tent, or other sleeping equipment, or by setting up any cooking equipment that has not been approved through the appropriate University processes.
2. "Commercial Speech" means advertisements, solicitations, or testimonials for goods or services, including distribution of commercial leaflets, flyers, handbills, or similar messaging.
3. "Expressive Activity" includes constitutionally protected speech and assembly, including but not limited to oral presentations, demonstrations, marches, picketing, and leafleting.
4. "Spontaneous Expressive Activity" includes Expressive Activity by a speaker on University Property where notice is not provided, nor request for use made through the online reservation procedure.
5. "University Property" includes any building, land, or space, including, but not limited to, grassy areas, entrances and exits to campus, parking lots, sidewalks, paths, stairways, or platforms that are owned, leased, or otherwise controlled by the University.
6. "University Operations" means all operations necessary to carry out the University's academic, health, safety, and administrative functions.

D. <u>Policy</u>: Any individual, group, or entity requesting to use any University Property must request use of the space through the online space reservation procedure. Spaces identified by the University President and the Vice-Presidents of Academic Affairs, Administration and Finance, Student Affairs, and University Advancement or their designee(s) may be identified as unavailable to be reserved.

For full consideration, space requests should be submitted ten (10) business days prior to the requested date(s) of use. Requests submitted fewer than ten (10) business days prior the requested date(s) of use may be denied.

No space requests will be prohibited on the basis of content, including Expressive Activity, as defined in this policy. Expressive Activities shall not unreasonably interfere with University Operations, undermine the protected speech of others, or present a threat of imminent harm to others or University Property. Any University decisions

concerning the prioritization of competing requests for space will be made based on a content-neutral determination of availability.

Any forms necessary for the appropriate use of a requested space must be completed prior to the request being approved. This may include, but is not limited to, a safety planning form, permits required by local municipalities or other legal entities, work orders associated with the request, and/or requests for other University services. Any costs incurred as a result of the event and services provided are the sole responsibility of the requesting individual, group, or entity.

Spontaneous Group Exception: The University encourages students and employees to use the aforementioned procedure for reserving a space on campus. Without prior notice, individuals and groups may assemble and engage in Spontaneous Expressive Activity provided that such activities do not result in violations of this policy or other laws or campus policies, including, but not limited to, interference with functions that occupy a given space with prior approval, and so long as they do not constitute a disruption to University Operations. All other aspects of this policy apply to spontaneous expression.

The requesting individual, group, or entity will be notified of approval or denial of the request within five (5) business days following submission of a completed request including all required forms and permits. If a request is cancelled by the requesting individual, group, or entity, the approver should be notified two (2) business days prior to the requested date(s) of use. Approved requests may not be transferred to a different individual, group, or entity.

The University reserves the right to deny access to any University Property or to relocate the request for reasons including, but not limited to, size of the event, number of participants, and other considerations which may impact safety and/or University Operations. Events that request amplified sound, or the use of a device or a collection of voices to increase the volume of sound, may be offered a location where the level of sound will not cause a disruption to University Operations or denied if no such location is available.

If the University denies access to a person or group and that individual or group alleges the denial was made on the basis of their identity or the purpose of use, the person or group is directed to appeal the denial to the Chief Diversity and Inclusion Officer in the Social Equity and Title IX Office. The Chief Diversity and Inclusion Officer or their designee will respond to the appeal as soon as practicable, but no longer than 48 hours after receiving the appeal. The decision of the Chief Diversity and Inclusion Officer (or designee) on appeal shall be final.

Events that employ the use of temporary structure(s) (i.e., tents, canopies, or other temporary structures used for shelter or transient housing) must receive prior approval and the requester must use the maintenance request procedures for IUP Facilities Operations to erect and remove the temporary structure(s).

Camping, as defined above, is strictly prohibited on any IUP campus. Camping may be permitted in extraordinary circumstances, such as times of natural disaster, when approved in writing in advance by the Office of the President or their designee.

E. **Enforcement**: Any violation of this policy may constitute misconduct subject to disciplinary or legal action pursuant to the appropriate law and/or policy, including but not limited to, IUP Community Standards Policy, IUP Nondiscrimination Policy, or other IUP policies, PASSHE Board of Governors policies, applicable collective bargaining agreements, and/or local, state, or federal laws.

Indiana University of Pennsylvania
POLICY STATEMENT

Subject: Sign and Posting Policy	
Original Date Established:	Revision Date: July 30, 2024
Originating Office: Administration and Finance	President's Approval: _August 7, 2024_
Distribution Code: A	Date of President's Approval:

A. **Purpose**

Indiana University of Pennsylvania's ("IUP") facilities are for the primary use by its students and employees in their efforts to access and advance the educational mission of IUP. The primary purpose of this policy is to ensure the appropriate use of space available for communication and to maintain an aesthetically pleasing campus environment, thereby balancing the need for and rights to effective and orderly communication, the maintenance of facilities and grounds, and other University operations. No information will be posted that is inconsistent with or in violation of laws or regulations of the Commonwealth of Pennsylvania, federal laws or regulations, or any municipal ordinances. This Policy is not intended to infringe upon free speech rights guaranteed by the United States and Commonwealth of Pennsylvania Constitutions or any other law or policy.

B. **Scope**

The policies and procedures provided herein apply to, but are not limited to, all IUP employees, students, volunteers, affiliated organizations, contractors, visitors, and the general public. This Policy applies to all IUP facilities and grounds, including the exteriors of all buildings, owned or leased. The responsible officer for overseeing this Policy shall be the Vice President for Administration and Finance or their designee.

C. **Policy & Procedures**

1. **General Policy**

Except for designated areas, IUP is not a public forum. Therefore, except in areas as permitted by this Policy, or pursuant to requests for limited business use as outlined in Section 5 of this Policy, nothing may be posted on doors, walls, windows, trees, or other surfaces on the campuses. Employees and students may post items regarding University business in University offices and on the outside of the doors of University offices, subject to IUP and departmental policies and guidelines. Employees, including student employees, may post items in University offices and on the outside of doors of University offices within Residence Halls, as permitted by this Policy and Housing guidelines. Department of Facilities Management employees and/or other appropriate IUP personnel will routinely remove all other such material.

2. **Bulletin Boards**
   - The Building Manager, or their designee, is responsible for maintaining bulletin boards in buildings in accordance with this and other applicable policies, including IUP solicitation policies.
   - Information posted on bulletin boards located within campus buildings must relate to the general purpose of the University and should be updated as necessary to ensure the information is timely and relevant. Materials that do not have an ending date may be removed.

- No interior bulletin board, which is set aside for specialized information, is to be used for posting information other than that for which the bulletin board is intended. Failure to abide by the guidelines may result in removal of the posted material.

3. **Residence Hall Postings**
   Any posting within the residential spaces of any Residence Hall must be made pursuant to the Housing guidelines and this Policy. No materials may be posted on or affixed to windows in residence spaces. See Appendix A for a list of all IUP academic, administrative, other office, and residential buildings and spaces.

4. **Chalking**
   Chalking is permitted only on sidewalks and other uncovered walkways. All chalking designs and messages must be made using water-soluble chalk.

5. **Prohibited Locations**
   - Exterior Locations: Postings, banners, other signage, and sidewalk chalking are not permitted in areas where they could be potentially dangerous, destructive, or difficult to remove. No materials may be displayed on the exterior surface of any IUP building, exterior pillars, breezeways or walkways, sidewalks, trees, plant life, light and lamp posts/poles, benches, trash receptacles, traffic control signs, or other existing permanent signs or posts unless otherwise indicated by this Policy. Requests for exceptions may be made in writing to the Vice President for Administration and Finance, or their designee, and are strictly limited to business use.
   - Interior Locations: Postings, banners, and other signage, are not permitted in areas where they could be potentially dangerous, destructive, or difficult to remove. No materials may be displayed on the interior surface of any IUP academic, administrative, or other office building unless otherwise indicated by this Policy. Residential spaces within University owned/operated Residence Halls are subject to Housing guidelines. Employees may post personal materials in the interior of their assigned, non-shared office spaces.
   - Placing materials on windshields of vehicles on campus is prohibited. The only exceptions are official IUP notifications on parking-related matters as approved through parking enforcement officers.

6. **Violations**
   - Violation of this Policy are subject to the laws and regulations of the Commonwealth of Pennsylvania, applicable federal laws and regulations, municipal ordinances, policies/guidelines of IUP and the Board of Governors of the Pennsylvania System of Higher Education.
   - Violation of these provisions constitutes grounds for removal of the material and may subject violators to disciplinary process.
   - IUP reserves the right to charge back the cost of removal of any posting material, banner or chalking, and any associated repairs to any entity or individual that violates this Policy.

Residential Spaces:
- Delaney Hall, floors G through 3
- Northern Suites
- Putt Hall, floors 1 through 4
- Ruddock Hall, rooms G1 through G16 and floors 1 through 4
- Stephenson Hall
- Suites on Maple East, floors 1 through 4
- Suites on Pratt
- Wallwork Hall

Academic Buildings:
- Ackerman Hall
- Cogswell Hall
- Davis Hall
- Eberly
- Fisher Auditorium
- Johnson Hall
- Kopchick Hall
- Leonard Hall
- McElhaney Hall
- Memorial Field House
- Performing Arts Center
- Pierce Hall
- Sprowls Hall
- Stabley Library
- Stapleton Library
- Stouffer Hall
- Stright Hall
- Uhler Hall
- Waller Hall
- Wilson Hall
- Zink Hall

Administrative Buildings and Office Spaces:
- Breezedale Alumni Center
- Clark Hall
- S. W. Jack Co-gen Plant
- Crimson Cafe
- Delaney Hall, floor B
- Elkin Hall
- Folger Student Center
- North Dining Hall
- Putt Hall, floor G
- Robertshaw
- Ruddock Hall, rooms G17 through G52
- Suites on Maple East, floor G
- Sutton Hall
- Whitmyre Hall