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Syllabus of Record Format

The course syllabus is present to describe the course in some detail to those interested in the course and to provide guidance to faculty in the department who may wish to teach the course. While each faculty member has the academic freedom to deliver a course in his/her own style, this freedom does not extend to changing the purpose, nature or objectives of the course. A copy of the Senate-approved syllabus for each course is to be maintained in the office of the department offering the course.

A well-written syllabus will contain the following elements:

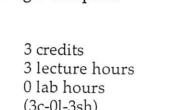
- Catalog Description. This includes the course title, number of credits, prerequisites and an appropriately written course description.
- II. Course Objectives. What is that students will achieve as a result of taking this course?
- III. Detailed Course Outline. This should give the reader an outline of the topics examined in the course as well as an indication of the amount of time spent on each topic. This is either done by indicating the number of lecture hours spent on each topic or by indicating the percentage of time spent on each topic.
- IV. Evaluation Methods. Indicate the type(s) of evaluation used (quizzes, exams, projects, papers, etc.) and detail the requirements on evaluations particular to this course. Indicate the weight of each type of evaluation being used and how the final grade will be determined.
- V. Required Textbook(s), Supplemental Books and Readings. The UWUCC recognizes that, in some fields, textbooks change rapidly and that the textbook indicated in the syllabus may be outdated by the time the course is offered. However, please indicate your judgement of the best textbook available at the time the course is proposed.
- VI. Special Resource Requirements. List any materials or equipment that the student is expected to supply for this course. Is there a lab fee associated with the course?
- VII. Bibliography. A current list of resource materials used to prepare for, and teach the course.

See the Appendix for an example of a syllabus of record.





(3c-01-3sh)



This course is a continuation of the first semester course. It introduces students to the Italian language, with emphasis on the four basic skills: reading, writing, speaking and listening. Students will also gain knowledge of Italian culture.

Primary emphasis is on the continuing mastery of oral communication and writing

skills. Attendance and language lab practice is required.

Prerequisites: IT 101 Basic Italian I or equivalent

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Course Syllabus

I. Catalog Description

IT 102 Basic Italian II

3 credits

3 lecture hours 0 lab hours (3c-0l-3sh)

Prerequisites: IT 101 Basic Italian I or equivalent

This course is a continuation of the first semester course. It introduces students to the Italian language, with emphasis on the four basic skills: reading, writing, speaking and listening. Students will also gain knowledge of Italian culture. Primary emphasis is on the continuing mastery of oral communication and writing skills. Attendance and language lab practice is required.

II. Course Objectives

Students will increase their proficiency in the four skills areas of reading, writing, speaking and listening.

Students will be able to:

- 1. understand spoken Italian drawn from familiar material, and identify key words and ideas in graded, prepared listening texts.
- 2. speak in Italian on specific topics using simple statements, memorized vocabulary and simple questions and answer formats; begin use of the past tenses.
- 3. read and demonstrate understanding of short graded texts and dialogs in Italian by identifying key words and ideas.
- 4. write short declarative sentences and simple paragraphs using memorized material moving towards use of increasingly complex and more creative recombination of memorized elements; list, label and identify from verbal cues, and transcribe oral Italian in familiar contexts.
- demonstrate and explain knowledge of the geography of Italy by identifying cities, provinces and historic sites.

6. demonstrate knowledge of the cultural aspects of communication by using correct gestures and vocabulary to accomplish such tasks as making purchases, requesting and receiving information and using correct polite forms in the appropriate situations.

III. Course Outline

A. Unit One (15 lectures)

Communicative goals:

Talking about past actions and events. Specifying quantitites. Talking about food. Shopping for food and other items. Handling and changing money. Avoiding redundancy.

Grammar and vocabulary topics:

Food and everyday items (ie, soap, stationery etc.) vocabulary Stores and banking vocabulary Past tense (the present perfect/passato prossimo) Numbers from 100 to one billion The partitive and ne Direct object pronouns and verbs commonly used with them The adverb ci Agreement of the past participle Geography of Umbria

B. Unit Two (12 lectures)

Communicative goals:

Ordering food and drink Avoiding redundancy, part two Describing actions Cooking and sharing recipes

Grammar and vocabulary topics:

Restaurant, mealtime, cooking, beverage, tablesetting vocabulary Indirect object pronouns and verbs commonly used with them Use of double pronouns
Using the adverb ci, continued
Adverbs
Molto and troppo as adverbs and adjectives
The verbs to know: conoscere and sapere
Impersonal si
Geography of Genova and Liguria

C. Unit Three (15 lectures)

Communicative goals:

Talking about things you used to do
Describing actions, situations, people and things in the past
Talking about hobbies, sports, vacations
Talking about the future

Grammar and vocabulary topics:

Hobby, sports, vacation vocabulary
The imperfect tense (imperfetto)
The present progressive tense (il tempo progressive)
Use of the imperfect vs. past tense (passato prossimo)
The future tense
Stressed pronouns (i pronomi tonici)
Geography of Venezia and Veneto

IV. Evaluation Methods

The final grade for the course will be determined as follows using the standard department grading scale of 90-100 = A, 80-89 = B, 70-79 = C, 60-69 = D, 0-59 = F:

40% Tests. Two tests (mid-term and final) consisting of written and spoken components including: completion, true-false, oral question and answer and role play, short essay, and listening comprehension. 150 points each.

40% Quizzes. Three quizzes, each covering one or more units of material, consisting of oral and written exercises. 100 points each.

20% Homework Assignments. Written and tape recorded assignments including three lab assignments. 15 assignments will be collected unannounced during the course. 10 points each written assignement, 20 points each lab assignment.

Attendance policy: Attendance is required. Students will be allowed three unexcused absences. A grade penalty will be assessed against the student's final grade as follows: 4-6 absences, -5%, 7-9 absences, -10%, 10 or more unexcused absences results in a failing grade. Absences due to illness with a doctor's note and prearranged absences for university approved activities will be excused and will not result in a grade penalty.

V. Required textbooks and materials

Textbooks: Branciforte, S., <u>Parliamo italiano!</u>, Houghton Mifflin Company, New York, NY, 1998.

Branciforte, S., <u>Parliamo italiano! Workbook/Laboratory Manual</u>, Houghton Mifflin Company, New York, NY, 1998.

Branciforte, S., <u>Parliamo italiano! Audiotape Cassettes</u>, Houghton Mifflin Company, New York, NY, 1998.

VI. Special Resource Requirements

Each student will be expected to purchase 3 high quality blank audiotapes for use in class. Students will be required to use audiotapes, videotapes and CD-ROMs available for them in the Eicher Foreign Language Learning Laboratory.

VII. Bibliography

ACTFL Provisional Proficiency Guidelines. American Council on the Teaching of Foreign Languages, Hastings-on-Hudson, NY, 1982.

Altman, R., <u>The Video Connection</u>: <u>Integrating Video into Language Teaching</u>, Houghton Mifflin Company, Boston, MA, 1989.

Branciforte, S., <u>Parliamo italiano! Instructor's Annotated Edition</u>, Houghton Mifflin Company, New York, NY, 1998.

Branciforte, S., <u>Parliamo italiano! Instructor's Resource Manual</u>, Houghton Mifflin Company, New York, NY, 1998.

Branciforte, S., <u>Parliamo italiano! NOW An Introductory Italian CD-ROM</u>, Houghton Mifflin Company, New York, NY, 1998.

DUNE Produzioni Cinematografiche e Televisive, <u>Parliamo italiano! An Introductory Italian Video</u>, Houghton Mifflin Company, New York, NY, 1998.

Hadley, A., Teaching Language in Context, Heinle and Heinle, Boston, 1993.

Insolera, M., <u>Italiano Grammatica</u>: <u>Grammatica Essenziale della Lingua Italiana</u>, Zanichelli, Bologna, 1995.

Krashen, S., <u>Principles and Practice in Second Language Acquisition</u>, Pergamon Press, New York, 1982.

Oxford, R. L., <u>Language Learning Strategies</u>: <u>What Every Teacher Should Know</u>, Newbury House, Rowley, MA, 1990.

Course Analysis Questionnaire

A. Details of the Course

A1 This course will be an elective available to all students at the appropriate level. This is the second semester of a preparatory course in Italian language. It is open to any student who has taken IT101 Basic Italian I or its equivalent. This course is not intended for inclusion in the Liberal Studies program.

Many foreign language departments in the United States are called either the Department of Foreign Languages or the Department of Modern Languages. In larger institutions individual languages have their own departments: e.g. Department of German, Department of Spanish, etc. A very common way of "housing" Italian in American universities is in the Department of French and Italian. It is our intention to change our title to Department of French and Italian upon course approval.

Students who have previously studied Italian will be required to take the Italian placement exam in order to determine appropriate placement in a course.

- A2 This course does not require change in any other courses or programs in the department.
- A3 This course follows a traditional approach.
- A4 This course has been offered at IUP on a trial basis. It was offered in spring 97-98. The enrollment was 14 students. In student evaluations for this course students rated the course consistently high, indicating an overall high level of satisfaction with the course.
- A5 This course is not intended to be dual level.
- A6 This course is not to be taken for variable credit.
- A7 Basic and Intermediate Italian language courses are offered at many major universities in North America. Italian II is currently taught at three SSHE schools: Bloomsburg, Slippery Rock, and West Chester. In Pennsylvania institutions of IUP's size or larger, Italian II is taught at the University of Pittsburgh, Duquesne University, Temple and Penn State University.
- A8 This course is not required by an accrediting authority.

B. Interdisciplinary Implications

- B1 This course will be taught by one instructor.
- B2 Additional or corollary courses are not needed.
- B3 This course does not duplicate any other courses offered at the University. It would replace the offering of CL157, a tutor-led course previously offered by the Department of Critical Languages. The director of the Critical Languages Program, Dr. Victor Drescher, is in favor of transferring the teaching of Italian from his program (tutor-led self instructional course format) to the Department of French (traditional classroom instructor taught course format). Please see attached letter of support.
- B4 Seats in this course will be made available to students in the School of Continuing Education.

C. Implementation

- C1 No new resources are needed to teach this course.
- C2 This course is not funded by a grant.
- C3 This course will be offered every spring semester and summer session II as needed.
- C4 One section will be offered every spring semester as dictated by enrollment.
- C5 The enrollment for this course will be limited to 25. This figure is not limited by available resources.
- The Association of the Departments of Foreign Languages makes the following enrollment limit recommendation: "As professionals of foreign language instruction, we deem the optimum class size to be 12 for adequate results in classes where the four skills are equally stressed. In any case, maximum class size should not exceed 20." 1987. We recognize that the optimum class size is not economically feasible at this time and we consider the maximum enrollment of 25 to be acceptable, given our desire to meet the needs of as many students as possible while retaining a pedagogically appropriate class size.
- C7 This course wil not be a curriculum requirement. It will not affect the number of free electives available to majors in the department, nor will it

necessitate an increase in the 124 credit program of students in the French department.

D. Miscellaneous

D1 Progression of course objectives

It is our goal to provide a continuous sequence of learning to foster language acquisition. By its very nature language learning is repetitive and cyclical. Mastery of a language is not a product, but a process. In choosing the above course objectives we intend for the progression from levels one to four to be steady and significant. Skills acquired in level one must be retained and reinforced in the three subsequent courses. It is our goal to build upon the skills of each previous course at a pace which is appropriate for mastery.