

**REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE  
COUNCIL OF TRUSTEES  
Indiana University of Pennsylvania  
September 5, 2024**

The Administration and Finance Committee reviewed and discussed the items appearing on pages 1 through 16 in the Docket Report and in Exhibits 1 through 8, which depict the highlights of the Administration and Finance Division.

**PRESENTATION: Comments by Vice President**

Vice President Debra Fitzsimons presented action and discussion items related to the Administration and Finance Committee. She provided comments related to the general business, administrative, and financial operations of the university.

**Comprehensive Planning Process (CPP)**

The committee reviewed the May 22, 2024, Comprehensive Planning Process (CPP) Progress Report, which was submitted to the Office of the Chancellor on May 22, 2024.

The following motion is recommended for approval:

**THAT THE MAY 22, 2024, COMPREHENSIVE PLANNING PROCESS (CPP)  
PROGRESS REPORT THAT WAS SUBMITTED TO THE OFFICE OF THE  
CHANCELLOR ON MAY 22, 2024, BE APPROVED.**

**PASSHE Total Fiscal Year 2024-25 Commonwealth Appropriated Line Items**

Vice President Debra Fitzsimons and Budget Director Jodie Cadile presented the commonwealth appropriated line items. The State System Board of Governors approved a \$35.1-million increase in the System's Educational and General appropriation, for a total of \$620.8 million.

**2024 Annual Facilities Inspection Recap**

Vice President Debra Fitzsimons and Sam Phillips, associate vice president for University Operations and Administrative Services, provided a brief recap of the Annual Facilities Inspection, which took place June 4, 2024. Presenters discussed facilities and maintenance, and the facilities inspected during the tour were Stright, Uhler, and Johnson halls (candidates for housing the proposed college of osteopathic medicine) and McElhaney Hall.

**Fiscal Year 2023-24 Facilities Update**

Dr. Fitzsimons and Mr. Phillips provided a Facilities update on completed and active construction projects, Facilities Maintenance and Operations projects, and next steps in the IUP Long-Range Facilities Master Plan.

**Kovalchick Convention and Athletic Complex Fiscal Year 2023-24 Financial Update as of June 30, 2024**

Mr. Phillips provided an overview of the Kovalchick Convention and Athletic Complex project budget summary as of June 30, 2024.

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This concludes my report.

Tim Cejka, Chair  
Administration and Finance Committee