

RESOLUTION I: ELECTION CODE

Section I: There shall be two forms of elections, Internal Elections and External Elections.

Section II: The Vice President shall preside over internal elections as the President may propose nominations for appointment positions.

Section III: Internal Elections by Nomination:

Clause I: All senator positions will be filled using Internal Elections by Nomination after the candidate has turned in a petition of 50 signatures and received an academic and conduct check.

Clause II: Internal elections may be opened up by any voting member of the SGA General Assembly through a motion made in New Business. This motion shall require a second.

Sub-Clause I: An executive board member shall be permitted to make a motion only for the purposes of opening Internal Elections by Nomination

Clause III: The motion will carry unanimously unless there is an objection. The objection must be stated by the objector, at which point there will be a vote in which a 2/3 majority will be needed to override the motion to open internal elections.

Clause IV: For elected positions, any voting member shall nominate members for a vacant position.

Clause V: Once a nomination has been made, the Vice President will call for any other nominations for that one position.

Clause VI: Nominees must accept the nomination and will be required to give a speech for up to five (5) minutes, and then will be allowed to answer questions for up to another five

(5) minutes. The speech time may be extendable by a simple majority from the General Assembly. The question and answer session may not be extendable under any circumstance.

Clause VII: The nominators and the seconding party shall be allowed to each

provide a speech on why they nominated the individual in the order of nomination. This period shall not be extendable. If the full five minutes is not yet expired, the speaking party must yield their time.

Clause VIII: After all nominees and nominators have spoken the Vice President shall call for Pro-Con for each nominee in the order they were nominated. Two consecutive pros or cons without a subsequent alternative shall end pro-con.

Clause IX: After pro-con concludes, the floor shall be open for the General Assembly to speak. This right shall only be extended to voting members and/or nominating parties. The time shall be restricted to five minutes per nominee and is not extendable.

Clause X: Once discussion is over on all candidates, the Vice President will call for a vote on the nominee(s). If there is more than one, voting will automatically be conducted by secret ballot. If there is a single nomination, a motion to vote by unanimous consent will be entertained. Regardless of voting method, the final vote will be stated in the official record.

Section IV: Internal Elections by Presidential Appointment

Clause I: Internal elections may be opened up by any voting member of the SGA General Assembly through a motion made in New Business. This motion shall require a second.

Clause II: The motion will carry unanimously unless there is an objection. The objection must be stated by the objector, at which point there will be a vote in which a 2/3 majority will be needed to override the motion to open internal elections.

Clause III: For any appointed positions, the president shall nominate one (1) member to the vacant position.

Clause IV: The appointee must accept the nomination and will be required to give a speech for up to five (5) minutes, and then will be allowed to answer questions for up to another five (5) minutes. The speech time may be extendable by a simple majority from the General Assembly. The question and answer session may not be extendable under any circumstance.

Clause V: The President, on behalf of the remainder of the standing executive board, shall provide a speech on why they appointed the individual. This period

shall not be extendable. If the full five minutes is not yet expired, the speaking party must yield their time.

Clause VI: After the appointee and the appointer has spoken the Vice President shall call for Pro-Con for each nominee in the order they were nominated. Two consecutive pros or cons without a subsequent alternative shall end pro-con.

Clause VII: After pro-con concludes, the floor shall be open for the General Assembly to speak. This right shall only be extended to voting members and/or nominating parties. The time shall be restricted to five minutes per nominee and is not extendable.

Clause VIII: Once discussion is over on all candidates, the Vice President will call for a vote on the appointee. This will be conducted by secret ballot.

Clause IX: If the result of the vote is a no on the candidate, the individual may not be appointed by the president to the same position during the current legislative term.

Section V: the Vice President, the Chief Justice of the Board of Recognition and an Advisor, shall count all internal election votes. Should the Chief Justice not be available, an associate justice is permitted to proxy.

Section VI: During Pro-Con, only information brought up during speeches or during the question and answer section of the nomination can be used.

Section VII: All candidates shall remain outside the room during the election process except for during speeches and question and answer sections. All information presented during times of the election process is confidential and cannot be made public or discussed with candidates.

Section VIII: The Vice President reserves the right to deem a question or statement out of order. In that instance the question or statement must be struck from the official record, and the individual who made the remark or question will not be permitted to speak for the remainder of the election of that position.

Section IX: External Elections for the President, Vice President, Treasurer, Secretary and Chief Justice

Clause I: The External Elections shall be held in the spring semester of every academic year.

Clause II: The election will be campus wide, and all undergraduate students will be afforded the opportunity to vote.

Clause III: The Chief Justice shall act as the election commissioner for this election.

Sub-Clause I: If the Chief Justice is running for re-election, the General Assembly will appoint the Election Commissioner by open nomination.

Clause IV: Candidates for the position of President and Vice President may run as a ticket, but must be elected separately. The ticket serves only as an endorsement of each other.

Clause V: All candidates for Treasurer, Secretary and Chief Justice must obtain 100 petition signatures, and all President/Vice President candidates must as a ticket collect 200 petition signatures.

Clause VI: Any SGA members working the election at an official polling place shall not promote any individual's campaign without promoting all other candidates at the same time.

Clause VII: Candidates shall not be allowed to spend more than \$300.00 on their campaign and must submit a budgetary report for any and all campaign expenses if and only if they campaigned in any way other than having their name appear on the ballot.

Clause VIII: Candidates may not campaign within 30 feet of a polling place, or any place where SGA has a reserved table for election advertising. Candidates caught doing so will be docked 100 votes.

Clause IX: Illegal campaigning will include the following: untruthful statements against opponents, campaigning within 30 feet of a polling place, attempted bribery of voters or election officials, slandering of opponents, failure to produce a budgetary report at the close of elections, spending more than the allowed budget on a campaign. The first infraction will be a loss of 100 votes at the end of the election, the second infraction will be a loss of an additional 150 votes, and the third infraction will result in disqualification.

Clause X: The election results must be made public within 48 hours of the end of the election, only after all candidates have been notified of the results of the election.

Clause XI: The requirements to be eligible for President or Vice President shall meet the requirements set forth in the constitution for executive board members as well as the following:

Must have been in SGA for at least one semester.

Must have completed a grade and conduct check.

Must have returned a complete petition with 200 signatures.

Clause XII: The requirements to be eligible for Treasurer, Secretary, and Chief Justice shall meet the requirements set forth in the constitution for executive board members as well as the following:

Must have completed a grade and conduct check.

Must have returned a complete petition with 100 signatures.

RESOLUTION II: ORAL REPORT TIME RESTRICTIONS

Section I: There will be no way to filibuster any legislation, appointment, or budgetary request proposed to the SGA General Assembly or any of the committees within.

Section II: Restrictions on Guest Speakers

Clause I: Reports presented by guest speakers shall not exceed a total of 30 minutes unless an extension is granted by 2/3 majority of the SGA General Assembly.

Clause II: The maximum amount of time to be allotted to guest speakers at any given meeting shall not exceed a total of 45 minutes.

Section III: Restrictions on Senators Not Holding a Chair Position

Clause I: Senators who are not holding a position will be granted a collective amount of time on the agenda that shall not surpass a total of 25 minutes without an extension granted by simple majority of the Board of Recognition.

Clause II: Senators will be granted this time on the Agenda under *Open*

Senator Forum.

Clause III: Open Senator Forum may not exceed a total of 45 minutes.

Section IV: Restriction on Department Chairs and Liaisons

Clause I: Any department chair or liaison who is granted a position on the agenda will be granted an allotted ten (10) minutes.

Clause II: A 2/3-majority vote can allow the extension of the chair or liaison in five (5) minute intervals. There can be no more than an additional 15 minutes granted to any one chair or liaison.

Section V: Restrictions on Executive Board Members and the Board of Recognition

Clause I: All executive board members and the Board of Recognition shall be granted a 15 minute time allowance to present their oral reports.

Clause II: A 2/3-majority vote can allow the extension of the time for the individual in five (5) minute intervals. There can be no more than an additional 15 minutes granted to any one executive board member or to the Board of Recognition.

Section VI: No meeting shall be adjourned without the completion of all items on the agenda.

Section VII: All time restrictions will be monitored by the Board of Recognition, who will forfeit this power when it is their time to speak, at which point the Advisors will have the right to intervene and ensure that the time restrictions are followed.

Section VIII: The Board of Recognition reserves the right to interject at any point within the meeting without it counting against their time allotment.

Section IX: Any questions asked do not count against the inquisitors granted time, only against the time of the position of the agenda for which the question is being directed towards.

Section X: There shall be no time restriction on advisors.

RESOLUTION III: ATTENDANCE POLICY

Section I: All sworn in members are required to attend all General Assembly, University Senate, and any assigned committee meetings.

Section II: There is a maximum allowance of three (3) unexcused absences per term for any one individual. Once three unexcused absences are obtained, the individual will be expelled from SGA.

Section III: All SGA events are mandatory as well, unless otherwise directed by the executive board.

Section IV: An excused absence will be afforded to anyone who is missing for a one-time academic reason, illness, emergency, religious or personal moral values, or unavoidable academic conflicts such as outside class exams. Missing SGA for another organization meeting will be unexcused, unless you are going in an official SGA capacity. SGA will not mandate attendance to anyone against the anti-discrimination policy set forth in its constitution.

Section V: All absences must be submitted to the Secretary for review of excusal.

Section VI: No retroactive excuses will be accepted, regardless of reason.

Section VII: SGA shall not make any events mandatory that do not provide a benefit to the organization, or do not involve SGA in some way.

RESOLUTION IV: DRESS CODE

Section I: The official dress code of SGA shall be business casual.

RESOLUTION V: COMMITTEE SIZE AND RESTRICTIONS

Section I: Any of the departments laid out in the SGA constitution may be comprised of as little as the chair alone. Committees are not guaranteed.

Section II: The executive board reserves the right to determine whether a committee is in need of additional committee members and has the right to appoint members to them.

Section III: No senator who is not a department chair will be forced to be on a committee, but should serve office hours as an alternative.

RESOLUTION VI: OFFICE HOURS

Section I: Office hours will be mandatory for the executive board.

Section II: The executive board must serve a minimum of five (5) public office hours a week.

Section III: The executive board reserves the right to increase office hours if necessary.

RESOLUTION VII: AD-HOC COMMITTEES

Section I: Ad-Hoc Committees shall be defined as a committee created to serve a specific purpose that either may be continuous or timed. These cannot be formed within an already formed committee.

Section II: These committees may be established by the SGA President without senator approval, but SGA will need to elect the individual to chair the committee.

Section III: Once the goal of the committee is met, the committee is automatically dissolved.

Section IV: Should the mission of the committee extend longer than one term, the General Assembly reserves the right to continue the position and make it a constitutional position and can do so by following the constitutional amendment procedures laid out in the constitution.

RESOLUTION VIII: ADVISOR INVOLVEMENT

Section I: The SGA Advisors shall have the right to speak at every SGA meeting.

Section II: The SGA Advisors shall serve the purpose to guide SGA in its endeavors and to promote a mutually favorable relationship with the Center for Multicultural Student Leadership and Engagement.

Section III: Under no circumstance shall an advisor ever be denied access to a meeting or denied the ability to speak and present at the meeting.

RESOLUTION IX: CREATION OF LIAISON POSITIONS

Section I: Any organization seeking a liaison position shall be defined in the SGA Constitution.

Section II: A liaison shall be any member of another organization who is granted a position of the SGA Agenda weekly to speak regarding their organization and endeavors. They will not count for quorum, but are subject to SGA impeachment.

Section III: The Student Trustee and RHA Liaison shall never be removed from the SGA Agenda.

Section IV: The SGA General Assembly must approve by 2/3 majority the creation of a Liaison, but any organization may petition to be a liaison. SGA may also reach out to any organization to ask to create a Liaison position, as long as it aligns with the SGA mission statement.

RESOLUTION X: MEMBER CONDUCT

Section I: Senators must conduct themselves in a positive way at all times, and work to promote a positive student image at IUP.

Section II: Any individual who is involved in any criminal activity shall be expelled from SGA immediately, regardless of severity as defined by code of student conduct.

Clause I: Any member of SGA must submit to a conduct check before they can be officially sworn in. If a conduct check is not performed prior, then they will be conditionally sworn in until the conduct check is performed.

Clause II: The conduct checks must be completed with the grade checks on the petitions by the Center for Multicultural Student Leadership and Engagement. If a student joins after the petitions are done, the SGA Board of Recognition must contact the Center for Multicultural Student Leadership and Engagement to perform the conduct check and return the results to the SGA Executive Board.

Section III: All members must comply to all university conduct codes.

Section IV: The Board of Recognition shall have the authority to expel any member not in compliance.

RESOLUTION XI: OPERATIONAL CODE

Section I: Meetings shall be set in stone, and shall not be moved from its assigned day without unanimous consent from all senators, executive board members, justices, and advisors.

Section II: Meetings shall be every Tuesday at 7:30 in a predetermined location selected by the executive board, unless there is a room reservation conflict, at which point the executive board must find a reasonable location and notify all members at least 7 days prior to the first meeting of that term.

Section III: All operations not pertaining to parliamentary procedure, meeting length dates and times, and agenda structure shall be changeable prior to the beginning of any new term by the incoming executive board. Once the term begins, there can be no changing of the operational code.

Clause I: Any Bylaw that pertains to the operations of the SGA General Assembly, including but not limited to items such as the dress code, office hours, and attendance can fall under the operational code, if and only if the executive board wishes to enact a more stringent policy.

Clause II: Any consequence set forth in these bylaws may be overridden by the operational code, as long as the consequence enforced is stricter and presented in writing prior to the beginning of the new legislative term.

RESOLUTION XII: UNIVERSITY COMMITTEES

Section I: Any SGA Representative that partakes in any university committee such as the University Budget Advisory Council shall present a report on their attendance of the committee at each SGA meeting.

RESOLUTION XIII: OATH OF OFFICE

Section I: The following shall be the oath of office, and cannot be altered in any way, unless amended by the SGA General Assembly:

“I Member Name Here do solemnly swear to uphold and protect the constitution of the Student Government Association of the Indiana University of Pennsylvania on behalf of students, with integrity and will. I will act only in the best interests of the organization and will do my part to represent students to the fullest of my ability.”

Resolution XIV: The Powers and Procedures of the Board of Recognition

Section I: Powers of the Board of Recognition

Clause I: The Board of Recognition shall have the power of Judicial Review.

Sub-clause I: Judicial Review is defined as the review by the Board of Recognition of all legislation passed by any body within SGA.

Sub-clause II: Judicial Review is enacted when any IUP student brings up suit against legislation during Open Student Forum in the SGA Meetings.

Sub-clause III: The Board of Recognition has the power to strike down any and all legislative action if deemed that proper parliamentary procedures were not followed or if the legislation is in violation of this constitution with 3/5-majority consent from the Justices that currently sit on the Board at the time of review.

Clause II: The Chief Justice shall have the power to immediately interrupt General Assembly meetings to clarify Constitutionality or Parliamentary Procedure at his/her discretion.

Clause III: The Board of Recognition shall have the ability to pass a sanction or a censure against any member of SGA who is not a member of the Board of Recognition with a 3/5-majority vote of the Justices and reasonable cause.

Sub-clause I: If a sanction is passed by the Board of Recognition against a member, that member shall face an impeachment hearing where with a 2/3 majority of a General Assembly vote in favor of impeachment will remove the member from SGA, effectively immediately.

Sub-clause II: If the Board of Recognition against a member passes a censure, a written document of said censure will be kept in the SGA office.

Clause VI: In conjunction with the senators serving on the Board, the Chief Justice shall be required to review, approve, and submit feedback on all constitutions for organizations following the guidelines listed by

Student Affairs. The constitutions shall either be rejected or approved on behalf of SGA.

Section II: Board of Recognition Hearings

Clause I: Grounds for a Hearing

Sub-clause I: Grounds for an automatic hearing shall be any sanction of an entire committee, or any election violation of either a recognized or write-in campaigns.

Sub-clause II: Any individual who wishes to present a case to the Board of Recognition can request a hearing by certiorari to review a policy or judgment against a group or an individual by the Executive Board or by a Department Chair.

Sub-clause III: Any individual who wishes to appeal a ruling of the Board of Recognition may appeal to the General Assembly.

Sub-clause IV: Any organization that wishes to appeal their constitution's declination will be given a two (2) week window to announce the appeal or they will be forced to go through the recognition process of their organization once again.

Sub-clause V: The Board of Recognition may also decide that they need to investigate the facts via hearing to reach a decision. The Board of Recognition reserves the right to subpoena the presence of any group or individual for hearing purposes.

Clause II: All hearings are held at the discretion of the Board of Recognition, and each hearing and ruling shall be made public. If a hearing is denied, then it may be appealed to the General Assembly.

Clause III: The Board of Recognitions required to announce within 48 hours whether they will grant the hearing or decline the hearing by electronic letter.

Clause IV: The Board of Recognition will announce their judgment within forty-eight (48) hours of the conclusion of the hearing.

Clause V: All deliberation of the Board of Recognition shall be open to the public.

Clause VI: In the case that there is not a unanimous vote, there will be a release of the voting records attached in the ruling.

Clause VII: Decisions of the Board of Recognition

Sub-clause I: The decision of the Board shall lie in the majority of the justices.

Sub-clause II: The written opinion must set forth the findings of fact by the Board of Recognition and the conclusions of law in support of it.

Sub-clause III: The ruling of the Board shall set precedent for all future cases and shall act as common law until such a time that a case is brought before the Board and it overrides the previous ruling.

Sub-clause IV: All rulings shall be maintained in a paper copy kept inside a binder located in the SGA office.

Clause VIII: Proceedings of the Hearing

Sub-clause I: The hearing shall progress in a timely fashion and shall not exceed two (2) hours.

Sub-clause II: The defendant shall have the ability to provide an opening statement for up to five (5) minutes.

Sub-clause III: The plaintiff shall have the ability to provide an opening statement for up to five (5) minutes. The plaintiff shall be any person(s) or organization(s) within the University.

Sub-clause IV: Following opening statements, the Board of Recognition will subject any subpoenaed witnesses called by the Plaintiff, and the defense may cross-examine the witnesses.

Sub-clause V: Once the Plaintiff has questioned witnesses, the defense may call witnesses to question, and the Plaintiff will be allowed to cross-examine immediately following.

Sub-clause VI: Lastly, before adjourning, the Plaintiff has the ability to declare a closing statement for a time up to but not exceed five (5) minutes.

Sub-clause VII: Lastly, before adjourning, the defendant has the ability to declare a closing statement for a time up to but not exceed five (5) minutes.