

MINUTES OF THE UNIVERSITY SENATE

The September 13, 1994 meeting of the University Senate was called to order by Chairperson Rafoth at 3:15 p.m. in Pratt Auditorium.

The following Senators were excused from the meeting: Bozylinsky, Dahlheimer, Kuzneski, Magee, Riesenman, Say, A. Smith, Walz, Williams, Zablotzky.

The following Senators were absent from the meeting: Andrew, Brunner, Camp, Carson, Carter, Cauffiel, Chapman, Chiocco, Dickenson, Dougherty, Ficco, Gibbs, Gilarski, Hall, Halapin, Hart, Ralph Johnson, Kilwein-Guevara, Kutchno, Mastalski, Mukasa, R. Mutchnick, Santelli, Sawtelle, Steele, Vold, J. Wilson.

Chairperson Rafoth noted that the minutes to be approved were the minutes of May 3, 1994 meeting and not the March 29 meeting as printed.

Senator Duntley pointed out that the resolution passed by the senate at the May 3, 1994 meeting to congratulate Senator Goodrich for his long and distinguished service did not appear in the minutes. It was agreed that this resolution be included in the minutes of the September meeting. The minutes of the May 3, 1994 meeting of the Senate were then ACCEPTED.

Chairperson Rafoth amended the September 13, 1994 agenda by adding under Old Business a request by the Rules Committee to complete the approvals to the changes to the Bylaws.

Agenda items and order were APPROVED as amended.

President Pettit touched upon three topics.

With regards to the future of the University School and the revitalization of the Branch campuses he informed that it is too early at this time to comment on either one.

He also announced the selection of Dr. Harold "Pete" Goldsmith as Vice President for Student Affairs. Dr. Goldsmith is to begin in January. President Pettit thanked the Search Committee for an outstanding job.

Provost Staszkievicz's report is attached (Attachment A).

Chairperson Rafoth made the following announcements:

I would like to thank Francisco Alarcón for accepting to serve as the Senate Secretary and Terry Ray for continuing as the Parliamentarian. I would also like to thank Ms. Karen Hodak for who has agreed to continue as the Recording Secretary.

Committee Chairpersons, please be aware that agenda items should be submitted two weeks prior to the Senate meetings. You will receive a memorandum with the timeline and submission procedures.

Also would like to alert you that Senate Fellowships are now available. The applications can be picked up in 110 Stright. The Research Committee will be presenting new guidelines for the distribution of research monies by the Senate at the new Senate meeting.

Let me update you about the status of the new Senate constitution. The new constitution approved by the Senate was presented to the Board of Trustees at their May meeting. They did not vote on accepting the new constitution to allow for reviews by the University lawyer as well as the State Attorney General's office for compliance with Act 188 to occur in the Summer. A vote on the new constitution is on the Board of Trustees Agenda for their September meeting, and I anticipate that it will be approved.

Please note that I have included a short version of Roberts Rules of Order, as prepared by senator Ray. I have found it very useful. I would like for all senators to consider ways in which the Senate may take a leadership role in Campus beautification.

I would like to close by saying that I look forward to a new year of work in the Senate and that I hope that some of the negative feelings and stressful moments experienced in the past can be left aside. We have a very unique Senate with representation of many constituencies that sometimes may have conflicting interests, and it is important that we maintain an atmosphere where mutual respect will be given.

OLD BUSINESS (carryover from May 3, 1994 meeting)

UNIVERSITY FINANCE AND DEVELOPMENT COMMITTEE - CHAIRPERSON RADAKOVIK

Senator Radakovik informed the Senate of reasons why he and Chairperson Rafoth considered that it probably was in the interest of conducting business effectively to send the recommendations back to the committee. These included the fact that these recommendations are in a very rough form, since the committee received them and worked on them under a very tight deadline and approved them only conditionally, subject to further study and editorial change and that some of these recommendations have already been approved by the Council of Trustees and written into the 1994 - 1995 Parking Regulations.

A motion to return the recommendations back to the committee was APPROVED.

RULES COMMITTEE - CHAIRPERSON STINEMAN

After some discussion the senate APPROVED the following changes in the Bylaws.

Changes in the descriptions of various committees.

E. Committee on Libraries and Educational Services

1. Function

The Committee shall be responsible for recommending policies for the Imprint Series, Libraries and Media Resources, Information Systems and Communication Center, and the Printing Center.

2. Membership

- a. Ex officio: Director of Libraries and Media Resources and the Associate Vice President for Computing.
- b. Elected: Seven Faculty members, five students, one of whom shall be a graduate student, and one At-Large member shall be elected by and from the University Senate.
- c. Four undergraduate Students appointed by and from the Student Congress.
- d. One graduate Student appointed by and from the Graduate Student Assembly.

3. Officers

Chair, Vice-Chair, and Secretary shall be elected from its membership.

4. Meetings

All meetings of the Committee shall be open.

F. Committee on Research

1. Function

The Committee shall be responsible for recommending policies and procedures relating to research.

2. Membership

- a. Ex officio: Associate Dean for Research.
- b. Elected: One Faculty member per academic college and one Faculty member representing University Services and four students shall be elected by and from the Senate. The Graduate School and Research and the School of Continuing Education are excluded from membership.

c. Four students shall be appointed by and from the Student Congress.

3. Officers

Chair, Vice-Chair, and Secretary shall be elected by the Committee from its membership.

4. Meetings

All meetings of the Committee shall be open.

5. Sub-committee on Faculty Research Grants

1. Function

The Sub-committee is to receive the ranked research proposals from the College Research Committees. The Sub-committee must abide by the ranked order of proposals within a College as set by the College Committee. The Sub-committee then recommends a ranked order of funding of all research proposals, respecting the order set within each College. These recommendations shall be forwarded directly to the Dean of the Graduate School and Research and to the Senate for information only.

The Sub-committee shall be responsible for the final rankings of both the IUP Senate Fellowship Awards and the University Senate Research Committee Awards.

For the Senate Fellowship Awards, the Sub-committee is to receive the ranked research proposals from the College Research Committees. The Sub-committee must abide by the ranked order of proposals within a College as set by the College Committee. The Sub-committee then recommends a ranked order of funding of all research proposals, respecting the order set within each College. These recommendations shall be forwarded directly to the Associate Dean for Research who will fund the proposals in the order presented until all funds are expended. A list of awards shall be forwarded to the Senate for information only.

For the Senate Research Committee Awards, the Sub-committee will rank all proposals which meet the application criteria. The ranking of qualified proposals will be submitted to the Associate Dean for Research for funding. The Associate Dean for Research will fund the proposals in the order presented until all funds have been expended. A list of awards shall be forwarded to the Senate for information only.

2. Members

Only the faculty members of the Committee on Research and the Associate Dean for Research shall constitute membership of this

Sub-committee.

3. Officers

Chair and Secretary shall be elected by the Sub-committee from its membership.

G. The Committee on Student Affairs

1. Function

The Committee on Student Affairs shall have as its area of responsibility problems and policies concerning student affairs including housing, health services, the extra-curricular program of the University, social regulations including disciplinary matters, the financial aid program, and other student affairs except those involved in the instructional program.

2. Membership

a. Ex officio: The Vice President for Student Affairs and the Executive Director for the Student Cooperative Association.

b. Elected: Ten Faculty members, fourteen students, and one At-Large member shall be elected by and from the University Senate.

c. Fourteen students shall be appointed by and from the Student Congress.

3. Officers

Chair, Vice-Chair, and Secretary shall be elected by the Committee from its membership.

4. Meetings

All regular meetings of the Committee shall be open.

H. The Committee on University Development and Finance

1. Function

The committee shall be responsible for the University Planning and development program, including space utilization and the design, placement and proper function of University facilities and further, to act as an advisory committee to the President on all matters relating to the capital budget of the University. In addition, the Committee is charged with supervision of buildings and grounds including University security and with the general improvement of the campus.

The area of responsibility of the Committee shall be policies and issues pertaining to University development and planning, including the design, placement, and proper function of University facilities; the efficient utilization of space; the maintenance and care of buildings and grounds; University safety and security; and general improvement of the campus. In addition, the Committee shall advise the Senate on matters relating to the University capital and operating budgets.

2. Membership

- a. Ex officio: The Vice President for Finance and the Director of Campus Physical Planning.
- b. Elected: Seven Faculty members, three students, and one At-Large member shall be elected by and from the University Senate.
- c. Three students shall be appointed by and from the Student Congress.

3. Officers

Chair, Vice-Chair, and Secretary shall be elected by the Committee from its membership.

4. Meetings

All regular meetings of the Committee shall be open.

I. University-Wide Awards Committee

1. Function

The Committee shall have general responsibility for the development of procedures and policies for the granting of awards, receiving nominations, and screening and evaluating of candidates for University-wide awards in:

1. Creative Arts
2. Community Service
3. Research
4. Teaching
5. Others assigned

These recommendations shall be forwarded directly to the University President for consideration. The Committee shall report these awards to the Senate for its information.

2. Policy

The policies and procedures of the Committee shall be approved by the Senate.

3. Membership

a. Administration:

1. One Dean elected by and from the membership of the Senate.
2. Two additional Administrative members of the administration elected by and from the members of the University Senate.

b. Faculty:

1. One Faculty member per academic school college.
2. One Faculty member representing the University Service areas.

c. The Graduate School and Research and the School of Continuing Education are not eligible for membership.

d. Students: Three students appointed by and from the Student Congress.

d. Election procedures for the membership of the Committee: Annual election of the members from the University Senate membership shall occur. The first annual election will be held concurrently with the regularly scheduled Senate elections in 1988. The Senators having the highest votes will receive a two-year term and the remainder of a one-year term. The initial election shall be held as soon as possible after the establishment of the Committee from among those Senators serving a two-year term.

4. Officers

Chair, Vice-Chair, and Secretary shall be elected by the Committee from its membership.

5. Meetings

All regular meetings of the Committee shall be open.

J. Committee on Non-Credit Instruction

1. Functions

The Committee shall oversee continuing education functions and activities and advise the School of Continuing Education. The Committee shall formulate policy recommendations in the areas related to continuing and non-resident education activities.

2. Membership

a. Ex officio: The Dean of the School of Continuing Education.

b. Elected: Four Faculty members and one additional Administrator/Manager from the School of Continuing Education shall be elected by and from the University Senate. There will shall be no student members on the Committee.

3. Officers

Chair, Vice-Chair, and Secretary shall be elected by the Committee from its membership.

4. Meetings

All regular meetings of the Committee shall be open.

K. The Consultative Committee

Consultative Committees shall be formed at the request of the Senate itself, the President of the University, or the Council of Trustees. Such committees shall serve in an advisory capacity to these officials or the Senate itself concerning the selection and qualification of candidates for certain administrative positions and other matters. Reports of such consultative committees shall be made to the Senate, the President, and the Council of Trustees in the regular manner. Members of these committees shall be selected from a list of Student, Faculty, and Administrative nominees, in the ratio of two nominees for each member, prepared by the Rules Committee.

STANDING COMMITTEE REPORTS

RULES COMMITTEE - CHAIRPERSON STINEMAN

1. The committee moved that senator Taiani be nominated for Vice Chairperson of the Senate.

A motion to close nominations was APPROVED.

Senator Taiani was ELECTED Vice Chair.

2. Chairperson Stineman informed that the next meeting of the Rules Committee will be September 20 in room 2A Uhler Hall at 3:30 P.M. And that there were four handouts available by the door pertaining to membership, a complete roster, faculty at large list, administrator list and a committee assignments list.

3. The following changes in membership to the changes in the Errata were announced:

Nashat Zuraikat is filling the vacancy created by senator Goodrich's retirement in the senate and the Library and Educational Services Committee.

Rosalyn Gates will replace Manmohan Chaubey in the Senate.

Carmy Carranza is still in the Senate and on the Awards Committee.

4. A motion to add a non-voting member from the Graduate Student Association to the Rules Committee, Academic Committee, Research Committee, Student Affairs Committee, University Development and Finance Committee and the Awards Committee was APPROVED.

UNIVERSITY DEVELOPMENT AND FINANCE COMMITTEE - CHAIRPERSON RADAKOVIC

Informed that the next meeting of the committee will be on Tuesday September 20 in the Blue Room in Breezedale at 3:15 P.M.

ACADEMIC COMMITTEE - CHAIRPERSON DUNTLEY

Informed that the next meeting of the committee will be on Tuesday September 20 in 218 Sutton at 3:15 P.M.

AWARDS COMMITTEE - CHAIRPERSON WHEAT

Informed that the next meeting of the committee will be on Thursday September 22 in the Conference Room of Wahler Hall at 3:15 P.M.

CURRICULUM COMMITTEE - CHAIRPERSON BORMAN

1. Informed that the committee will meet every Tuesday that the Senate doesn't meet in 203 Sutton from 3:30 to 5:00 P.M.

2. Asked new committee members to get in contact with the chairperson and to pick the Agendas for the committee meetings at the Liberal Studies Office.

3. The committee will be using a new format as contained in the green book the 1993 version of the Curriculum Handbook. One copy was made available to every chairperson of each department.

GRADUATE COMMITTEE - CHAIRPERSON NASTASE

1. Informed that the committee elected the following officers:

Chair: Nastase
Vice Chair: Hill Hudson
Recording Secretary: J. Harasty

2. For senate information a change in course number:

From: HI 567 U.S. Economic History
To: HI 576 U.S. Economic History

3. The Senate APPROVED the following dual level courses:

1. HI 311/511 Rise and Fall of Hitler's Empire 3
s.h.

In depth study of Hitler and the Nazi Order: offers an analysis of nineteenth century origins of Nazi ideology and intensively analyses domestic and foreign policy (1920-1945) including Holocaust, Resistance, and the post-war Nuremberg Trials.

2. HI 367/567 Native American History 3
s.h.

An unfamiliar perspective on a familiar tale. This course presents the "new Indian History"--North America from Native American materials and points of view. Identification, analysis, and synthesis of Indian realities and options over time are at the heart of this course.

LIBRARY AND EDUCATIONAL SERVICES COMMITTEE - SENATOR KROAH

Senator Kroah will call a meeting to elect a chair.

NON-CREDIT COMMITTEE - CHAIRPERSON NOWELL

Informed that the next meeting of the committee will be October 11 in the conference room of Continuing Education at 3:15 P.M.

RESEARCH COMMITTEE - CHAIRPERSON NEUSIUS

Informed that the next meeting of the committee will be October 11 in 127 Stright at 3:15 P.M.

STUDENT AFFAIRS COMMITTEE - CHAIRPERSON BARKER

Informed that the next meeting of the committee will be September 27 in 202 Sutton at 3:15 P.M.

The Meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Francisco Alarcón
University Senate